

CITY OF HILLSBORO  
CITY COUNCIL MEETING

Agenda – Special Meeting - Tuesday, March 5, 2024, at 6:30 p.m.

Zoom Link: <https://us02web.zoom.us/j/81338906250>

- A. Meeting Called to Order
- B. Approval of Consent Agenda
  - 1. Vouchers totaling \$262,830.16
  - 2. Minutes from the February 20, 2024 meeting
- C. Public Comment
- D. Enterprise Fleet Management - Kenneth Olsen, Fleet Replacement Program Proposal
- E. Annual Department Head Report: Dale Dalke, Streets
- F. Business Items
  - 1. Consideration of Ordinance 1384 amending electric disconnection fee
  - 2. Consideration of amendments to Municipal Policy 93
  - 3. Consideration of amendments to Municipal Policy 70
  - 4. Consideration of a sewer line replacement project at a cost of \$23,000
  - 5. Ford Invoices \$4,284.23
- G. Discussion Items
  - 1. Financing Analysis for Street Repairs and Fire Station
  - 2. Policy 49 Purchasing Policy
- H. City Administrator's Report
- I. Public Comments
- J. Council Comments
- K. Adjournment

**ACCOUNTS PAYABLE CHECK REGISTER**

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
4 CENTRAL NATIONAL BANK										
35069	2/23/2024	2866	CINTAS CORPORATION			400.00				
35070	2/23/2024	3480	FREEDOM CLAIMS MANAGEMENT INC			1,095.90				
35071	2/23/2024	1226	MARION CO. TRANSFER STATION			1,025.82				
*	5111									
	5112	2/23/2024	1216	KANSAS POWER POOL		156,347.80			ACH	
	5113	2/23/2024	3650	KRISTA RICHERT		398.07			ACH	
*	6101515									
	6101516	2/23/2024	1599	ADVANCE INSURANCE COMPANY		314.70			E-PAY	
	6101517	2/23/2024	1757	BLUE CROSS BLUE SHIELD		12,283.40			E-PAY	
	6101518	2/23/2024	1757	BLUE CROSS BLUE SHIELD		11,824.44			E-PAY	
	6101519	2/23/2024	3242	CIT		138.09			E-PAY	

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	183,828.22
CLEARED	.00
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BANK 4 TOTAL	183,828.22
<b>**VOIDED**</b>	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
101 GENERAL	17,180.66	17,180.66	.00	.00
105 INDUSTRIAL	335.58	335.58	.00	.00
618 WATER	2,166.53	2,166.53	.00	.00
619 ELECTRIC	159,649.37	159,649.37	.00	.00
620 REFUSE	3,493.35	3,493.35	.00	.00
621 SEWER	1,002.73	1,002.73	.00	.00

**CHECKS, E-PAYMENTS & ACH -- \$183,828.22 (02/23/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
240370000088	1	2/23/24	2/07/24	CENTRAL NATIONAL BANK 1599 ADVANCE INSURANCE COMPANY LIFE INSURANCE	72.80	101	101-120-5102 ADMIN EMPLOYEE BENEFITS E-PAYMNT 6101516 2/23/24	1
	2			LIFE INSURANCE	10.70	101	101-510-5102 BLDG INSP-EMPLOYEE BENEFIT E-PAYMNT 6101516 2/23/24	1
	3			LIFE INSURANCE	32.10	619	619-830-5102 ELEC DISTB EMPLOYEE BENEFIT E-PAYMNT 6101516 2/23/24	1
	4			LIFE INSURANCE	21.40	101	101-330-5102 GOLF EMPLOYEE BENEFITS E-PAYMNT 6101516 2/23/24	1
	5			LIFE INSURANCE	50.00	101	101-210-5102 POLICE EMPLOYEE BENEFITS E-PAYMNT 6101516 2/23/24	1
	6			LIFE INSURANCE	10.70	101	101-320-5102 POOL EMPLOYEE BENEFITS E-PAYMNT 6101516 2/23/24	1
	7			LIFE INSURANCE	21.40	620	620-850-5102 REFUSE DISTB EMPLOYEE BENEFIT E-PAYMNT 6101516 2/23/24	1
	8			LIFE INSURANCE	10.70	101	101-340-5102 SPORTS COMPLEX EMP BENEFIT E-PAYMNT 6101516 2/23/24	1
	9			LIFE INSURANCE	42.10	101	101-410-5102 STREET EMPLOYEE BENEFITS E-PAYMNT 6101516 2/23/24	1
	10			LIFE INSURANCE	32.10	618	618-810-5102 WTR DISTB EMPLOYEE BENEFIT E-PAYMNT 6101516 2/23/24	1
	11			LIFE INSURANCE	10.70	618	618-812-5102 WATER PROD EMPLOYEE BENEFIT E-PAYMNT 6101516 2/23/24	1
				INVOICE TOTAL	314.70			
				VENDOR TOTAL	314.70			

PR20240203	1	2/23/24	2/03/24	1757 BLUE CROSS BLUE SHIELD HEALTH INS BCBS	6,953.99	101-2289	101-050-2289 HEALTH PAYABLE E-PAYMNT 6101517 2/23/24	1
	2			HEALTH INS BCBS	232.43	105-2289	105-050-2289 HEALTH PAYABLE E-PAYMNT 6101517 2/23/24	1
	3			HEALTH INS BCBS	1,151.07	618-2289	618-050-2289 HEALTH PAYABLE E-PAYMNT 6101517 2/23/24	1
	4			HEALTH INS BCBS	1,798.55	619-2289	619-050-2289 HEALTH PAYABLE E-PAYMNT 6101517 2/23/24	1
	5			HEALTH INS BCBS	1,401.61	620-2289	620-050-2289 HEALTH PAYABLE	1

**CHECKS, E-PAYMENTS & ACH -- \$183,828.22 (02/23/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
	6			HEALTH INS BCBS	745.75	621-2289	E-PAYMNT 6101517 2/23/24 621-050-2289 HEALTH PAYABLE E-PAYMNT 6101517 2/23/24	1
				INVOICE TOTAL	12,283.40			
PR20240217	1	2/23/24	2/17/24	HEALTH INS BCBS	6,953.81	101-2289	101-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
	2			HEALTH INS BCBS	232.42	105-2289	105-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
	3			HEALTH INS BCBS	718.15	618-2289	618-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
	4			HEALTH INS BCBS	1,827.81	619-2289	619-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
	5			HEALTH INS BCBS	1,368.59	620-2289	620-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
	6			HEALTH INS BCBS	723.66	621-2289	621-050-2289 HEALTH PAYABLE E-PAYMNT 6101518 2/23/24	1
				INVOICE TOTAL	11,824.44			
				VENDOR TOTAL	24,107.84			
				2866 CINTAS CORPORATION				
9258159467	1	2/23/24	2/01/24	ZOLL PLUS AUTO AGREEMENT	100.00	101	101-330-5301 GOLF COMMODITIES	1
	2			ZOLL PLUS AUTO AGREEMENT	100.00	101	101-320-5301 POOL COMMODITIES	1
	3			ZOLL PLUS AUTO AGREEMENT	100.00	618	618-810-5301 WTR DIST COMMODITIES	1
	4			ZOLL PLUS AUTO AGREEMENT	100.00	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	400.00			
				VENDOR TOTAL	400.00			
				3242 CIT				
44152536	1	2/23/24	2/11/24	POLICE PRINTER LEASE	138.09	101	101-210-5301 POLICE COMMODITIES E-PAYMNT 6101519 2/23/24	1
				INVOICE TOTAL	138.09			
				VENDOR TOTAL	138.09			
				3480 FREEDOM CLAIMS MANAGEMENT INC				
911280-202403	1	2/23/24	2/16/24	DENTAL INSURANCE	264.42	101-2287	101-050-2287 DENTAL PAYABLE	1
	2			DENTAL INSURANCE	26.34	105-2287	105-050-2287 DENTAL PAYABLE	1

