

CITY OF HILLSBORO
CITY COUNCIL MEETING

Agenda – Regular Meeting - Tuesday, May 16, 2023, at 6:30 p.m.

Zoom Link: <https://us02web.zoom.us/j/81338906250>

- A. Meeting Called to Order
- B. Approval of Consent Agenda
 - 1. Vouchers totaling \$69,182.20
 - 2. Minutes for the May 2, 2023 Meeting
 - 3. Appointments to the Planning Commission: Lily Arthur 3year term, Joe Kleinsasser 3 year term, Gary Tibbets 3 year term, Eddie Weber 3 year term
- C. Public Comment
- D. Request from Jacob Johnson, 304 N Birch, for a wedding fireworks display
- E. Annual Department Head Report, Cara Duell on Museums
- F. Business Items
 - 1. Consideration of allowing a fencing section for Community Plaza
 - 2. Consideration of proposal replace siding and windows at Visitor’s Center
 - 3. Consideration of a proposal from Vogts-Parga Construction for the construction of alley parking and completion of sidewalks for the community plaza
 - 4. Consideration of proposals for the surface sealing of downtown
 - 5. Consideration of a renewal of the Blue Cross Blue Shield health insurance plan for 2023-24 plan year
 - 6. Consideration of the health insurance rates for employees for 2023-24 plan year
 - 7. Consideration of a real estate sale purchase agreement with Charles Maltbie for two lots in the Hillsboro Business Park for \$10,000.
- G. Executive Session: Attorney-Client Privilege for a period of 10 minutes
- H. City Administrator’s Report
- I. Public Comments
- J. Council Comments
- K. Adjournment

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
4 CENTRAL NATIONAL BANK										
		34199	5/10/2023	2861	ADAMS BROWN BERAN & BALL, INC	15,700.00				
		34200	5/10/2023	3107	BARDAVON HEALTH INNOVATIONS	220.00				
		34201	5/10/2023	1413	BUILDER'S CONCRETE	11,757.00				
		34202	5/10/2023	3461	CAPITAL ONE TRADE CREDIT	242.37				
		34203	5/10/2023	1437	CARTER WATERS LLC	371.78				
		34204	5/10/2023	3161	CINTAS CORPORATION	284.38				
		34205	5/10/2023	3257	COMPLIANCE ONE	152.65				
		34206	5/10/2023	2231	DALE'S SUPERMARKET	442.65				
		34207	5/10/2023	1157	DALKE CONSTRUCTION CO., INC.	2,322.25				
		34208	5/10/2023	3636	ALEYA EDIGER	115.00				
		34209	5/10/2023	2964	EPP'S SERVICE, INC.	174.73				
		34210	5/10/2023	3536	EQUIPMENT SHARE	130.00				
		34211	5/10/2023	3325	FARMERS ALLIANCE COMPANIES	590.00				
		34212	5/10/2023	3480	FREEDOM CLAIMS MANAGEMENT INC	2,052.38				
		34213	5/10/2023	3623	HARRELL'S LLC	113.14				
		34214	5/10/2023	3559	HEFLEY MOWING	1,050.00				
		34215	5/10/2023	1066	JOST SERVICE, INC.	315.13				
		34216	5/10/2023	1724	MIRACLE RECREATION EQUIP CO.	631.28				
		34217	5/10/2023	1585	NETWORKS PLUS	250.00				
		34218	5/10/2023	1475	OFFICE PLUS OF KANSAS	196.55				
		34219	5/10/2023	3260	SITEONE LANDSCAPE SUPPLY, LLC	6,813.73				
		34220	5/10/2023	3384	TC WIRELESS, INC.	1,938.62				
		34221	5/10/2023	3273	LOU THURSTON	336.77				
		34222	5/10/2023	2406	TRIPLETT WOOLF GARRETSON LLC	2,631.00				
*		3632								
		3633	5/10/2023	1524	CDW GOVERNMENT, INC.	245.27				ACH
		3634	5/10/2023	1714	HARCROS CHEMICALS, INC.	6,458.00				ACH
		3635	5/10/2023	1449	K S ONE-CALL SYSTEM, INC	38.40				ACH
		3636	5/10/2023	3460	DAVID LOCKWOOD	123.80				ACH
		3637	5/10/2023	2351	MORGAN MARLER	77.29				ACH
		3638	5/10/2023	3410	MATT STILES	394.98				ACH
		3639	5/10/2023	1114	UNITED INDUSTRIES	4,656.00				ACH
*		6100965								
		6100966	5/10/2023	1124	FLINT HILLS ELECTRIC	1,333.20				E-PAY
		6100967	5/10/2023	1122	CITY OF HILLSBORO	6,186.49				E-PAY
		6100968	5/10/2023	3080	SHRED-IT USA	75.94				E-PAY
		6100969	5/10/2023	2714	VERIZON WIRELESS	80.02				E-PAY
		6100970	5/10/2023	2714	VERIZON WIRELESS	240.14				E-PAY
		6100971	5/10/2023	3369	EVERGY	441.26				E-PAY

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	69,182.20
CLEARED	.00

BANK 4 TOTAL	69,182.20
VOIDED	.00

CHECKS, E-PAYMENTS & ACH -- \$69,182.20 (05/10/2023)

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
CHECK#	DATE			TOTAL	OUTSTANDING		CLEARED	VOIDED
101	GENERAL			26,241.07	26,241.07		.00	.00
107	SPECIAL PARK			902.50	902.50		.00	.00
400	CIP			15,826.11	15,826.11		.00	.00
618	WATER			12,751.63	12,751.63		.00	.00
619	ELECTRIC			4,878.61	4,878.61		.00	.00
620	REFUSE			3,345.00	3,345.00		.00	.00
621	SEWER			5,237.28	5,237.28		.00	.00

CHECKS, E-PAYMENTS & ACH -- \$69,182.20 (05/10/2023)

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
050123	1	5/10/23	5/01/23	2022 AUDIT	5,495.00	101	101-110-5201	1
	2			2022 AUDIT	3,140.00	619	LEGISLATIVE CONTRACTUAL SE 619-830-5201	1
	3			2022 AUDIT	3,140.00	618	ELEC DIST CONTRACTUAL SERV 618-812-5201	1
	4			2022 AUDIT	1,962.50	620	WATER PROD CONTRACTUAL SER 620-850-5201	1
	5			2022 AUDIT	1,962.50	621	REFUSE DISTB CONTRACTUAL S 621-870-5201	1
					INVOICE TOTAL	15,700.00		SEWER DIST CONTRACTUAL SER
				VENDOR TOTAL	15,700.00			
0000973	1	5/10/23	4/18/23	POET K RICHERT	110.00	101	3107 BARDAVON HEALTH INNOVATIONS 101-120-5301	1
	2			POET N LOPEZ	110.00	101	ADMIN COMMODITIES 101-220-5301	1
					INVOICE TOTAL	220.00	FIRE COMMODITIES	
				VENDOR TOTAL	220.00			
68891	1	5/10/23	4/10/23	SPLASH PAD CONCRETE	257.08	400	1413 BUILDER'S CONCRETE 400-610-6309	1
	2			ALLEY CONCRETE	514.12	620	CIP-SPLASH PAD 620-850-5301	1
	3			DISC GOLF CONCRETE	902.50	107	REFUSE DISTB COMMODITIES 107-311-5301	1
				INVOICE TOTAL	1,673.70		SPEC PKS & REC COMMODITIES	
68943	1	5/10/23	4/17/23	SPLASH PAD CONCRETE	8,352.35	400	400-610-6309	1
				INVOICE TOTAL	8,352.35		CIP-SPLASH PAD	
68982	1	5/10/23	4/24/23	SPLASH PAD CONCRETE	1,730.95	400	400-610-6309	1
				INVOICE TOTAL	1,730.95		CIP-SPLASH PAD	
				VENDOR TOTAL	11,757.00			
52010575	1	5/10/23	4/13/23	WRENCH SET	217.99	620	3461 CAPITAL ONE TRADE CREDIT 620-850-5301	1
				INVOICE TOTAL	217.99		REFUSE DISTB COMMODITIES	
52080955	1	5/10/23	5/02/23	WRENCH	24.38	620	620-850-5301	1
				INVOICE TOTAL	24.38		REFUSE DISTB COMMODITIES	
				VENDOR TOTAL	242.37			

CHECKS, E-PAYMENTS & ACH -- \$69,182.20 (05/10/2023)