**CHECKS, E-PAYMENTS & ACH -- \$183,828.22 (02/23/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
	3			DENTAL INSURANCE	5.88	618-2287 618-050-2287	1
						DENTAL PAYABLE	
	4			DENTAL INSURANCE	107.88-	619-2287 619-050-2287	1
						DENTAL PAYABLE	
	5			DENTAL INSURANCE	67.14-	620-2287 620-050-2287	1
						DENTAL PAYABLE	
	6			DENTAL INSURANCE	9.89	621-2287 621-050-2287	1
						DENTAL PAYABLE	
	7			HEALTH INSURANCE	2,053.88	101-2294 101-050-2294	1
						HEALTH INS FCMI PAYABLE	
	8			HEALTH INSURANCE	102.93-	105-2294 105-050-2294	1
						HEALTH INS FCMI PAYABLE	
	9			HEALTH INSURANCE	148.63	618-2294 618-050-2294	1
						HEALTH INS FCMI PAYABLE	
	10			HEALTH INSURANCE	349.01-	619-2294 619-050-2294	1
						HEALTH INS FCMI PAYABLE	
	11			HEALTH INSURANCE	256.93-	620-2294 620-050-2294	1
						HEALTH INS FCMI PAYABLE	
	12			HEALTH INSURANCE	476.57-	621-2294 621-050-2294	1
						HEALTH INS FCMI PAYABLE	
				INVOICE TOTAL	1,095.90		
				VENDOR TOTAL	1,095.90		
021524	1	2/23/24	2/15/24	1216 KANSAS POWER POOL ELECTRIC PURCHASE	156,347.80	619 619-830-5328	1
						ELEC DIST ELECTRIC PURCHAS	
				INVOICE TOTAL	156,347.80		
				VENDOR TOTAL	156,347.80		
020624	1	2/23/24	2/06/24	1226 MARION CO. TRANSFER STATION JANUARY RECYCLING	1,025.82	620 620-850-5267	1
						REFUSE DIST RECYCLING EXPE	
				INVOICE TOTAL	1,025.82		
				VENDOR TOTAL	1,025.82		
022224	1	2/23/24	2/22/24	3650 KRISTA RICHERT TOPEKA CPM CLASS MILEAGE	352.42	101 101-120-5301	1
						ADMIN COMMODITIES	
	2			ARBY'S - LUNCH	10.92	101 101-120-5301	1
						ADMIN COMMODITIES	
	3			MCDONALD'S - DINNER	4.15	101 101-120-5301	1
						ADMIN COMMODITIES	
	4			TACO JOHNS - LUNCH	10.14	101 101-120-5301	1
						ADMIN COMMODITIES	
	5			ARBY'S - DINNER	11.16	101 101-120-5301	1
						ADMIN COMMODITIES	
	6			TUESDAY - PARKING	4.69	101 101-120-5301	1
						ADMIN COMMODITIES	
	7			WEDNESDAY - PARKING	4.59	101 101-120-5301	1
						ADMIN COMMODITIES	
				INVOICE TOTAL	398.07		

**CHECKS, E-PAYMENTS & ACH -- \$183,828.22 (02/23/2024)**

# SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	398.07		
				CENTRAL NATIONAL BANK TOTAL	183,828.22		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	24,560.63		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	156,745.87		
				TOTAL OPEN PAYMENTS	2,521.72		
				GRAND TOTALS	183,828.22		

CHECKS, E-PAYMENTS & ACH -- \$183,828.22 (02/23/2024)

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
4 CENTRAL NATIONAL BANK										
		35072	3/06/2024	1377	AG SERVICE	12.50				
		35073	3/06/2024	2320	AIRGAS USA, LLC	267.49				
		35074	3/06/2024	2358	APAC-KANSAS, INC.	1,435.09				
		35075	3/06/2024	1638	BERRY TRACTOR & EQUIPMENT CO.	1,452.11				
		35076	3/06/2024	3475	BOMGAARS	1,382.27				
		35077	3/06/2024	3270	BORDER STATES INDUSTRIES, INC.	2,086.50				
		35078	3/06/2024	3461	CAPITAL ONE TRADE CREDIT	3,933.11				
		35079	3/06/2024	3596	CENTRAL LINKS GOLF	310.00				
		35080	3/06/2024	1157	DALKE CONSTRUCTION CO., INC.	254.40				
		35081	3/06/2024	3399	DCF - LIEAP	108.61				
		35082	3/06/2024	3685	DETECTACHEM, INC.	360.36				
		35083	3/06/2024	2498	ENVIRONMENTAL COMPLIANCE, LLC	1,100.00				
		35084	3/06/2024	3023	FAMILY HEALTH AMERICA, L.C.	120.25				
		35085	3/06/2024	1682	FASTENAL COMPANY	131.24				
		35086	3/06/2024	1545	HILLSBORO HARDWARE	.00				VOID:
		35087	3/06/2024	1545	HILLSBORO HARDWARE	6,555.02				
		35088	3/06/2024	1373	JAVELINA TRADING COMPANY	182.11				
		35089	3/06/2024	3684	LARK SIGNS	77.95				
		35090	3/06/2024	1585	NETWORKS PLUS	360.00				
		35091	3/06/2024	3129	PACE ANALYTICAL SERVICES, INC.	415.80				
		35092	3/06/2024	1558	SMITH & LOVELESS, INC.	1,388.25				
		35093	3/06/2024	3092	SYN-TECH SYSTEMS, INC.	61.00				
		35094	3/06/2024	3562	THIS N THAT FARM	1,849.86				
		35095	3/06/2024	2779	TONY'S PLUMBING	225.00				
		35096	3/06/2024	2406	TRIPLETT WOOLF GARRETSON LLC	2,565.50				
		35097	3/06/2024	3034	TRUCK CENTER COMPANIES	223.14				
*		5113								
		5114	3/06/2024	3515	AMAZON CAPITAL SERVICES, INC	2,978.58				ACH
		5115	3/06/2024	3246	CORE & MAIN LP	109.10				ACH
		5116	3/06/2024	3616	TYLER EDIGER	45.49				ACH
		5117	3/06/2024	1160	CYNTHIA L. FLEMING	50.00				ACH
		5118	3/06/2024	1044	FOLEY INDUSTRIES	1,757.83				ACH
		5119	3/06/2024	1714	HARCROS CHEMICALS, INC.	8,498.50				ACH
		5120	3/06/2024	3623	HARRELL'S LLC	15,335.63				ACH
		5121	3/06/2024	1565	HILLSBORO CONVENTION & VISITOR	1,000.00				ACH
		5122	3/06/2024	1184	HILLSBORO DEVELOPMENT CORP	100.00				ACH
		5123	3/06/2024	1085	LEAGUE OF KS MUNICIPALITIES	350.00				ACH
		5124	3/06/2024	3535	AVERY UNRUH	83.83				ACH
*		6101519								
		6101520	3/06/2024	3515	AMAZON CAPITAL SERVICES, INC	527.80				E-PAY
		6101521	3/06/2024	3515	AMAZON CAPITAL SERVICES, INC	527.80-				E-PAY
		6101522	3/06/2024	2547	ATMOS ENERGY	4,439.96				E-PAY
		6101523	3/06/2024	3277	CENTRAL NATIONAL BANK LOAN	5,371.09				E-PAY
		6101524	3/06/2024	3277	CENTRAL NATIONAL BANK LOAN	3,884.75				E-PAY
		6101525	3/06/2024	1122	CITY OF HILLSBORO	6,196.04				E-PAY
		6101526	3/06/2024	3374	NEXTECH WIRELESS, LLC	326.79				E-PAY
		6101527	3/06/2024	1933	PITNEY BOWES	91.29				E-PAY
		6101528	3/06/2024	1933	PITNEY BOWES	351.99				E-PAY
		6101529	3/06/2024	1983	PURCHASE POWER	503.50				E-PAY
		6101530	3/06/2024	3080	SHRED-IT USA	75.94				E-PAY
		6101531	3/06/2024	1504	XEROX CORPORATION	316.31				E-PAY

CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)

# ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
6101532	3/06/2024	1504	XEROX CORPORATION	277.76			E-PAY	

\* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:	
OUTSTANDING	79,001.94
CLEARED	.00
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BANK 4 TOTAL	79,001.94
**VOIDED**	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
101 GENERAL	37,827.85	37,827.85	.00	.00
106 AIRPORT REVOLVING	61.00	61.00	.00	.00
300 EQUIPMENT RESERVE	3,096.08	3,096.08	.00	.00
301 FIRE EQUIPMENT REPL FUND	2,275.01	2,275.01	.00	.00
400 CIP	743.68	743.68	.00	.00
618 WATER	17,792.59	17,792.59	.00	.00
619 ELECTRIC	4,203.19	4,203.19	.00	.00
620 REFUSE	6,705.43	6,705.43	.00	.00
621 SEWER	6,297.11	6,297.11	.00	.00

CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
CENTRAL NATIONAL BANK							
223736	1	3/06/24	2/15/24	1377 AG SERVICE MISC PARTS	12.50	101 101-220-5301 FIRE COMMODITIES	1
				INVOICE TOTAL	12.50		
				VENDOR TOTAL	12.50		
2320 AIRGAS USA, LLC							
5505806231	1	3/06/24	2/01/24	WELDER LEASE RENEWAL	100.00	618 618-810-5301 WTR DIST COMMODITIES	1
				INVOICE TOTAL	100.00		
9146511571	1	3/06/24	2/01/24	NEW WELDER LEASE	129.23	101 101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	129.23		
9146783315	1	3/06/24	2/09/24	WELDING GLASSES	38.26	101 101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	38.26		
				VENDOR TOTAL	267.49		
3515 AMAZON CAPITAL SERVICES, INC							
114K-MRYG-HDNN	1	3/06/24	2/10/24	REPLACEMENT TASER BATTERY	159.98	101 101-210-5301 POLICE COMMODITIES	1
				INVOICE TOTAL	159.98		
16MW-LN6N-19Y1	1	3/06/24	2/15/24	MONITOR PRIVACY SCREENS	344.97	101 101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	344.97		
16MW-LN6N-QRW7	1	3/06/24	2/19/24	CUSTODIAL SUPPLIES	51.15	101 101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	51.15		
17XY-4QK4-MKQV	1	3/06/24	1/21/24	VISITOR CENTER STORE	216.16	101 101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	216.16		
1CQD-XDTD-R99R	1	3/06/24	2/19/24	MONITOR STAND & MOUNT	134.97	101 101-120-5301 ADMIN COMMODITIES	1
				INVOICE TOTAL	134.97		
1F41-NNR6-KP36	1	3/06/24	1/21/24	BULLETIN BOARD ITEMS	45.90	101 101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	45.90		
1GJ9-GMYM-N1RT	1	3/06/24	1/21/24	KS DAY AT TABOR COLLEGE	35.94	101 101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	35.94		
1GV3-V6NH-7NKF	1	3/06/24	1/14/24	SCHEDULE/INFORMATION POST	108.85	101 101-210-5301 POLICE COMMODITIES	1

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	108.85			
1HRY-9T7W-MCTM	1	3/06/24	1/16/24	SCHEDULE/INFORMATION POST	46.83	101	101-210-5301 POLICE COMMODITIES	1
				INVOICE TOTAL	46.83			
1HTM-W6HN-4XDF	1	3/06/24	1/23/24	BOOKS	237.14	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	237.14			
1J36-C1P9-KMXR	1	3/06/24	2/18/24	CVB - DOWN HOME CHRISTMAS	126.02	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	126.02			
1JPN-QFX7-J9WT	1	3/06/24	2/11/24	CVB - DOWN HOME CHRISTMAS	23.86	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	23.86			
1JYH-JWYG-91NF	1	3/06/24	1/09/24	BOOK, PACKING PAPER, VACUUM PT	64.78	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	64.78			
1JYT-1WX4-T99Q	1	3/06/24	2/03/24	CVB - DOWN HOME CHRISTMAS	124.78	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	124.78			
1KPG-THW7-WF1N	1	3/06/24	2/08/24	REPLACE PRINTER	478.98	618	618-812-5301 WATER PROD COMMODITIES	1
				INVOICE TOTAL	478.98			
1MKH-NR96-HJJ7	1	3/06/24	1/31/24	REPLACE PRINTER	527.80	618	618-812-5301 WATER PROD COMMODITIES E-PAYMNT 6101520 3/06/24	1
				INVOICE TOTAL	527.80			
1MTY-NR96-HJJ7	1	3/06/24	2/14/24	RETURNED REPLACED PRINTER	527.80-	618	618-812-5301 WATER PROD COMMODITIES E-PAYMNT 6101521 3/06/24	1
				INVOICE TOTAL	527.80-			
1PWW-DYLF-PGTD	1	3/06/24	2/19/24	NEW SAW BLADES	127.68	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	127.68			
1TQG-YCRN-9GNX	1	3/06/24	2/14/24	CVB - DOWN HOME CHRISTMAS	192.13	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	192.13			
1WQT-MRC4-64QL	1	3/06/24	2/21/24	RESTROOM TOWELS	47.83	101	101-210-5301 POLICE COMMODITIES	1
				INVOICE TOTAL	47.83			
1X4H-FTP9-X1FX	1	3/06/24	1/18/24	PH & TEMPERATURE METER	130.51	618	618-812-5301 WATER PROD COMMODITIES	1