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
15829068-00	1	5/10/23	4/19/23	1437 CARTER WATERS LLC KNEELING BOARDS	45.38	618	618-810-5301	1
	2			PAVING CHAINS	326.40	400	WTR DIST COMMODITIES 400-610-6309 CIP-SPLASH PAD	1
				INVOICE TOTAL	371.78			
				VENDOR TOTAL	371.78			
JC38265	1	5/10/23	4/19/23	1524 CDW GOVERNMENT, INC. PRINTER	245.27	620	620-850-5301	1
				INVOICE TOTAL	245.27		REFUSE DISTB COMMODITIES	
				VENDOR TOTAL	245.27			
043023	1	5/10/23	4/30/23	3161 CINTAS CORPORATION UNIFORMS	284.38	619	619-830-5230	1
				INVOICE TOTAL	284.38		ELEC-UNIFORM ALLOWANCE	
				VENDOR TOTAL	284.38			
050123	1	5/10/23	5/01/23	1122 CITY OF HILLSBORO UTILITIES	454.89	101	101-120-5280	1
	2			UTILITIES	1.82	400	ADMIN UTILITIES E-PAYMNT 6100967 5/10/23 400-610-6503	1
	3			UTILITIES	408.72	619	CIP-AMPI PROPERTY E-PAYMNT 6100967 5/10/23 619-830-5280	1
	4			UTILITIES	160.21	101	ELEC DIST UTILITIES E-PAYMNT 6100967 5/10/23 101-350-5280	1
	5			UTILITIES	247.47	101	MUSEUM UTILITIES E-PAYMNT 6100967 5/10/23 101-310-5280	1
	6			UTILITIES	161.20	101	PARK UTILITIES E-PAYMNT 6100967 5/10/23 101-210-5280	1
	7			UTILITIES	205.40	101	POLICE UTILITIES E-PAYMNT 6100967 5/10/23 101-320-5280	1
	8			UTILITIES	2,908.93	621	POOL UTILITIES E-PAYMNT 6100967 5/10/23 621-870-5280	1
	9			UTILITIES	2.80	101	SEWER DIST UTILITIES E-PAYMNT 6100967 5/10/23 101-340-5280	1
	10			UTILITIES	161.32	101	SPORTS COMPLEX UTILITIES E-PAYMNT 6100967 5/10/23 101-410-5280	1

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	11			UTILITIES	1,081.00	618	618-812-5280 WATER PRODUCTION UTILITIES E-PAYMNT 6100967 5/10/23	1
	12			UTILITIES	.33	101	101-110-5280 LEGISLATIVE UTILITIES E-PAYMNT 6100967 5/10/23	1
	13			UTILITIES	70.53	400	400-610-6309 CIP-SPLASH PAD E-PAYMNT 6100967 5/10/23	1
	14			UTILITIES	321.87	101	101-330-5280 GOLF UTILITIES E-PAYMNT 6100967 5/10/23	1
				INVOICE TOTAL	6,186.49			
				VENDOR TOTAL	6,186.49			
				3257 COMPLIANCE ONE				
040123	1	5/10/23	4/01/23	EAP	12.19	101	101-210-5301 POLICE COMMODITIES	1
	2			EAP	12.19	618	618-812-5301 WATER PROD COMMODITIES	1
	3			EAP	12.19	619	619-830-5301 ELEC DIST COMMODITIES	1
	4			EAP	12.19	101	101-410-5301 STREET COMMODITIES	1
	5			EAP	12.19	621	621-870-5301 SEWER DIST COMMODITIES	1
	6			EAP	12.20	620	620-850-5301 REFUSE DISTB COMMODITIES	1
	7			DRUG TESTING	79.50	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	152.65			
				VENDOR TOTAL	152.65			
				2231 DALE'S SUPERMARKET				
040123	1	5/10/23	4/01/23	SUPPLIES	40.01	619	619-830-5301 ELEC DIST COMMODITIES	1
	2			SUPPLIES	8.59	101	101-350-5301 MUSEUM COMMODITIES	1
	3			SUPPLIES	23.50	620	620-850-5301 REFUSE DISTB COMMODITIES	1
	4			SUPPLIES	160.08	101	101-330-5301 GOLF COMMODITIES	1
	5			SUPPLIES	40.25	101	101-120-5301 ADMIN COMMODITIES	1
	6			SUPPLIES	170.22	101	101-340-5351 SPORTS COMPLEX CONCESSIONS	1
				INVOICE TOTAL	442.65			
				VENDOR TOTAL	442.65			
				1157 DALKE CONSTRUCTION CO., INC.				
1486-31	1	5/10/23	4/14/23	RIVER ROCK 10 TONS	490.00	101	101-330-5301	1

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INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
							GOLF COMMODITIES	
				INVOICE TOTAL	490.00			
1486-33	1	5/10/23	4/21/23	SAND 105 TONS	1,832.25	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	1,832.25			
				VENDOR TOTAL	2,322.25			
				3636 ALEYA EDIGER				
0010	1	5/10/23	5/01/23	LIFEGUARD COURSE	115.00	101	101-320-5301 POOL COMMODITIES	1
				INVOICE TOTAL	115.00			
				VENDOR TOTAL	115.00			
				2964 EPP'S SERVICE, INC.				
333138	1	5/10/23	4/30/23	FUEL	65.37	101	101-210-5305 POLICE GAS & OIL	1
	2			FUEL	109.36	101	101-410-5305 STREET GAS & OIL	1
				INVOICE TOTAL	174.73			
				VENDOR TOTAL	174.73			
				3536 EQUIPMENT SHARE				
050123	1	5/10/23	4/30/23	EQUIP RENTAL FEE	130.00	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	130.00			
				VENDOR TOTAL	130.00			
				3369 EVERGY				
050123	1	5/10/23	5/01/23	UTILITIES	356.26	619	619-830-5280 ELEC DIST UTILITIES E-PAYMNT 6100971 5/10/23	1
	2			UTILITIES	85.00	621	621-870-5280 SEWER DIST UTILITIES E-PAYMNT 6100971 5/10/23	1
				INVOICE TOTAL	441.26			
				VENDOR TOTAL	441.26			
				3325 FARMERS ALLIANCE COMPANIES				
050123	1	5/10/23	5/01/23	POSITION BONDS	590.00	101	101-110-5220 LEGISLATIVE INS PREMIUMS	1
				INVOICE TOTAL	590.00			
				VENDOR TOTAL	590.00			
				1124 FLINT HILLS ELECTRIC				
050123	1	5/10/23	5/01/23	UTILITIES	1,278.46	618	618-812-5280 WATER PRODUCTION UTILITIES E-PAYMNT 6100966 5/10/23	1

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	2			UTILITIES	54.74	619 619-830-5280 ELEC DIST UTILITIES E-PAYMNT 6100966 5/10/23	1
				INVOICE TOTAL	1,333.20		
				VENDOR TOTAL	1,333.20		
050123				3480 FREEDOM CLAIMS MANAGEMENT INC			
	1	5/10/23	5/10/23	HEALTH INSURANCE	1,246.80	101-2294 101-050-2294 HEALTH INS FCMI PAYABLE	1
	2			HEALTH INSURANCE	249.36	619-2294 619-050-2294 HEALTH INS FCMI PAYABLE	1
	3			HEALTH INSURANCE	166.24	620-2294 620-050-2294 HEALTH INS FCMI PAYABLE	1
	4			HEALTH INSURANCE	332.48	618-2294 618-050-2294 HEALTH INS FCMI PAYABLE	1
	5			DENTAL INSURANCE	37.50	101-2287 101-050-2287 DENTAL PAYABLE	1
	6			DENTAL INSURANCE	7.50	619-2287 619-050-2287 DENTAL PAYABLE	1
	7			DENTAL INSURANCE	5.00	620-2287 620-050-2287 DENTAL PAYABLE	1
	8			DENTAL INSURANCE	2.50	621-2287 621-050-2287 DENTAL PAYABLE	1
	9			DENTAL INSURANCE	5.00	618-2287 618-050-2287 DENTAL PAYABLE	1
				INVOICE TOTAL	2,052.38		
				VENDOR TOTAL	2,052.38		
090088613				1714 HARCROS CHEMICALS, INC.			
	1	5/10/23	1/10/23	CHEMICALS	6,458.00	618 618-812-5308 WATER PROD CHEMICALS	1
				INVOICE TOTAL	6,458.00		
				VENDOR TOTAL	6,458.00		
050123				3623 HARRELL'S LLC			
	1	5/10/23	5/01/23	FINANCE CHARGE	113.14	101 101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	113.14		
				VENDOR TOTAL	113.14		
200				3559 HEFLEY MOWING			
	1	5/10/23	4/01/23	AREA 1 H HEIGHTS	650.00	400 400-610-6501 CIP-PLANNING & ZONING	1
	2			AREA 1 AMPI	250.00	400 400-610-6503 CIP-AMPI PROPERTY	1
	3			AREA 3 DOWNTOWN	150.00	101 101-410-5201 STREET CONTRACTUAL SERVICE	1
				INVOICE TOTAL	1,050.00		
				VENDOR TOTAL	1,050.00		