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	130.51			
1YYK-3NPR-XGC1	1	3/06/24	1/26/24	COFFEE	29.82	101	101-120-5301 ADMIN COMMODITIES	1
	2			P028975 COUNCIL MIN BOOK	250.30	101	101-110-5301 LEGISLATIVE COMMODITIES	1
				INVOICE TOTAL	280.12			
				VENDOR TOTAL	2,978.58			
				2358 APAC-KANSAS, INC.				
8001865123	1	3/06/24	2/19/24	PATCH ROADS	1,435.09	101	101-410-5311 STREET-STREET REPAIR	1
				INVOICE TOTAL	1,435.09			
				VENDOR TOTAL	1,435.09			
				2547 ATMOS ENERGY				
030124	1	3/06/24	3/01/24	UTILITIES	410.43	101	101-120-5280 ADMIN UTILITIES E-PAYMNT 6101522 3/06/24	1
	2			UTILITIES	738.22	400	400-610-6503 CIP-AMPI PROPERTY E-PAYMNT 6101522 3/06/24	1
	3			UTILITIES	68.51	619	619-830-5280 ELEC DIST UTILITIES E-PAYMNT 6101522 3/06/24	1
	4			UTILITIES	1,051.38	101	101-350-5280 MUSEUM UTILITIES E-PAYMNT 6101522 3/06/24	1
	5			UTILITIES	187.29	101	101-310-5280 PARK UTILITIES E-PAYMNT 6101522 3/06/24	1
	6			UTILITIES	375.46	101	101-210-5280 POLICE UTILITIES E-PAYMNT 6101522 3/06/24	1
	7			UTILITIES	93.99	101	101-320-5280 POOL UTILITIES E-PAYMNT 6101522 3/06/24	1
	8			UTILITIES	68.51	620	620-850-5280 REFUSE DIST UTILITIES E-PAYMNT 6101522 3/06/24	1
	9			UTILITIES	68.52	101	101-410-5280 STREET UTILITIES E-PAYMNT 6101522 3/06/24	1
	10			UTILITIES	1,217.10	618	618-812-5280 WATER PRODUCTION UTILITIES E-PAYMNT 6101522 3/06/24	1
	11			UTILITIES	160.55	101	101-330-5280 GOLF UTILITIES E-PAYMNT 6101522 3/06/24	1
				INVOICE TOTAL	4,439.96			
				VENDOR TOTAL	4,439.96			

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
01083322	1	3/06/24	2/15/24	1638 BERRY TRACTOR & EQUIPMENT CO. REPAIR JOHNSON STREET SWEEPER	1,399.19	101	101-410-5210 STREET EQUIPMENT MAINTENAN	1
				INVOICE TOTAL	1,399.19			
01083329	1	3/06/24	2/16/24	UNIVERSAL MISC KEY SET	52.92	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	52.92			
				VENDOR TOTAL	1,452.11			
021624	1	3/06/24	2/16/24	3475 BOMGAARS TOOLS, SUPPLIES	385.69	101	101-410-5301 STREET COMMODITIES	1
	2			FIX SEWER LINE	34.99	619	619-830-5301 ELEC DIST COMMODITIES	1
	3			HAND WARMERS, BOOTS	179.99	620	620-850-5301 REFUSE DISTB COMMODITIES	1
	4			PAINT SUPPLIES, TOOLS, CABLE	293.40	618	618-810-5301 WTR DIST COMMODITIES	1
	5			PAINT	9.98	618	618-812-5301 WATER PROD COMMODITIES	1
	6			TOOLS, FASTENERS, GLOVES, TAPE	146.42	621	621-870-5301 SEWER DIST COMMODITIES	1
	7			REC GYMNASICS WATER LEAK	45.56	101	101-340-5301 SPORTS COMPLEX COMMODITIES	1
	8			TOOLS, DOLLY, HAND WARMERS	79.98	101	101-220-5301 FIRE COMMODITIES	1
	9			TOOLS, SUPPLIES	206.26	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	1,382.27			
				VENDOR TOTAL	1,382.27			
927814335	1	3/06/24	2/06/24	3270 BORDER STATES INDUSTRIES, INC. RESTOCK	838.75	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	838.75			
927896412	1	3/06/24	2/21/24	TEST HIGH VOLTAGE LINES	1,247.75	619	619-830-5301 ELEC DIST COMMODITIES	1
				INVOICE TOTAL	1,247.75			
				VENDOR TOTAL	2,086.50			
53319369	1	3/06/24	2/16/24	3461 CAPITAL ONE TRADE CREDIT PUMPS, BEACONS, TOOLS	539.98	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	539.98			
53321551	1	3/06/24	2/17/24	PUMPS, BEACONS, TOOLS	216.17	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	216.17			

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
53321554	1	3/06/24	2/17/24	PUMPS, BEACONS, TOOLS	1,499.98	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	1,499.98			
547002050247741	1	3/06/24	2/19/24	AIR COMPRESSOR	1,676.98	620	620-850-5301 REFUSE DISTB COMMODITIES	1
				INVOICE TOTAL	1,676.98			
				VENDOR TOTAL	3,933.11			
11007838	1	3/06/24	2/14/24	3596 CENTRAL LINKS GOLF GHIN HANDICAP MEMBERSHIP FEES	310.00	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	310.00			
				VENDOR TOTAL	310.00			
031524A	1	3/06/24	3/15/24	3277 CENTRAL NATIONAL BANK LOAN P GOLF SPRAYER	951.36	300	300-420-5534 EQUIP RES-LEASE PAYMENT E-PAYMNT 6101523 3/06/24	1
	2			I GOLF SPRAYER	265.08	300	300-420-5534 EQUIP RES-LEASE PAYMENT E-PAYMNT 6101523 3/06/24	1
	3			P STREET DUMP TRUCK	1,470.04	300	300-420-5534 EQUIP RES-LEASE PAYMENT E-PAYMNT 6101523 3/06/24	1
	4			I STREET DUMP TRUCK	409.60	300	300-420-5534 EQUIP RES-LEASE PAYMENT E-PAYMNT 6101523 3/06/24	1
	5			P FIRE BRUSH TRUCK	1,779.26	301	301-420-5534 FIRE EQUIP RPL-LEASE PMT E-PAYMNT 6101523 3/06/24	1
	6			I FIRE BRUSH TRUCK	495.75	301	301-420-5534 FIRE EQUIP RPL-LEASE PMT E-PAYMNT 6101523 3/06/24	1
				INVOICE TOTAL	5,371.09			
031524B	1	3/06/24	3/15/24	P TRASH TRUCK & MOWER	3,124.03	620	620-850-5534 REFUSE-LEASE PAYMENTS E-PAYMNT 6101524 3/06/24	1
	2			I TRASH TRUCK & MOWER	760.72	620	620-850-5534 REFUSE-LEASE PAYMENTS E-PAYMNT 6101524 3/06/24	1
				INVOICE TOTAL	3,884.75			
				VENDOR TOTAL	9,255.84			
021524	1	3/06/24	2/15/24	1122 CITY OF HILLSBORO UTILITIES	538.41	101	101-120-5280 ADMIN UTILITIES E-PAYMNT 6101525 3/06/24	1
	2			UTILITIES	5.46	400	400-610-6503 CIP-AMPI PROPERTY	1

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
	3			UTILITIES	470.89	619	E-PAYMNT 6101525 3/06/24 619-830-5280 ELEC DIST UTILITIES	1
	4			UTILITIES	187.74	101	E-PAYMNT 6101525 3/06/24 101-330-5280 GOLF UTILITIES	1
	5			UTILITIES	2.73	101	E-PAYMNT 6101525 3/06/24 101-110-5280 LEGISLATIVE UTILITIES	1
	6			UTILITIES	290.95	101	E-PAYMNT 6101525 3/06/24 101-350-5280 MUSEUM UTILITIES	1
	7			UTILITIES	285.44	101	E-PAYMNT 6101525 3/06/24 101-310-5280 PARK UTILITIES	1
	8			UTILITIES	226.20	101	E-PAYMNT 6101525 3/06/24 101-210-5280 POLICE UTILITIES	1
	9			UTILITIES	150.80	101	E-PAYMNT 6101525 3/06/24 101-320-5280 POOL UTILITIES	1
	10			UTILITIES	82.74	620	E-PAYMNT 6101525 3/06/24 620-850-5280 REFUSE DIST UTILITIES	1
	11			UTILITIES	2,579.44	621	E-PAYMNT 6101525 3/06/24 621-870-5280 SEWER DIST UTILITIES	1
	12			UTILITIES	226.82	101	E-PAYMNT 6101525 3/06/24 101-410-5280 STREET UTILITIES	1
	13			UTILITIES	1,148.42	618	E-PAYMNT 6101525 3/06/24 618-812-5280 WATER PRODUCTION UTILITIES	1
				INVOICE TOTAL	6,196.04		E-PAYMNT 6101525 3/06/24	
				VENDOR TOTAL	6,196.04			
U398458	1	3/06/24	2/22/24	3246 CORE & MAIN LP RESTOCK	109.10	618	618-810-5301 WTR DIST COMMODITIES	1
				INVOICE TOTAL	109.10			
				VENDOR TOTAL	109.10			
2763-35	1	3/06/24	2/09/24	1157 DALKE CONSTRUCTION CO., INC. RESTOCK - SAND	127.20	621	621-870-5301 SEWER DIST COMMODITIES	1
	2			RESTOCK - SAND	127.20	618	618-810-5301 WTR DIST COMMODITIES	1
				INVOICE TOTAL	254.40			
				VENDOR TOTAL	254.40			

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
030624	1	3/06/24	3/06/24	3399 DCF - LIEAP REFUND LIEAP-GREGORY SKLENAR	108.61	101	101-910-5240 MISCELLANEOUS EXPENSE	1
				INVOICE TOTAL	108.61			
				VENDOR TOTAL	108.61			
INV14054	1	3/06/24	2/28/24	3685 DETECTACHEM, INC. DRUG FIELD TEST KITS	360.36	101	101-210-5301 POLICE COMMODITIES	1
				INVOICE TOTAL	360.36			
				VENDOR TOTAL	360.36			
022924	1	3/06/24	2/29/24	3616 TYLER EDIGER GOLF MILEAGE	45.49	101	101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	45.49			
				VENDOR TOTAL	45.49			
205540	1	3/06/24	2/12/24	2498 ENVIRONMENTAL COMPLIANCE, LLC PCB COMPLIANCE AUDIT	1,100.00	619	619-830-5201 ELEC DIST CONTRACTUAL SERV	1
				INVOICE TOTAL	1,100.00			
				VENDOR TOTAL	1,100.00			
021524	1	3/06/24	2/15/24	3023 FAMILY HEALTH AMERICA, L.C. ADMINISTRATIVE SERVICES	120.25	101	101-110-5201 LEGISLATIVE CONTRACTUAL SE	1
				INVOICE TOTAL	120.25			
				VENDOR TOTAL	120.25			
KSMCP297977	1	3/06/24	2/23/24	1682 FASTENAL COMPANY SHOP SUPPLIES	131.24	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	131.24			
				VENDOR TOTAL	131.24			
022324	1	3/06/24	2/23/24	1160 CYNTHIA L. FLEMING UNIT #9	50.00	101	101-350-5301 MUSEUM COMMODITIES	1
				INVOICE TOTAL	50.00			
				VENDOR TOTAL	50.00			
SS380031110	1	3/06/24	2/22/24	1044 FOLEY INDUSTRIES RADIATOR REPAIR	1,757.83	618	618-050-2271 ACCOUNTS PAYABLE	1
				INVOICE TOTAL	1,757.83			

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	1,757.83			
091011516	1	3/06/24	2/08/24	1714 HARCROS CHEMICALS, INC. CHEMICAL RESTOCK	3,349.50	618	618-812-5308 WATER PROD CHEMICALS	1
				INVOICE TOTAL	3,349.50			
091011596	1	3/06/24	2/23/24	CHEMICAL RESTOCK	1,309.00	618	618-812-5308 WATER PROD CHEMICALS	1
				INVOICE TOTAL	1,309.00			
091011597	1	3/06/24	2/23/24	CHEMICALS	3,840.00	618	618-812-5308 WATER PROD CHEMICALS	1
				INVOICE TOTAL	3,840.00			
				VENDOR TOTAL	8,498.50			
INV01854234	1	3/06/24	2/16/24	3623 HARRELL'S LLC CHEMICALS	10,163.13	101	101-330-5308 GOLF CHEMICALS	1
				INVOICE TOTAL	10,163.13			
INV01854247	1	3/06/24	2/16/24	CHEMICALS	1,760.00	101	101-330-5308 GOLF CHEMICALS	1
				INVOICE TOTAL	1,760.00			
INV01854251	1	3/06/24	2/16/24	CHEMICALS	3,412.50	101	101-330-5308 GOLF CHEMICALS	1
				INVOICE TOTAL	3,412.50			
				VENDOR TOTAL	15,335.63			
030124	1	3/06/24	3/01/24	1565 HILLSBORO CONVENTION & VISITOR MARCH APPROPRIATIONS	1,000.00	101	101-550-5871 APPROPRIATIONS TO CVB	1
				INVOICE TOTAL	1,000.00			
				VENDOR TOTAL	1,000.00			
030124	1	3/06/24	3/01/24	1184 HILLSBORO DEVELOPMENT CORP MARCH SIGN RENTAL	100.00	101	101-910-5350 SIGN RENTAL	1
				INVOICE TOTAL	100.00			
				VENDOR TOTAL	100.00			
022024	1	3/06/24	2/20/24	1545 HILLSBORO HARDWARE CUSTODIAL SUPPLIES, KEYS	87.13	101	101-120-5301 ADMIN COMMODITIES	1
	2			SUPPLIES, UPS SHIPPING	224.62	619	619-830-5301 ELEC DIST COMMODITIES	1
	3			#1963, PO28950 DECTECTOR	162.83	101	101-220-5301 FIRE COMMODITIES	1
	4			SUPPLIES, PO29049 POLE SAW	1,121.69	101	101-330-5301	1

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**



**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
	5			SCHAEFFLER HOUSE STORAGE	100.00	101	GOLF COMMODITIES 101-350-5301	1
	6			PAINT, TOOLS, ICE MELT, KEY	77.13	101	MUSEUM COMMODITIES 101-310-5301	1
	7			SUPPLIES	25.26	101	PARK COMMODITIES 101-210-5301	1
	8			TOOLS, SUPPLIES	62.70	620	POLICE COMMODITIES 620-850-5301	1
	9			SEWER AUGER RENTAL	40.00	621	REFUSE DISTB COMMODITIES 621-870-5301	1
	10			BATTING CAGE REPAIR	33.50	101	SEWER DIST COMMODITIES 101-340-5301	1
	11			TOOLS, SUPPLIES, SIGN	301.27	101	SPORTS COMPLEX COMMODITIES 101-410-5301	1
	12			TOOLS, PO29051 VANITY	624.73	618	STREET COMMODITIES 618-812-5301	1
	13			TOOLS, SUPPLIES, UPS SHIPPING	50.45	618	WATER PROD COMMODITIES 618-810-5301	1
	14			PO29020 FIX LAWN MOWER	1,600.00	621	WTR DIST COMMODITIES 621-870-5210	1
	15			CLUB HOUSE RENO SUPPLIES	243.06	101	SEWER DIST EQUIP MAINTENAN 101-330-5501	1
	16			PAINT	167.49	101	GOLF CAPITAL OUTLAY 101-210-5501	1
	17			PO29020 FIX LAWN MOWER	1,600.00	618	POLICE CAPITAL OUTLAY 618-810-5210	1
	18			CODE-CEDAR, W GRAND PAD LOCK	33.16	101	WTR DIST EQUIP MAINTENANCE 101-510-5301	1
				INVOICE TOTAL	6,555.02		BLDG INSP-COMMODITIES	
				VENDOR TOTAL	6,555.02			
2401031R	1	3/06/24	2/06/24	1373 JAVELINA TRADING COMPANY SAFETY TOOLING REVISION	92.11	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	92.11			
2402005	1	3/06/24	2/22/24	DRIVER GLOVES	90.00	101	101-410-5301 STREET COMMODITIES	1
				INVOICE TOTAL	90.00			
				VENDOR TOTAL	182.11			
INV-001309	1	3/06/24	2/23/24	3684 LARK SIGNS DONATION SIGN @ SP BENCH	77.95	101	101-310-5301 PARK COMMODITIES	1
				INVOICE TOTAL	77.95			
				VENDOR TOTAL	77.95			
8642	1	3/06/24	2/21/24	1085 LEAGUE OF KS MUNICIPALITIES TRAINING - B BEYE, R WILKINS	350.00	101	101-110-5301 LEGISLATIVE COMMODITIES	1