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
040123	1	5/10/23	4/01/23	1066 JOST SERVICE, INC. FUEL	102.66	101	101-340-5305 SPORTS COMPLEX GAS & OIL	1
	2			FUEL	58.85	621	621-870-5305 SEWER DIST GAS & OIL	1
	3			FUEL	80.83	619	619-830-5305 ELEC DIST GAS & OIL	1
	4			FUEL	72.79	618	618-810-5305 WTR DIST GAS & OIL	1
				INVOICE TOTAL	315.13			
				VENDOR TOTAL	315.13			
050223	1	5/10/23	5/02/23	1449 K S ONE-CALL SYSTEM, INC LOCATE FEES	32.40	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	32.40			
050323	1	5/10/23	5/03/23	LOCATE FEES	6.00	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	6.00			
				VENDOR TOTAL	38.40			
050423	1	5/10/23	5/04/23	3460 DAVID LOCKWOOD MILEAGE REIMB	123.80	620	620-850-5301 REFUSE DISTB COMMODITIES	1
				INVOICE TOTAL	123.80			
				VENDOR TOTAL	123.80			
042423	1	5/10/23	4/24/23	2351 MORGAN MARLER MILEAGE REIMB	77.29	621	621-870-5301 SEWER DIST COMMODITIES	1
				INVOICE TOTAL	77.29			
				VENDOR TOTAL	77.29			
855347	1	5/10/23	3/29/23	1724 MIRACLE RECREATION EQUIP CO. TWIN RIDER PARTS	111.28	101	101-310-5301 PARK COMMODITIES	1
				INVOICE TOTAL	111.28			
856441	1	5/10/23	4/24/23	CARGO NET	520.00	101	101-310-5301 PARK COMMODITIES	1
				INVOICE TOTAL	520.00			
				VENDOR TOTAL	631.28			
040123	1	5/10/23	4/01/23	1585 NETWORKS PLUS ONBOARDING	50.00	101	101-120-5201 ADMIN CONTRACTUAL SERVICES	1
	2			ONBOARDING	50.00	618	618-812-5201 WATER PROD CONTRACTUAL SER	1

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	3			ONBOARDING	50.00	619	619-830-5201	1
	4			ONBOARDING	50.00	620	ELEC DIST CONTRACTUAL SERV 620-850-5201	1
	5			ONBOARDING	50.00	621	REFUSE DISTB CONTRACTUAL S 621-870-5201	1
				SEWER DIST CONTRACTUAL SER				
				INVOICE TOTAL	250.00			
				VENDOR TOTAL	250.00			
040123	1	5/10/23	4/01/23	1475 OFFICE PLUS OF KANSAS OFFICE SUPPLIES	196.55	101	101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	196.55			
				VENDOR TOTAL	196.55			
8003737109	1	5/10/23	4/18/23	3080 SHRED-IT USA SHRED SERVICE	75.94	101	101-120-5301 ADMIN COMMODITIES E-PAYMNT 6100968 5/10/23	1
				INVOICE TOTAL	75.94			
				VENDOR TOTAL	75.94			
128279732-001	1	5/10/23	4/27/23	3260 SITEONE LANDSCAPE SUPPLY, LLC TOP DRESSING SAND	2,407.96	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	2,407.96			
128859290-001	1	5/10/23	4/19/23	SUPPLIES	218.79	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	218.79			
128893600-001	1	5/10/23	4/21/23	IRRIGATION SPLASH PAD	4,186.98	400	400-610-6309 CIP-SPLASH PAD	1
				INVOICE TOTAL	4,186.98			
				VENDOR TOTAL	6,813.73			
050423	1	5/10/23	5/04/23	3410 MATT STILES MILEAGE REIMB	394.98	101	101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	394.98			
				VENDOR TOTAL	394.98			
050123	1	5/10/23	5/01/23	3384 TC WIRELESS, INC. PHONE/INTERNET	344.17	101	101-120-5280 ADMIN UTILITIES	1
	2			PHONE/INTERNET	106.32	101	101-220-5280 FIRE UTILITIES	1
	3			PHONE/INTERNET	196.27	618	618-812-5280 WATER PRODUCTION UTILITIES	1

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	4			PHONE/INTERNET	262.96	101	101-350-5280	1
	5			PHONE/INTERNET	156.22	619	MUSEUM UTILITIES 619-830-5280	1
	6			PHONE/INTERNET	309.43	101	ELEC DIST UTILITIES 101-210-5280	1
	7			PHONE/INTERNET	176.22	101	POLICE UTILITIES 101-310-5280	1
	8			PHONE/INTERNET	93.11	101	PARK UTILITIES 101-410-5280	1
	9			PHONE/INTERNET	153.06	101	STREET UTILITIES 101-320-5280	1
	10			PHONE/INTERNET	140.86	101	POOL UTILITIES 101-330-5280	1
				INVOICE TOTAL	1,938.62		GOLF UTILITIES	
				VENDOR TOTAL	1,938.62			
050823	1	5/10/23	5/08/23	3273 LOU THURSTON LEADERSHIP SUMMIT	336.77	101	101-110-5301 LEGISLATIVE COMMODITIES	1
				INVOICE TOTAL	336.77			
				VENDOR TOTAL	336.77			
050123	1	5/10/23	5/01/23	2406 TRIPLETT WOOLF GARRETSON LLC CITY ATTORNEY FEES	2,631.00	101	101-110-5201 LEGISLATIVE CONTRACTUAL SE	1
				INVOICE TOTAL	2,631.00			
				VENDOR TOTAL	2,631.00			
0074360-IN	1	5/10/23	5/03/23	1114 UNITED INDUSTRIES ACCU-TAB CHLORINE	4,656.00	101	101-320-5308 POOL CHEMICALS	1
				INVOICE TOTAL	4,656.00			
				VENDOR TOTAL	4,656.00			
040123	1	5/10/23	4/01/23	2714 VERIZON WIRELESS IPADS	40.01	618	618-812-5280 WATER PRODUCTION UTILITIES	1
	2			IPADS	40.01	621	E-PAYMNT 6100969 5/10/23 621-870-5280	1
				INVOICE TOTAL	80.02		SEWER DIST UTILITIES E-PAYMNT 6100969 5/10/23	
040223	1	5/10/23	4/02/23	IPADS	120.07	101	101-120-5280 ADMIN UTILITIES	1
	2			IPADS	40.01	101	E-PAYMNT 6100970 5/10/23 101-110-5280	1
							LEGISLATIVE UTILITIES E-PAYMNT 6100970 5/10/23	

CHECKS, E-PAYMENTS & ACH -- \$69,182.20 (05/10/2023)

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	3			IPADS	40.05	618 618-812-5280 WATER PRODUCTION UTILITIES E-PAYMNT 6100970 5/10/23	1
	4			IPADS	40.01	621 621-870-5280 SEWER DIST UTILITIES E-PAYMNT 6100970 5/10/23	1
				INVOICE TOTAL	240.14		
				VENDOR TOTAL	320.16		
				CENTRAL NATIONAL BANK TOTAL	69,182.20		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	8,357.05		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	11,993.74		
				TOTAL OPEN PAYMENTS	48,831.41		
				GRAND TOTALS	69,182.20		

CHECKS, E-PAYMENTS & ACH -- \$69,182.20 (05/10/2023)

Hillsboro, Kansas
May 2, 2023

1. The City Council met in regular session via Zoom and in person on Tuesday, May 2, 2023 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Renae Plett of 910 S Ash; Connie Wiens of 906 S Ash.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES for the regular meeting dated April 18, 2023.

VOUCHERS in the amount of \$189,250.26.

Council member Beye motioned to approve the consent agenda. Council member Driggers seconded. Motion carried.

5. **PUBLIC COMMENTS:** Renae Plett of 910 S Ash and Connie Wiens of 906 S Ash shared their concerns regarding the drainage ditch running between their houses, noting the water is not flowing and it needs to be dredged. They requested the City address this issue. Council discussion regarding the clean-out process. Administrator Stiles noted City Staff plans to address the drainage ditch issues in the current year.

6. **REQUEST FROM JACOB JOHNSON, 304 N BIRCH, FOR WEDDING FIREWORKS DISPLAY:** Administrator Stiles shared that Jacob Johnson was unable to attend. The request was tabled until the next meeting as Johnson was unable to attend the meeting due to a conflict.

7. **DARIN NEUFELD, EBH FOR CAPITAL IMPROVEMENT PLAN:** Darin Neufeld of EBH & Associates provided an overview of the capital improvement plan and highlighted several street projects, sidewalks, and updates needed to the water distribution and sanitary sewer systems.

Council discussion regarding KDHE loan forgiveness, KDOT and USDA grants. Administrator Stiles shared updates on water system projects. The Council provided feedback to Neufeld regarding additions to the CIP. Additional discussion regarding new signs to the east and west of Hillsboro.

8. BUSINESS ITEMS

HILLSBORO FORD INVOICES: Administrator Stiles reviewed the Hillsboro Ford invoices totaling \$2,261.97 for servicing police and street department vehicles. Council member Driggers motioned to approve the invoices for payment. Council member Loewen seconded. Council member Beye abstained. Motion carried.

9. DISCUSSION ITEMS

2024 BUDGET PRELIMINARY DISCUSSION: Administrator Stiles highlighted the City portion of the property tax and the property tax breakdown for impact on the average homeowner. He would like to revise and update the strategic plan in conjunction with the budget discussion this summer. Stiles noted budget priorities and considerations including wages, inflation, health insurance, funding commitments, equipment replacement and capital improvements. The Council affirmed his direction and requested Raymond James provide a report on the debt service schedule.

10. EXECUTIVE SESSION

Council member Driggers motioned to move into an executive session for the purpose of preliminary discussion of the acquisition of real property pursuant to KSA 75-4319 (b)(6) for a period of 20 minutes. The executive session will include the City Administrator and the City Attorney. The open meeting will resume at 7:56pm. Council member Loewen seconded. Motion carried.