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
				INVOICE TOTAL	350.00			
				VENDOR TOTAL	350.00			
76864	1	3/06/24	2/13/24	1585 NETWORKS PLUS M MARLER - EMAIL	90.00	618	618-812-5201 WATER PROD CONTRACTUAL SER	1
				INVOICE TOTAL	90.00			
76909	1	3/06/24	2/21/24	C ARNOLD & E LEHRMAN - EMAIL	135.00	101	101-120-5201 ADMIN CONTRACTUAL SERVICES	1
				INVOICE TOTAL	135.00			
76942	1	3/06/24	2/29/24	B HENDRIX - EMAIL	90.00	619	619-830-5201 ELEC DIST CONTRACTUAL SERV	1
	2			J WHEELER - REMOVED FROM EMAIL	45.00	618	618-812-5201 WATER PROD CONTRACTUAL SER	1
				INVOICE TOTAL	135.00			
				VENDOR TOTAL	360.00			
10220994	1	3/06/24	2/20/24	3374 NEXTECH WIRELESS, LLC MONTHLY FEE FOR iPADS/PHONE	45.81	101	101-120-5280 ADMIN UTILITIES E-PAYMNT 6101526 3/06/24	1
	2			MONTHLY FEE FOR iPADS/PHONE	49.20	101	101-510-5280 BLDG INSP UTILITIES E-PAYMNT 6101526 3/06/24	1
	3			MONTHLY FEE FOR iPADS/PHONE	45.49	101	101-220-5280 FIRE UTILITIES E-PAYMNT 6101526 3/06/24	1
	4			MONTHLY FEE FOR iPADS/PHONE	82.26	620	620-850-5280 REFUSE DIST UTILITIES E-PAYMNT 6101526 3/06/24	1
	5			MONTHLY FEE FOR iPADS/PHONE	104.03	618	618-810-5280 WTR DIST UTILITIES E-PAYMNT 6101526 3/06/24	1
				INVOICE TOTAL	326.79			
				VENDOR TOTAL	326.79			
2460201380	1	3/06/24	2/21/24	3129 PACE ANALYTICAL SERVICES, INC. SEWER ANALYSIS	415.80	621	621-870-5201 SEWER DIST CONTRACTUAL SER	1
				INVOICE TOTAL	415.80			
				VENDOR TOTAL	415.80			
1024805578	1	3/06/24	2/13/24	1933 PITNEY BOWES INK CARTRIDGE	91.29	101	101-120-5301 ADMIN COMMODITIES E-PAYMNT 6101527 3/06/24	1
				INVOICE TOTAL	91.29			

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**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL	ACCOUNT	CK SQ
3318707574	1	3/06/24	2/09/24	POSTAGE MACHINE LEASE	351.99	101	101-120-5301 ADMIN COMMODITIES E-PAYMNT 6101528 3/06/24	1
				INVOICE TOTAL	351.99			
				VENDOR TOTAL	443.28			
021824	1	3/06/24	2/18/24	1983 PURCHASE POWER POSTAGE FOR POSTAGE MACHINE	503.50	101	101-120-5301 ADMIN COMMODITIES E-PAYMNT 6101529 3/06/24	1
				INVOICE TOTAL	503.50			
				VENDOR TOTAL	503.50			
8006231349	1	3/06/24	2/18/24	3080 SHRED-IT USA SHRED SERVICES	75.94	101	101-120-5301 ADMIN COMMODITIES E-PAYMNT 6101530 3/06/24	1
				INVOICE TOTAL	75.94			
				VENDOR TOTAL	75.94			
175285	1	3/06/24	2/22/24	1558 SMITH & LOVELESS, INC. RESTOCK	1,388.25	621	621-870-5301 SEWER DIST COMMODITIES	1
				INVOICE TOTAL	1,388.25			
				VENDOR TOTAL	1,388.25			
280440	1	3/06/24	2/12/24	3092 SYN-TECH SYSTEMS, INC. TECHNICAL SUPPORT - AIRPORT	61.00	106	106-430-5201 AIRPORT REVOLVING CONTR SE	1
				INVOICE TOTAL	61.00			
				VENDOR TOTAL	61.00			
1009	1	3/06/24	2/20/24	3562 THIS N THAT FARM CSI FIRE HYDRANT PROTECTOR	1,182.36	618	618-810-5301 WTR DIST COMMODITIES	1
				INVOICE TOTAL	1,182.36			
1012	1	3/06/24	2/21/24	FRIEGHTLINER TRANSMISSION	667.50	620	620-850-5210 REFUSE DIST EQUIP MAINTENA	1
				INVOICE TOTAL	667.50			
				VENDOR TOTAL	1,849.86			
1240221249	1	3/06/24	2/21/24	2779 TONY'S PLUMBING OPEN FLOOR DRAIN	225.00	618	618-812-5301 WATER PROD COMMODITIES	1
				INVOICE TOTAL	225.00			
				VENDOR TOTAL	225.00			

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**

**SCHEDULED CLAIMS LIST**

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
168570	1	3/06/24	2/20/24	2406 TRIPLETT WOLF GARRETSON LLC CITY ATTORNEY FEES	2,565.50	101 101-110-5201 LEGISLATIVE CONTRACTUAL SE	1
				INVOICE TOTAL	2,565.50		
				VENDOR TOTAL	2,565.50		
XA103168043:01	1	3/06/24	2/16/24	3034 TRUCK CENTER COMPANIES DUMP TRUCK PARTS	223.14	101 101-410-5215 STREET VEHICLE MAINTENANCE	1
				INVOICE TOTAL	223.14		
				VENDOR TOTAL	223.14		
022924	1	3/06/24	2/29/24	3535 AVERY UNRUH MILEAGE	32.83	101 101-330-5301 GOLF COMMODITIES	1
	2			DG - CLEANING SUPPLIES	51.00	101 101-330-5301 GOLF COMMODITIES	1
				INVOICE TOTAL	83.83		
				VENDOR TOTAL	83.83		
5392848	1	3/06/24	2/10/24	1504 XEROX CORPORATION COPIER LEASE	316.31	101 101-120-5301 ADMIN COMMODITIES E-PAYMNT 6101531 3/06/24	1
				INVOICE TOTAL	316.31		
5394878	1	3/06/24	2/10/24	POLICE COPIER LEASE	277.76	101 101-210-5301 POLICE COMMODITIES E-PAYMNT 6101532 3/06/24	1
				INVOICE TOTAL	277.76		
				VENDOR TOTAL	594.07		
				CENTRAL NATIONAL BANK TOTAL	79,001.94		
				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	21,835.42		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	30,308.96		
				TOTAL OPEN PAYMENTS	26,857.56		
				GRAND TOTALS	79,001.94		

**CHECKS, E-PAYMENTS & ACH -- \$79,001.94 (03/06/2024)**



Hillsboro, Kansas  
February 20, 2024

1. The City Council met in regular session via Zoom and in person on Tuesday, February 20, 2024, at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, Byron McCarty, and Ronald Wilkins participating.