The City Council moved into executive session at 7:36pm. Mayor Thurston stated no action was taken during the executive session. The regular City Council meeting resumed at 7:56pm.

10. **CITY ADMINISTRATOR'S REPORT:** Administrator Stiles reported on the following:

- KMU Conference
- BASE Grant
- Financial Report

- Health Insurance Savings Report
- Sales Tax Report
- Grid-X Event
- Staff Lunch
- Vacation

11. PUBLIC COMMENTS: None.

12. COUNCIL COMMENTS: Council member Beye inquired when the fire truck will arrive. Stiles noted the truck is still in Texas. Beye also noted he will not be able to attend the June 20 meeting. Mayor Thurston shared he will also not be attending the June 20 meeting. Staff will work to reschedule that Council meeting.

13. ADJOURNMENT: Council meeting adjourned at 8:04pm.

ATTEST:

LOUIS THURSTON, MAYOR

DANIELLE BARTEL, CITY CLERK

Staff Report

To: Honorable Mayor and City Council
From: Matt Stiles, City Administrator
Date: 05/16/2023
Re: Splash Park Concrete Proposal

Background: City crews have done a tremendous job installing all the elements of the splash park. It has taken longer than originally anticipated with our crews doing the work, but the work is well done and will be lasting. The city has save a good amount doing the work, but as we come to the end of the first phase, I believe it is time to contract some of the final concrete work. The street department contacted Rene Parga owner of Vogts-Parga, to get a quote to complete the alley parking and remaining sidewalk sections. The quote from Vogts-Parga is for \$40,992 and, if approved, construction would start on May 17. The work will be completed the following week.

The main factor in the decision is the shortage of labor. The Street department is down one position and is losing another person before the end of May. With only two workers to lead the project, it's difficult to finish the project in a timely manner.

Financial Impact: Staff has estimated that the remaining material costs at \$23,000 which would need to be approved by Council. Considering the impending labor shortage in Street, the additional cost of contracting make sense to complete the project in a timely manner. Funds from the project would be taken from the CIP fund with a balance of \$86,988.75 and local option sales tax which has a balance of \$232,537.93.

Recommendation: Staff recommend accepting the proposal from Vogts-Parga for \$40,992.

Rene Parga — President
Ricardo Parga — Vice President

717 N. Main Street
Newton, KS 67114



Concrete & Drainage Specialists
Heavy Civil General Contractor
ProjectManagement@VogtsParga.com
Phone: (316) 284-2801
www.vogtsparga.com

CERTIFIED DBE/MBE

ESTIMATE

DATE: May 11, 2023
TO: City of Hillsboro
ATTN: Dale Dalke
FROM: Brad Vannocker
PROJECT: Community Plaza Sidewalk & Parkinglot

DESCRIPTION OF PROPOSED WORK

We have included the following in our estimate:

- 1. Prep, form, & grade subgrade as required.
- 2. Install 6x6x6 wire in the sidewalk & parkinglot.
- 3. Finish concrete with a light broom finish and saw cut as required to help prevent cracking.

4+” Reinforced Sidewalk	2,512SF	6.00	\$ 15,072.00
6” Reinforced Parkinglot	4,320SF	6.00	\$ 25,920.00
		TOTAL	\$40,992.00

Dirt & Pavement removals by the City of Hillsboro & no joint sealing included in this estimate. Vogts-Parga Construction, LLC is dedicated to quality construction. Please call with questions and/or concerns about this estimate. Final payment will be based on the actual quantity completed.

This estimate does not include Seeding, pavement markings, signs, turf repair, erosion control, utility relocation, bonding, irrigation removal and or replacement, utilities, permits, etc. This estimate does not include any work not specifically listed above.

Estimate accepted by _____ Date_____

Please sign to accept. This estimate is valid for 30 days

Brad Vannocker
316-243-7249

Staff Report

To: Honorable Mayor and City Council
From: Matt Stiles, City Administrator
Date: 05/16/2023
Re: Downtown Surface Treatment

Background: Street Department staff solicited quotations for the sealing of the downtown area with Onyx Mastic Surface seal. For this quote downtown is defined as Main Street from A Street north to just beyond railroad right-of-way between 1st and 2nd street and Grand starting at the alleyway east of Ash to Washington St. The Onyx Mastic Surface seal is the same product used on the surface in 2017. Onyx is a spray application that seals the pavement to extend its life and offers some movement with temperature changes. The current application has held up well and the Street Department would like to apply it again.

Two contractors responded to requests for bids: Hall Brothers from Marysville and Circle C Paving from Goddard. The total cost from Hall Brothers was \$3.50 / SY for an estimated total of \$42,752.50. The total cost from Circle C was \$3.40 / SY for an estimated total of \$41,531.00. After receiving the unit cost, Dale went back to Circle C to add an additional 1,274 SY on south Main that would extend the seal to end of the Ford dealership property. The estimated cost for 13,489 SY is \$45,862.60. All the costs provided in these quotes are estimates based on the designated area. There may be some fluctuation in final costs depending on the volume applied.

Circle C is the low bidder, but also is proposing a higher application rate, which was preferred by the street department. If approved, Circle C would schedule the work for July. We anticipate splitting the job in half, likely between a north and south section. We have asked for a Monday morning and potentially a Friday morning application, as those days tend to have less parking on the street during the mornings. Circle C anticipates a 4–5-hour timeframe to complete a half section. The drying time will vary on the conditions, but it would be anticipated that the section would be opened the same day. Coordination with the downtown businesses will be critical to limit the interruption. Once completed the street department would go back and paint the parking lanes and traffic markings. The intention is have the project completely finished in August.

Financial Impact: This project will be funded through the Special Highway fund which has a current balance of \$94,975.15. Funds in Special Highway are from state gas tax and can only be spent on road and right-of-way maintenance and construction. This is currently the only large scale maintenance project scheduled for 2023.

Recommendation: Staff recommend approval of the proposal from Circle C Paving at a cost of \$3.40 per square yard with an estimated volume of 13,489 square yards.



Proposal

February 10, 2023

To: City of Hillsboro, KS

Re: Onyx Mastic Surface Seal – Main Street (RR R/W to A St) & Grand Ave. (Conc. At alleyway to Washington St.)

Description	QTY	Unit Price	Amount
Onyx	12,215 SY	\$ 3.50	\$ 42,752.50
Total			\$ 42,752.50

Quantities are approximate. Payment to be made on quantities actually constructed. Prices include all labor, materials, and insurance required to construct the items of work. Streets will be coned/barricaded off during application. City to be responsible for towing of any vehicles parked on the street. Any vegetation growing in the streets shall be sprayed/killed before our arrival. If possible, any repairs (patching or crack sealing) should be done before our arrival also.

Exclusions:

Notifications

Tax

Patching

Crack Sealing

Pavement Marking

Bond

Anything not specifically listed under description.

We appreciate the opportunity to quote you on this job and look forward to working with you.

Hall Brothers, Inc.

Accepted

Rob Roudybush, P.E.
Vice President-Operations, Cell: 785-562-8745



1196 E. Pony Express Hwy.
P.O. Box 166
Marysville, KS 66508
Tel 785.562.2386
Fax 785.562.5543



City of Hillsboro

Contact: Chad Alexander
Phone: 316-644-1554

Proposal Date:
5/8/2023

Estimate is submitted to the following specifications

<u>Description of Work</u>			<u>Total</u>
Onyx Mastic Surface Treatment			
* Install two passes for a total rate of .35 Gal/SY			
	12,215 sy	\$ 3.40	\$ 41,531.00

Notes:

- One mobilization included. Add \$ 5,500.00 for each additional mobilization.
- City will provide project exempt certificate.
- City to pre-clean streets prior to Circle C arrival.
- City to handle all notifications with the residents.
- Streets will be shut down entirely from 8 AM - 5 PM.
- No pavement markings included.
- All vegetation must be removed by city

All estimate totals include labor and material. All pricing is valid for 30 days after estimate date. All payments on invoices are due 30 days upon receipt of invoice.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date of Acceptance: _____



City of Hillsboro

Contact: Chad Alexander

Proposal Date:

Phone: 316-644-1554

5/8/2023

Estimate is submitted to the following specifications

<u>Description of Work</u>			<u>Total</u>
Onyx Mastic Surface Treatment			
* Install two passes for a total rate of .35 Gal/SY			
	13,489 sy	\$ 3.40	\$ 45,862.60

Notes:

One mobilization included. Add \$ 5,500.00 for each additional mobilization.

City will provide project exempt certificate.

City to pre-clean streets prior to Circle C arrival.

City to handle all notifications with the residents.

Streets will be shut down entirely from 8 AM - 5 PM.

No pavement markings included.