Members Absent: None.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Avery Unruh, Golf Course Superintendent; Sargeant John Huebert, Hillsboro Police Department; Jane Brotemarkle of 103 N Cedar; Sonya Roberts and Cassidy Bernhardt of the Hillsboro FFA Chapter.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

#### 4. APPROVAL OF CONSENT AGENDA

**VOUCHERS** in the amount of \$295,857.07.

**MINUTES** for the regular council meeting dated February 6, 2024.

**CDBG VOUCHERS** in the amount of \$95,552.47.

**TRANSFORMER PURCHASE REVISED** to reflect the increased not to exceed of \$128,000 to account for the sales tax calculation.

**LIBRARY BOARD APPOINTMENTS** of Rachel Winter and Kathryn Sibayan with terms to expire 04/30/2027, and Don Ratzlaff, Shawna Shewey, and Alvin Hett with terms to expire 04/30/2028.

Council member Driggers motioned to approve the consent agenda. Council member Wilkins seconded. Motion carried.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL LAW ENFORCEMENT TRUST FUND REPORT:** Sargent John Huebert shared a brief history of the requirements to report to the governing body. He noted cash assets of \$1,067 were seized in 2023 and the department seized one vehicle. An additional \$477.90 was deposited as a result of the Drug Tax assessment.

7. **PROCLAMATION FOR NATIONAL FFA WEEK:** Mayor Thurston presented a proclamation to the Hillsboro FFA Chapter to formally proclaim February 17 – 24, 2024, as National FFA Week. Sonya Roberts and Cassidy Bernhardt representing the Hillsboro FFA Chapter were in attendance.

#### 8. BUSINESS ITEMS:

**ORDINANCE 1383 – ZONE CHANGE AT 501 S MAIN:** Administrator Stiles shared the request from LH Properties LLC for a zone change from C-S to R-2 for the property at 501 S Main. He provided an overview of the Planning Commission's discussion and their recommendation for approval.

Avery Unruh of 503 S Main shared he has met with the property owner to discuss his concerns.

Council member Beye motioned to adopt Ordinance 1383 to change the zoning from C-S to R-2 for the property located at 501 S Main. Council member Driggers seconded. Motion carried 4-0.

**CONTRACTUAL MOWING BIDS FOR 2024 SEASON:** Administrator Stiles shared that one bid was submitted for all areas. He recommended awarding the mowing bid as presented to Plenert Mowing for Areas 1-4. Stiles also recommended moving forward with additional negotiated services, including Memorial Park, the Community Plaza, Museum, Fairgrounds, Rodeo Arena, and Pool starting in July.

Council discussion regarding the quality of work and availability of Plenert Mowing. Administrator Stiles noted the proposed area is only about 20% of the property maintained by the City.

Council member McCarty motioned to approve awarding Plenert Mowing the mowing contract for areas 1-4 and the additional negotiated areas. Council member Wilkins seconded. Motion carried.

**GOLF CLUBHOUSE RESTROOMS:** Avery Unruh, Golf Course Superintendent, shared about the proposed restroom remodel and changes needed to make it handicap accessible. Stiles reviewed the estimate from Synergy Maintenance and Construction to remodel the restrooms to ADA standards.

Council discussion regarding handrails and other ADA requirements. Unruh noted those items are included in the estimate. Stiles requested the expenditure be paid out of the Local Sales Tax Fund.

Council member Beye motioned to approve the estimate from Synergy Maintenance and Construction for \$7,800 to be paid out of the Local Sales Tax Fund. Council member Driggers seconded. Motion carried.

**HILLSBORO FORD INVOICES:** Administrator Stiles reviewed the Hillsboro Ford invoices totaling \$1,593.55. Council member McCarty motioned to approve the invoices. Council member Wilkins seconded. Council member Beye abstained. Motion carried.

## 9. DISCUSSION ITEMS

**CREDIT CARD FEES:** Administrator Stiles reviewed the cost of processing cards and electronic payments, as well as the education needed at the point of sale if a change is made. Council member Wilkins shared a compilation of data he collected from approximately 50 residents, noting that overall, the credit card users were ok with the fee being passed along. Mayor Lou heard from a resident who felt rates should not be adjusted for all users, rather only the residents using credit cards.

Administrator Stiles clarified the processing fee would be for all cards, autopayments, electronic checks, and online payments. The only payment types that would not be assessed the fee are cash and check.

Council discussion about reviewing this item in November when all rates are re-evaluated, noting the processing fee could be set as a separate fee. Additional discussion regarding internal costs, fairness for residents, and the unintended consequence of more people paying in person.

Council directed staff to revisit this in November when rates are reviewed.

**MUNICIPAL POLICY 70: AQUATIC CENTER ADMISSION POLICY:** Administrator Stiles noted the policy is outdated and staff is working to update municipal policies. He shared the employees' interest in a discount for the pool, similar to the discount approved for the golf course.

Council affirmed this direction and highlighted the positive benefit for employees. Council directed staff to revise the policy for review at the next meeting.

**MUNICIPAL POLICY 93: SERVICE DISCONNECTION:** Administrator Stiles reviewed the recommended changes to the policy. He noted an ordinance would be required to reallocate the disconnect fee between the notice and the reconnection. Council discussion about encouraging residents to pay prior to receiving a disconnect notice.

Council directed staff to prepare the ordinance and policy for review at the next meeting.

**2023 YEAR IN REVIEW:** Administrator Stiles shared an overview of the highlights and challenges of 2023.

**10. CITY ADMINISTRATOR'S REPORT:** Administrator Stiles reported on the following:

- Father Kapaun Testimony
- Planning Commission Hearings
- Hiring
- Fire District Meeting Follow-up
- Health Insurance Savings
- Financial Reports
- Out of Office

**11. PUBLIC COMMENTS:** None.

**12. COUNCIL COMMENTS:** Council member Wilkins thanked constituents for responding to his inquiries.

**13. ADJOURNMENT:** Council meeting adjourned at 7:22pm.

ATTEST:

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LOUIS THURSTON, MAYOR

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DANIELLE BARTEL, CITY CLERK

# Staff Report

**To:** Honorable Mayor and City Council

**From:** Matt Stiles, City Administrator

**Date:** March 5, 2024

**Re:** Enterprise Fleet Management Proposal

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**Background:** Ken Olsen from Enterprise Fleet Management will be on hand to present the analysis they put together on our existing fleet of vehicles. The analysis and presentation are attached for review ahead of the meeting. The list of vehicles is attached for review as well. The fleet includes 21 vehicles, not all of our vehicles. It does not include heavy equipment such as fire apparatus, dump trucks, trash trucks, backhoes or other types of equipment.