All vegetation must be removed by city

All estimate totals include labor and material. All pricing is valid for 30 days after estimate date. All payments on invoices are due 30 days upon receipt of invoice.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date of Acceptance: _____

Staff Report

To: Honorable Mayor and City Council
From: Matt Stiles, City Administrator
Date: 05/16/2023
Re: Health Insurance Renewal

Background: We have received our renewal options for our umbrella health insurance coverage. FCMI, our third-party administrator, assisted in collecting and evaluating options. The level funded plan that the city utilized in 2022-23 was essentially non-renewed for this year; the purposed premium was an increase of 103.8%. United Healthcare was also extremely high compared to our current plan with a premium of 106.9%. The two remaining viable options were from Blue Cross Blue Shield, an age banded plan and pooled plan through KMIT.

The current year's plan was a different style of plan called a level-funded plan. It is through BCBS and has an annual premium of \$170,712.60. When we reviewed the plan last year it was 11% lower than the previous year's plan. It ended up being a one-year discounted plan through BCBS. The city deposits funds into our account monthly to administer our own plan underneath the high-deductible BCBS plan.

The age-banded plan from BCBS reflected a 59.5% increase over the current premium with an estimated annual premium of \$272,334. Age-banded means that the rates are established based on the ages individuals in the plan.

The KMIT plan offered a 43.8% increase compared to the current plan at \$245,524.64. However, the KMIT plan is a calendar year plan which would require us to move off of the plan year and carry over everyone for 6 months to get to the KMIT year. There is currently no option for employee credit for deductibles for that six-month period. Additionally, the KMIT plan has a contractual cap on annual premium increases at 20%. While the rate is more competitively priced now, it is likely that it would increase by that contractual cap of 20% in January 2024. The headache for employees to transition to KMIT and the likelihood of it being more expensive in January led to the recommendation to go with the BCBS age banded plan.

Financial Impact: The premium difference is significant \$101,621.40 in total. That amount is spread across all the departments and will be factored into the budget prep for 2024. The remaining portion of 2023 will be able to handle the increased cost as the budget in 2023 was conservatively budgeted and we have been able to pull back on the deposits to the city claim's reserve fund. The intention is to keep that claims reserve fund around the actuarial recommendation of \$120,000.

Recommendation: Staff recommends approving the renewal with Blue Cross Blue Shield for the proposed health insurance plan with an estimated annual premium of \$272,334.

Staff Report

To: Honorable Mayor and City Council
From: Matt Stiles, City Administrator
Date: 05/16/2023
Re: Employee Health Insurance Rates

Background: The rate for employee’s contributions for the 2023-24 health insurance year need to be determined. Last year the city froze the contributions of employees at the previous year’s level. That was a good thing for the employees, with the rate change for this year it is less feasible to continue with that structure. The city policy is to pay 100% of the cost of a single and 50% of the difference for additional coverage (employee-spouse, employee-child, and family). At renewal last year, the plan was to increase employee contributions over two years to get the employee contributions into line with the city’s policy.

The premium increase for 2023-24 has changed that math. Below is a table with the current rates, the costs of the various coverages less the value of a single, the current monthly amount employees pay with the percentage of how much of the difference employees are paying. The final column has what the employee contributions would be according to the city’s policy.

Rate	2023-24 Rate	Difference to Single	Employee Monthly Cost (Current)		Employee Monthly, (per policy)	
Employee	\$736.14	\$0	\$0	0%	\$0	0%
Employee Spouse	\$1,472.28	\$736.14	\$102.84	14%	\$368.07	50%
Employee Child	\$1,288.25	\$552.11	\$181.30	33%	\$276.06	50%
Family	\$1,840.36	\$1,104.22	\$422.12	38%	\$552.11	50%

Enrolled in our health plan are 10 single coverages, 6 employee-spouse, 2 employee-children and 4 family coverages. Currently 5 eligible employees opt not to take our coverage. Currently, the average age for employees on our plan is 45.38 years, all other dependents covered on the plan average 27.63 years. Those averages are approximately 7-10 years younger than the pre-2021 group average.

The largest gap between the current contribution and policy is in the employee-spouse. That category is artificially low because of the group demographics setting the rates pre-2021 distorted the rate table. The changes in the group and increases in the premium have led to the employee-spouse category getting behind the policy. Any solution rate for 2023-24 should include an adjustment to the employee-spouse rate to ensure that it does not move further out of line.

The policy setting the city’s portion at 50% beyond a single plan is determined by a municipal policy. In the current labor market, that percentage or overall percentage is slightly behind what other employers are offering in the area. One solution would be to reduce the employee required percentage from 50% to 40%. That change causes a significant increase for the employee-spouse,

but small increases on the employee-child and family plans. The employee-spouse increase is significant enough for some people on that tier to consider changing coverage or seek coverage elsewhere. That is certainly not ideal, but the employee cost for employee-spouse coverage has been lower than it should have been and comparatively less expensive for the risk profile. Changing the policy to a 40% requirement, the city would pay an overall percentage of 80% for employee-spouse, 83% for employee-child and 76% for family coverage. That percentage would be more favorable compared to surrounding companies that publicly provide that information.

Rate	2023-24 Rate	Difference to Single	Current Cost	Cost at 40% Premium	Cost at 50% Premium
Employee	\$736.14				
Employee Spouse	\$1,472.28	\$736.14	\$102.84	\$294.46	\$368.07
Employee Child	\$1,288.25	\$552.11	\$181.30	\$220.84	\$276.06
Family	\$1,840.36	\$1,104.22	\$422.12	\$441.69	\$552.11
Total Premium Difference Paid by Employees				+\$15,684.96	+\$27,610.32

The increase in premiums could be divided over two years with the knowledge that it could potentially increase next year if premiums increase. In that scenario, the employee-spouse would increase \$95.81 per month, employee-child would increase \$19.77 per month, and family would increase \$9.79 per month. The same increase would also occur in the 2024-25 plan in addition to any increase caused by premium changes.

The good news is that the dental coverage and vision coverage rates have not changed for 2023-24. The city completely self-insures the dental coverage and that has performed well this year. Based on feedback from employees, we are proposing to increase the coverage for x-rays/imaging to cover the first \$300 (this is a benefit from a previous plan that did not carry over) and lower the co-pay for emergency room visits from \$300 to \$200. Looking at our two years of utilization data, altering those benefits would have nominal overall effect on the claims reserve.

Financial Impact: The full cost of the renewal for 2023-24 would be difficult for the city's plan to handle with no change to employee contributions. The reality is that the cost of insurance is increasing, and the city cannot bear that alone. The transition to a current city plan with the city funding its own plan under an umbrella plan, has worked well. The city has been able to retain \$117,000 for paying claims that would have otherwise been profit for BCBS. That balance and controlling the plan design allows the city to handle increases in premium while keeping the impact moderate on employees.

Recommendation: Staff would recommend adopting a structure that requires employees to contribute 40% of the premium costs for dependents on the health insurance benefits. I would recommend taking a two-step approach in moving to that policy with the proposed rates for 2023-24 and a subsequent increase in 2024-25. Rates for optional dental and vision would remain the same for the new plan year.

Health Insurance Rate	2022-2023 Employee Contributions (per month)	2023-24 Employee Contribution (per month)	2024-2025 Employee Contribution* (per month)
Employee	\$0	\$0	\$0
Employee Spouse	\$102.84	\$198.65	\$294.46
Employee Child	\$181.30	\$201.07	\$220.84
Family	\$422.12	\$431.91	\$441.69

*Rates for 2024-25 would also include any premium rate increase that occurs in the market.

REAL ESTATE PURCHASE AGREEMENT

THIS REAL ESTATE PURCHASE AGREEMENT ("Agreement"), being effective as of the "Effective Date" (as defined below), is made and entered into by and between the City of Hillsboro, Kansas ("Seller"), and the undersigned ("Buyer"). As used in this Agreement, the term "Effective Date" shall mean the date that is the later of the dates this Agreement is signed by Seller and Buyer.

IN CONSIDERATION of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the parties do hereby agree as follows:

1. Sale of Property. Subject to the other provisions of this Agreement, Seller agrees to sell and convey to Buyer by Quitclaim Deed ("Deed") and Buyer agrees to purchase from Seller in the manner provided herein, that certain property located in the City of Hillsboro, Kansas as described and depicted on Exhibit A attached hereto and incorporated by this reference herein ("Property").

2. Purchase Price. Buyer agrees to pay to Seller as consideration for the promises and covenants made herein and the conveyance to it of the Property, the sum of Ten Thousand Dollars (\$10,000.00) (the "Purchase Price").

3. Closing. Subject to the provisions of this Agreement, this transaction shall be consummated no later than sixty (60) days from the Effective Date of this Agreement, on a date and at a time as is mutually agreed to by Buyer and Seller (the "Closing"). At Closing, Seller shall deliver a duly executed and acknowledged Deed in substantially the form set forth in Exhibit B attached hereto, conveying the Property to Buyer, and Buyer shall pay the Purchase Price to Seller by certified funds check or other immediately available funds.

4. Assignment. Neither party may assign this Agreement without the prior written consent of the other, and any such prohibited assignment shall be void.

5. Miscellaneous.

A. *Time.* Time is of the essence of this Agreement.

B. *Survival.* The representations made herein shall survive the Closing hereunder.

C. *Entire Agreement.* This Agreement constitutes the entire understanding between Buyer and Seller, and there are no agreements, understandings, warranties or representations between Buyer and Seller except as set forth herein. This Agreement cannot be amended except in writing executed by Buyer and Seller.

D. *Binding Effect.* This Agreement will inure to the benefit of and bind the respective successors and permitted assigns of the parties hereto.

E. *Governing Law.* This Agreement is to be governed by the laws of the state of Kansas.

F. *Execution.* This Agreement may be executed simultaneously in multiple counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes.

G. *Severability.* If any term or provision of this Agreement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each such term and provision hereof shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the Effective Date.

BUYER

SELLER

CITY OF HILLSBORO, KANSAS

Charles W. Maltbie II, an individual

By: _____
Lou Thurston, Mayor

Date: _____

Date: _____

Address: _____

Address: 118 E. Grand Avenue
Hillsboro, Kansas 67063

EXHIBIT A TO REAL ESTATE PURCHASE AGREEMENT
Description of the Property

Legal Description:

HILLSBORO BUSINESS PARK, BLOCK 3, Lot 3, ACRES 0.99, LOT 3 BLK 3 HILLSBORO BUSINESS PARK, HILLSBORO KS

HILLSBORO BUSINESS PARK, BLOCK 3, Lot 4, ACRES 1.12, LOT 4 BLK 3 HILLSBORO BUSINESS PARK, HILLSBORO KS.

EXHIBIT B TO REAL ESTATE PURCHASE AGREEMENT
FORM OF DEED

QUITCLAIM DEED

The City of Hillsboro, Kansas, 118 E. Grand Avenue, Hillsboro, Kansas 67063 (“Grantor”), hereby quitclaims to Charles W. Maltbie II, an individual (“Grantee”), all of Grantor’s right, title and interest, if any, in the following described real estate, to wit:

HILLSBORO BUSINESS PARK, BLOCK 3, Lot 3, ACRES 0.99, LOT 3 BLK 3
HILLSBORO BUSINESS PARK, HILLSBORO KS.

HILLSBORO BUSINESS PARK, BLOCK 3, Lot 4, ACRES 1.12, LOT 4 BLK 3
HILLSBORO BUSINESS PARK, HILLSBORO KS.

This conveyance is made and accepted subject to easements of record or in place, rights-of-way, covenants, declarations, conditions and restrictions of record and reservations of record.

EXECUTED the ____ day of _____, 2023.

CITY OF HILLSBORO, KANSAS

Lou Thurston, Mayor

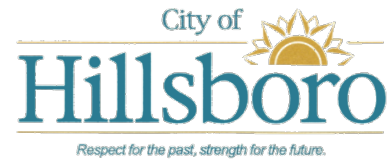
STATE OF KANSAS)
) ss:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by Lou Thurston, Mayor of the City of Hillsboro, Kansas.

NOTARY PUBLIC

My Appointment Expires:

Staff Report



To: Honorable Mayor and City Council
From: Matt Stiles, City Administrator
Date: 5/16/2022
Re: Executive Session for Attorney Client Privilege

Executive Session Motion

I move that the City Council recess into executive session for the purpose of consultation with the city attorney for matters privileged pursuant to KSA 75-4319 (b)(2) for a period of 10 minutes. The executive session will include the City Administrator and City Attorney. The open meeting will resume at _____.

City Administrator's Report
May 16, 2023

Street Department: Darin Luthi in the street department is leaving before the end of the month. Darin has accepted another managerial position for the state in Hutchinson. It's an awesome opportunity for Darin and we're happy for him. With Darin leaving the Street department is down to two employees, from its fully staffed four positions. That dramatically limits what they can accomplish safely. We are actively looking for a replacement and plan on trying to fill in with part-time summer help. We may have to look at some alternative solutions or reorganization to meet on street obligations.

Johnson Services: Last week we began the lining process for the sewer mains. Johnson started on the west side, north Birch Street. They've targeted completing 2 blocks per day barring unforeseen situations. Lining work should be completed by the last week of May.

Sump Pump Survey: We've been getting a steady number of sump pump surveys back from residents. We have less than 100 at this point, so we would encourage people to fill those out and send them in. We are planning on sending out email invites to our Front Desk customers and advertising.

Federal Encryption Standard for Police Radios: There have been federal updates to encryption standards for police radios. The sheriff's office has been holding meetings with the law enforcement agencies in the county to determine how we can meet the standards by the end of 2024. The new standard would require our radios to be updated or replaced, which is a \$40,000+ expense. There are some grant funds in a competitive state program which we will submit for, but its unclear what that will look like moving forward.

Financial Report: Attached is the first quarterly treasurer's report that is published in the paper. I'm a little behind on the dashboard report, but also included is the April report. Danielle has modified that report on recommendation of the auditors to show outstanding encumbrances.

- We had a busy Planning Commission meeting on May 11. The Commission heard 3 cases and completed 2 public hearings. Those recommendations will be coming to the City Council on June 6.
- The Water/Sewer Department has formally asked for an extension on the I & I descent decree from the EPA and KDHE. We are awaiting their response.
- The annual consumer confidence report for the water system will be out at the end of the month.
- After evaluating our use of service trucks, we are going to be sharing a truck between Recreation and Golf. The additional truck will be moving to Sanitation. David Lockwood has been using his personal truck and this will eliminate that.
- Health Insurance Savings Report: Attached is the April insurance savings report from FCMI. The city's health insurance plan has saved \$64,976.79 for the 10 months of the plan compared to a fully- insured equivalent plan. The current claims reserve balance is over \$117,000.
- The childcare center has submitted the CDBG application for \$600,000 and a childcare accelerator grant request to KU for an additional \$280,000. We hope to hear back on those by July.
- I have authorized increasing the pay for part-time police officers from \$18.00 per hour to \$20.00 per hour. We are down to 3 part-time officers that regularly pick up shifts and need to recruit an additional 3-4 officers. PT officers pick up shifts for vacations, sickness and training. Having regular officers in on OT costs a minimum of \$33 per hour plus benefits, so PT officers are critical.
- City Administrator employee evaluation responses will close on Friday, May 19. I'll forward that information on to the council after that.

City Administrator's Report
May 16, 2023

- The museum has hired Danae Reimer to work some part time hours. Danae had a rotation with us through Tabor's Project Search program. She will be helping complete our electronic collection records.
- The pool is being prepared for opening on Memorial Day. The gas heater is still out of commission, so we have pivoted to a solar blanket solution. It won't be the same, but it should help bring the heat up for those early days.
- We are hosting our Employee Appreciation lunch on Friday, May 19 at Noon in the Scout House. Council members are welcome to attend. We'll be having pulled pork courtesy of David Lockwood. We'll also be announcing our first MVP Recognition recipient that day.
- I will be out on vacation May 22-26. I will not be available during that time so every department head will be prepped. I don't anticipate any issues; we've got great people.

CITY OF HILLSBORO
QUARTERLY FINANCIAL STATEMENT
January-March 2023

FUND	BEG. BALANCE 1/1/2023	RECEIPTS	DISBURSEMENTS	END. BALANCE 3/31/2023
<u>GENERAL FUNDS</u>				
General Operating Fund	\$ 163,982.83	\$ 420,095.86	\$ 504,552.89	\$ 79,525.80
Library Fund	\$ 6,417.13	\$ 29,612.94	\$ 17,101.63	\$ 18,928.44
Recreation Fund	\$ 417.36	\$ 7,401.78	\$ -	\$ 7,819.14
Industrial Fund	\$ 15,108.19	\$ 7,401.59	\$ 17,479.79	\$ 5,029.99
Airport Revolving Fund	\$ 4,843.50	\$ 1,512.56	\$ 2,075.70	\$ 4,280.36
Special Parks & Recreation	\$ 2,494.57	\$ 499.48	\$ -	\$ 2,994.05
Special Highway Fund	\$ 58,804.48	\$ 19,105.78	\$ -	\$ 77,910.26
Special Law Enforcement	\$ 49,410.04	\$ 7,406.48	\$ -	\$ 56,816.52
Municipal Court	\$ 521.24	\$ 4,359.00	\$ 299.98	\$ 4,580.26
Dare Fund	\$ 345.03	\$ -	\$ -	\$ 345.03
Local Sales Tax	\$ 517,172.51	\$ 85,462.26	\$ 370,096.84	\$ 232,537.93
Equipment Reserve	\$ 82,234.45	\$ 10,181.34	\$ 79,750.00	\$ 12,665.79
Fire Equip Replacement	\$ 140,777.00	\$ 24,893.65	\$ 7,446.00	\$ 158,224.65
TIF District	\$ 24,560.28	\$ 22,775.68	\$ -	\$ 47,335.96
<u>TRUST AND AGENCY FUNDS</u>				
Museum Trust Fund	\$ 38,659.63	\$ 2.86	\$ 235.00	\$ 38,427.49
Township Fire Equipment	\$ 60,199.39	\$ 2,601.32	\$ -	\$ 62,800.71
Land Bank	\$ 1,627.19	\$ 2,027.19	\$ 2,313.23	\$ 1,341.15
Withholding Fund	\$ 8,185.61	\$ -	\$ -	\$ 8,185.61
Sales Tax Fund	\$ 11,963.85	\$ 22,821.89	\$ 22,705.91	\$ 12,079.83
HCMC Plant Prop & Equip Reserve	\$ 164,600.11	\$ 11,027.70	\$ 22,118.76	\$ 153,509.05
PBC FAC P&I Account	\$ -	\$ 176,290.00	\$ 3,145.00	\$ 173,145.00
Spec Law Enforcement Trust Fund	\$ 3,767.88	\$ 477.90	\$ -	\$ 4,245.78
Insurance Proceeds Fund	\$ 2,250.00	\$ -	\$ -	\$ 2,250.00
<u>CAPITAL PROJECT FUNDS</u>				
Capital Improvements	\$ 177,451.98	\$ 18,050.00	\$ 81,696.35	\$ 113,805.63
Tree Screening	\$ 8,033.24	\$ -	\$ -	\$ 8,033.24
Street Improvement Project	\$ 56,084.94	\$ -	\$ -	\$ 56,084.94
<u>DEBT SERVICE FUNDS</u>				
Bond & Interest Fund	\$ 11,436.80	\$ 388,778.51	\$ 259,477.04	\$ 140,738.27
<u>ENTERPRISE FUNDS</u>				
Water Utility Fund	\$ 231,548.93	\$ 243,477.19	\$ 253,075.02	\$ 221,951.10
Electric Utility Fund	\$ 98,295.14	\$ 757,690.07	\$ 617,849.33	\$ 238,135.88
Refuse Utility Fund	\$ 75,700.96	\$ 96,629.42	\$ 148,752.07	\$ 23,578.31
Sewer Utility Fund	\$ 723,392.04	\$ 182,490.42	\$ 187,833.82	\$ 718,048.64
TOTALS	\$ 2,868,708.45			\$ 2,685,354.81
General Obligation Indebtedness				\$ 9,916,000.00
Lease Purchases				\$ 2,765,010.52

I certify that the above is a true and correct statement of the finances of the City of Hillsboro for the quarter January-March 2023.



 MATT STILES, Treasurer

CITY OF HILLSBORO, KANSAS
MONTHLY FINANCIAL REPORT FOR THE MONTH ENDING APRIL 30, 2023

#	FUND	UNENCUMBERED BEGINNING CASH AT 03/31/2023	TOTAL RECEIPTS	TOTAL DISBURSEMENTS	UNENCUMBERED ENDING CASH AT 04/30/2023	ENCUMBRANCES AS OF 04/30	CASH BALANCE AT MONTH END
101	GENERAL	79,525.80	216,731.33	222,094.78	74,162.35	32,875.05	41,287.30
102	LIBRARY	18,928.44	19,231.98	5,331.77	32,828.65		32,828.65
103	RECREATION	7,819.14	4,712.23	-	12,531.37		12,531.37
105	INDUSTRIAL	5,029.99	4,806.72	5,772.66	4,064.05		4,064.05
106	AIRPORT REVOLVING	4,280.36	634.44	2,262.97	2,651.83		2,651.83
107	SPECIAL PARK	2,994.05	-	-	2,994.05		2,994.05
207	SPECIAL HIGHWAY	77,910.26	17,064.89	-	94,975.15		94,975.15
212	MUSEUM TRUST	38,427.49	0.95	-	38,428.44		38,428.44
213	TOWNSHIP FIRE EQUIPMENT	62,800.71	7,734.78	-	70,535.49		70,535.49
215	SPECIAL LAW ENFORCE/FIRE	56,816.52	4,816.89	3,189.06	58,444.35		58,444.35
216	MUNICIPAL COURT	4,580.26	326.00	4,028.58	877.68		877.68
217	DARE	345.03	-	-	345.03		345.03
218	LOCAL SALES TAX	232,537.93	-	-	232,537.93		232,537.93
225	LAND BANK	1,341.15	4,020.00	-	5,361.15		5,361.15
300	EQUIPMENT RESERVE	12,665.79	3,243.50	-	15,909.29		15,909.29
301	FIRE EQUIPMENT REPL FUND	158,224.65	-	-	158,224.65		158,224.65
310	EMPLOYEE WITHHOLDING	8,185.61	-	-	8,185.61		8,185.61
311	UTILITY SALES TAX	12,328.67	7,647.60	7,504.39	12,471.88		12,471.88
400	CIP	113,805.63	-	18,501.49	95,304.14	8,315.39	86,988.75
412	TREE SCREENING	8,033.24	-	-	8,033.24		8,033.24
440	HCMC FUND	153,509.05	5,509.09	7,372.92	151,645.22		151,645.22
458	PBC FAC P & I	173,145.00	-	-	173,145.00		173,145.00
460	STREET IMPROVEMENT PROJ	56,084.94	-	-	56,084.94		56,084.94
470	TIF DISTRICT	47,335.96	-	-	47,335.96		47,335.96
475	SPEC LAW ENF TRUST FUND	4,245.78	-	-	4,245.78		4,245.78
516	GENERAL BOND & INTEREST	140,738.27	29,693.38	-	170,431.65		170,431.65
618	WATER	221,854.32	73,375.51	52,559.16	242,670.67	39,190.68	203,479.99
619	ELECTRIC	237,883.70	241,904.55	142,725.59	337,062.66	5,253.97	331,808.69
620	REFUSE	23,558.23	31,567.59	41,452.51	13,673.31		13,673.31
621	SEWER	717,960.51	62,929.06	60,163.31	720,726.26	5,180.87	715,545.39
716	INSURANCE PROCEEDS FUND	2,250.00	-	-	2,250.00		2,250.00
REPORT TOTAL		2,685,146.48	735,950.49	572,959.19	2,848,137.78	90,815.96	2,757,321.82

CITY OF HILLSBORO, KANSAS
BUDGET TO ACTUAL REVENUE REPORT FOR THE YEAR ENDING DECEMBER 31, 2023
AS OF APRIL 30, 2023

APRIL YTD: 33.30%

#	FUND NAME	BUDGETED REVENUE	APRIL REVENUE	YEAR TO DATE REVENUE	% OF YTD REVENUE	YTD REVENUE NOT RECEIVED
101	GENERAL TOTAL	1,588,881.00	216,731.33	636,827.19	40.08%	952,053.81
102	LIBRARY TOTAL	89,280.00	19,231.98	48,844.92	54.71%	40,435.08
103	RECREATION TOTAL	24,064.00	4,712.23	12,114.01	50.34%	11,949.99
105	INDUSTRIAL TOTAL	57,339.00	4,806.72	12,208.31	21.29%	45,130.69
106	AIRPORT REVOLVING TOTAL	9,000.00	634.44	2,147.00	23.86%	6,853.00
107	SPECIAL PARK TOTAL	1,900.00	-	499.48	26.29%	1,400.52
207	SPECIAL HIGHWAY TOTAL	78,290.00	17,064.89	36,170.67	46.20%	42,119.33
212	MUSEUM TRUST TOTAL		0.95	3.81		(3.81)
213	TOWNSHIP FIRE EQUIPMENT TOTAL		7,734.78	10,336.10		(10,336.10)
215	SPECIAL LAW ENFORCE/FIRE TOTAL	22,801.00	4,816.89	12,223.37	53.61%	10,577.63
216	MUNICIPAL COURT TOTAL		326.00	4,685.00		(4,685.00)
218	FAMILY AQUATIC CENTER TOTAL	350,000.00	-	85,462.26	24.42%	264,537.74
225	LAND BANK TOTAL		4,020.00	6,047.19		(6,047.19)
300	EQUIPMENT RESERVE TOTAL	37,500.00	3,243.50	13,424.84	35.80%	24,075.16
301	FIRE EQUIPMENT REPL FUND TOTA		-	24,893.65		(24,893.65)
311	UTILITY SALES TAX TOTAL	90,000.00	7,647.60	30,718.33	34.13%	59,281.67
400	CIP TOTAL		-	18,050.00		(18,050.00)
440	HCMC FUND TOTAL		5,509.09	16,536.79		(16,536.79)
458	PBC FAC P & I TOTAL		-	176,290.00		(176,290.00)
470	TIF DISTRICT TOTAL	30,000.00	-	22,775.68	75.92%	7,224.32
475	SPEC LAW ENF TRUST FUND TOTAL		-	477.90		(477.90)
516	GENERAL BOND & INTEREST TOTAL	732,146.00	29,693.38	418,471.89	57.16%	313,674.11
618	WATER TOTAL	1,105,000.00	73,375.51	316,755.92	28.67%	788,244.08
619	ELECTRIC TOTAL	3,320,000.00	241,904.55	999,342.44	30.10%	2,320,657.56
620	REFUSE TOTAL	335,100.00	31,567.59	128,176.93	38.25%	206,923.07
621	SEWER TOTAL	730,000.00	62,929.06	245,331.35	33.61%	484,668.65
	TOTAL REVENUES:	8,601,301.00	735,950.49	3,278,815.03	38.12%	5,322,485.97

CITY OF HILLSBORO, KANSAS
BUDGET TO ACTUAL EXPENSE REPORT FOR THE YEAR ENDING DECEMBER 31, 2023
AS OF APRIL 30, 2023

APRIL YTD: 33.30%

#	FUND NAME	BUDGETED EXPENSES	APRIL EXPENSES	YEAR TO DATE EXPENSES & ENCUMBRANCES	% OF YTD EXPENSES	YTD BUDGET UNEXPENDED
<u>GENERAL FUND</u>						
	101-110 LEGISLATIVE TOTAL	120,500.00	9,454.30	27,988.03	23.23%	92,511.97
	101-120 ADMINISTRATIVE TOTAL	469,983.00	42,776.63	163,005.39	34.68%	306,977.61
	101-210 POLICE TOTAL	596,008.00	39,853.16	170,184.78	28.55%	425,823.22
	101-220 FIRE TOTAL	124,700.00	10,362.00	43,721.82	35.06%	80,978.18
	101-250 PUBLIC SAFETY TOTAL	6,000.00	-	-	0.00%	6,000.00
	101-310 PARKS TOTAL	31,500.00	20,237.08	24,159.17	76.70%	7,340.83
	101-320 POOL TOTAL	130,500.00	8,574.32	18,612.52	14.26%	111,887.48
	101-330 GOLF TOTAL	85,506.00	31,028.47	69,743.33	81.57%	15,762.67
	101-340 SPORTS COMPLEX TOTAL	125,200.00	10,076.86	32,068.13	25.61%	93,131.87
	101-350 MUSEUM TOTAL	58,900.00	6,568.86	29,553.85	50.18%	29,346.15
	101-410 STREETS TOTAL	394,095.00	22,749.70	95,349.65	24.19%	298,745.35
	101-510 BLDG INSPECTOR TOTAL	94,500.00	6,379.82	33,320.57	35.26%	61,179.43
	101-530 COURT TOTAL	1,600.00	510.00	2,626.44	164.15%	(1,026.44)
	101-550 TOURISM TOTAL	14,000.00	4,499.63	7,499.63	53.57%	6,500.37
	101-910 MISC GENERAL TOTAL	186,000.00	-	5,300.00	2.85%	180,700.00
101	GENERAL TOTAL	2,438,992.00	213,070.83	723,133.31	29.65%	1,715,858.69
102	LIBRARY TOTAL	93,430.00	5,413.66	22,433.40	24.01%	70,996.60
103	RECREATION TOTAL	21,580.00	-	-	0.00%	21,580.00
105	INDUSTRIAL TOTAL	85,140.00	2,434.63	23,257.40	27.32%	61,882.60
106	AIRPORT REVOLVING TOTAL	2,500.00	206.47	4,338.67	173.55%	(1,838.67)
107	SPECIAL PARKS TOTAL	3,500.00	-	-	0.00%	3,500.00
207	SPECIAL HIGHWAY TOTAL	125,000.00	-	-	0.00%	125,000.00
212	MUSEUM TRUST TOTAL		235.00	235.00		(235.00)
215	SPECIAL LAW ENFORCE/FIRE TOTAL	22,700.00	-	3,189.06	14.05%	19,510.94
216	MUNICIPAL COURT TOTAL		9.43	4,328.56		(4,328.56)
218	LOCAL SALES TAX TOTAL	726,290.00	370,096.84	370,096.84	50.96%	356,193.16
225	LAND BANK TOTAL		10.00	2,313.23		(2,313.23)
300	EQUIPMENT RESERVES TOTAL	54,085.00	79,750.00	79,750.00	147.45%	(25,665.00)
301	FIRE EQUIPMENT REPL FUND TOTAL		7,446.00	7,446.00		(7,446.00)
311	UTILITY SALES TAX TOTAL	90,000.00	8,072.42	30,210.30	33.57%	59,789.70
400	CIP TOTAL		8,475.77	106,013.78		(106,013.78)
440	HCMC FUND TOTAL		7,372.92	29,491.68		(29,491.68)
458	PBC FAC P & I TOTAL		3,145.00	3,145.00		(3,145.00)
470	TIF DISTRICT TOTAL	31,230.00	-	-	0.00%	31,230.00
516	GENERAL BOND & INTEREST TOTAL	754,582.00	103,889.25	259,477.04	34.39%	495,104.96
<u>WATER FUND</u>						
	618-810 WATER DISTRIBUTION TOTAL	462,621.00	14,204.63	49,103.20	10.61%	413,517.80
	618-812 WATER PRODUCTION TOTAL	677,291.00	37,065.56	295,323.75	43.60%	381,967.25
618	WATER TOTAL	1,139,912.00	51,270.19	344,426.95	30.22%	795,485.05
619	ELECTRIC TOTAL	3,407,522.00	175,132.23	763,856.34	22.42%	2,643,665.66
620	REFUSE TOTAL	420,681.00	105,942.02	188,783.87	44.88%	231,897.13
621	SEWER TOTAL	723,278.00	128,511.65	251,606.01	34.79%	471,671.99
TOTALS		10,140,422.00	1,270,484.31	3,217,532.44	31.73%	6,922,889.56

City of Hillsboro
911280
Monthly Claims Analysis for FreedomChoice
April, 2023

Employee Tier	# of Employees	Illustrative Rates	Total Illustrative Rates	Umbrella Policy Rates	Total Umbrella Policy Rates	TPA Admin Fee	Monthly Medical Claims Paid	Monthly Rx Claims Paid	Risk Management Fee	Gross Savings of Freedom Choice	Net Savings of Freedom Choice
Single	11	\$ 641.78	\$ 7,059.58	\$ 362.54	\$ 3,987.94	\$ 572.00					
Employee/Spouse	7	\$ 1,283.55	\$ 8,984.85	\$ 700.37	\$ 4,902.59	\$ 364.00					
Employee/Child	2	\$ 1,123.11	\$ 2,246.22	\$ 664.04	\$ 1,328.08	\$ 104.00					
Family	4	\$ 1,604.44	\$ 6,417.76	\$ 1,001.86	\$ 4,007.44	\$ 208.00					
	24		\$ 24,708.41		\$ 14,226.05	\$ 1,248.00	\$ 252.36	\$ 9.75	\$ 897.23	\$ 8,972.25	\$ 8,075.03



FreedomChoice

Group Health Plan

Freedom Claims Management, Inc

P.O. Box 1365

Great Bend, KS 67530

620-792-9151 - Telephone

620-792-3389 - Fax

Plan Year

**City of Hillsboro
911280**

**Monthly Claims Analysis for Freedom Choice
July 1, 2022 through June 30, 2023**

	# of Employees	Total Illustrative Rates	Total Umbrella Policy Rates	TPA Admin Fee	Monthly Medical Claims Paid	Monthly Rx Claims Paid	Risk Management Fee*	Gross Savings of Freedom Choice	Net Savings of Freedom Choice
July-22	24	\$ 25,029.30	\$ 14,491.22	\$ 1,248.00	\$ 865.54	\$ 1,053.62	\$ 737.09	\$ 7,370.92	\$ 6,633.83
August-22	25	\$ 25,671.08	\$ 14,853.76	\$ 1,300.00	\$ 1,088.72	\$ 2,050.55	\$ 637.81	\$ 6,378.05	\$ 5,740.25
September-22	26	\$ 26,312.86	\$ 15,216.30	\$ 1,352.00	\$ 1,423.44	\$ 2,973.27	\$ 534.79	\$ 5,347.85	\$ 4,813.07
October-22	26	\$ 26,312.86	\$ 15,216.30	\$ 1,352.00	\$ 2,716.39	\$ 1,420.80	\$ 560.74	\$ 5,607.37	\$ 5,046.63
November-22	25	\$ 25,671.08	\$ 14,853.76	\$ 1,300.00	\$ 657.09	\$ 806.27	\$ 805.40	\$ 8,053.96	\$ 7,248.56
December-22	24	\$ 25,029.30	\$ 14,491.22	\$ 1,248.00	\$ 379.46	\$ 579.37	\$ 833.13	\$ 8,331.25	\$ 7,498.12
January-23	23	\$ 23,906.19	\$ 13,827.18	\$ 1,196.00	\$ -	\$ 6.50	\$ 887.65	\$ 8,876.51	\$ 7,988.86
February-23	22	\$ 22,783.08	\$ 13,163.14	\$ 1,144.00	\$ 1,344.92	\$ 621.54	\$ 650.95	\$ 6,509.48	\$ 5,858.53
March-23	22	\$ 22,783.08	\$ 13,163.14	\$ 1,144.00	\$ 1,148.89	\$ 578.26	\$ 674.88	\$ 6,748.79	\$ 6,073.91
April-23	24	\$ 24,708.41	\$ 14,226.05	\$ 1,248.00	\$ 252.36	\$ 9.75	\$ 897.23	\$ 8,972.25	\$ 8,075.03
May-23	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June-23	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 248,207.24	\$ 143,502.07	\$ 12,532.00	\$ 9,876.81	\$ 10,099.93	\$ 7,219.64	\$ 72,196.43	\$ 64,976.79



FreedomChoice

Group Health Plan

Freedom Claims Management, Inc

P.O. Box 1365

Great Bend, KS 67530

620-792-9151 - Telephone

620-792-3389 - Fax

*Negative amounts in this column are not billed as such. Negative amounts will be billed as \$0 Risk Management Fee.