The proposal is an equity lease agreement. Effectively it's an operational lease where the owned fleet is sold and replaced on a regular rotating basis. We would get credit for the value existing fleet and equity accrued from rotating vehicles is applied to the lease agreement, however we do not own the vehicles outright. Enterprise helps buy the vehicles for the city and advises when the appropriate time to sell the vehicles is to maximize the equity. There is a market lease amount that is paid every year. Vehicles are traded regularly depending on market values. The timeframe for replacement could vary depending on what we want to do. Vehicles are covered under warranty for most issues, but the city still pays for routine maintenance items. There is a separate agreement for maintenance that simplifies the process. Newer vehicles also use less fuel resulting in fuel savings.

This agreement is a shift in our current outright ownership model. Based on the age of the fleet that model has not worked well for us. This arrangement is a way to replace our very old fleet with a cost managed approach. Department heads met with Ken Olsen last week to discuss the model and begin to identify the needs. These are some of the questions that were brought up in our discussion.

- **We don't own anything. What happens if we want to get out of the program?** It's true that we do not own any of those vehicles outright. If the city wanted to get out of the arrangement, then we'd need convert the operating leases to capital leases with purchase options. The city would then continue to pay those leases until the vehicles were owned. It would take time to unwind this relationship, but it would be possible.
- **What happens to the local dealerships?** Enterprise can source any make of vehicle. Our local dealers get a delivery fee for each vehicle. As it sits now, dealerships do not make much off of new purchases because government discounts are so generous. The regular rotation of vehicles would result in regular delivery fees that are likely as much if not more than if we were to buy one or two new units per year. Both Hillsboro Ford and



Midway Motors are in the dealer network for Enterprise so all the warranty and maintenance work would go to them.

- **Does it save the city money?** The analysis indicates that the city would save money over time compared to the way we should be replacing vehicles. Right now replacing all the vehicles that need to be replaced would be impossible financially.
- **How does it impact insurance?** We are investigating that to see how it would impact that. Enterprise has an option for insurance as well as maintenance and fuel management.
- **Can we add/subtract vehicles?** Yes, vehicles can be increased or reduced as needed. The amount of time we hold onto vehicles is up to the city, but Enterprise advises us on the best times to get in and out of the vehicles.
- **What benefits are there administratively?** All the information on the fleet including maintenance, miles, etc. is on one dashboard. There are add on options for location tracking for the fleet if desired. Having that information in one place is helpful and well beyond anything we have now. In this model, the city writes one check to Enterprise for the lease, maintenance, and potentially for fuel as well. The fuel card could replace our current system that is inefficient. This would eliminate invoices to multiple vendors and simplify the financial management process.
- **What kind of vehicles can we get?** Basically anything, but we would limit our choices to vehicles that could be serviced locally. We would not choose something that needs service out of the area. For example, another community opted for a Tesla to help promote the use of electric vehicles. It ended up being a bad fit so they swapped it out for a Ford Lightning electric pickup.
- **Is there a penalty for over mileage or excessive wear like a private lease?** There is a provision in the agreement that could result in additional fees should a vehicle go over the allocated miles in a year. Municipal usage typically does not exceed 15,000 miles per year nor do we typically excessively damage vehicles, but it is a consideration to be aware of.
- **Is this arrangement legal?** Yes, TWG has negotiated the agreements on behalf of two other communities. Ultimately those communities did not move forward, but the agreements can be adjusted to meet budget and cash basis laws.
- **What have other communities' experiences been?** There are a large number of municipalities in Kansas on this program, many of which have larger fleets. Lindsborg is a similarly sized fleet and community that has reported a positive experience. I have also reached out to a contact in Salina to find out their experience. We can call more references if needed.

There are likely other questions that will need to be answered and it would be good to take the time to thoroughly review the proposal before deciding. It's a shift in thinking about how we approach our fleet. It offers many advantages but has its disadvantages as well.



## FLEET MANAGEMENT

PREPARED FOR:

# City of Hillsboro, KS

Ken Olsen

FLEET CONSULTANT

314-825-2208

PHONE

[Kenneth.P.Olsen@efleets.com](mailto:Kenneth.P.Olsen@efleets.com)

EMAIL



## FLEET SYNOPSIS | City of Hillsboro, KS

## Executive Summary

Enterprise Fleet Management is a privately held, full-service fleet management business for government agencies and other organizations operating medium-sized fleets of 20 or more vehicles. Enterprise Fleet Management is an affiliate of Enterprise Holdings and owned by the Taylor family of St. Louis.

With more than 50 fully staffed offices in the U.S. and Canada, the local Enterprise Fleet Management teams of experts assemble customized fleet management programs that are just right for our clients. Our expertise covers the full spectrum of a vehicle's lifecycle, including acquisition, registration, maintenance, use reporting, fuel card programs, and remarketing, as well as fleet analysis and optimization. And with more than 630,000 fleet vehicles managed across North America, Enterprise supplies a vast variety of makes and models for all vehicle categories, from cars to light and medium-duty trucks, service vehicles, and emergency response police units.

The City of Hillsboro will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs. Your Account Team is located in the Wichita area so we can quickly arrive in-person to address any of your needs. Your Client Strategy Manager, Justin Harper, will meet with the City 4 times per year at a minimum to discuss strategy, budget preparation, and operational excellence.

Enterprise Fleet Management uses a combination of online tools, technologies, and automated processes to give our clients complete oversight of their fleet, lower overall costs, and provide convenience for drivers and administrators. These resources complement our local account management teams and allow us to supplement local support with self-service capabilities.

Enterprise is prepared to assist in all aspects of the City of Hillsboro's fleet management structure. We have already designed a financial model that will guide your Account Team from the start. Enterprise will work with department heads to ensure we have the vehicles built and spec'd exactly as needed, we will have all aftermarket equipment confirmed, and the timeframe that the vehicles are needed to be delivered. Logistically, the new vehicles will be delivered to a local dealership, then to an aftermarket vendor if necessary for equipment upfit, after delivery Enterprise will then pick up the aged city units and sell them on the city's behalf.

Enterprise has built a financial model designed around Hillsboro's fleet. Given the strong government acquisition power, low mileage patterns, and the Enterprise resale abilities, this financial model will allow the City to operate a newer, more efficient fleet at a lower budget and overall cost of ownership. This will also reduce the operational fuel and maintenance expenses, along with lowering the carbon footprint.

## THE SITUATION

### Current fleet age is negatively impacting the overall budget and fleet operations

- 48% of the light and medium duty fleet is currently 20 years or older
- 76% of the light and medium duty fleet is currently 10 years or older
- 18 years is the current average age of the fleet
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity.

## THE OBJECTIVES

### Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over \$26,618 in 10 years

- Shorten the current vehicle life cycle from 20+ years to 2 years
- Provide a lower sustainable fleet cost that is predictable year over year
- Significantly reduce cost of maintenance and repairs
- Reduce the overall fuel spend through more fuel-efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity

### Increase employee safety with newer vehicles

- Currently:
  - 10 vehicles predate Anti-Lock Brake standardization (2007)
  - 11 vehicles predate Electronic Stability Control standardization (2012)
    - *ESC is the most significant safety invention since the seatbelt*
  - 17 vehicles predate standardization of back up camera (2018)

## THE RESULTS

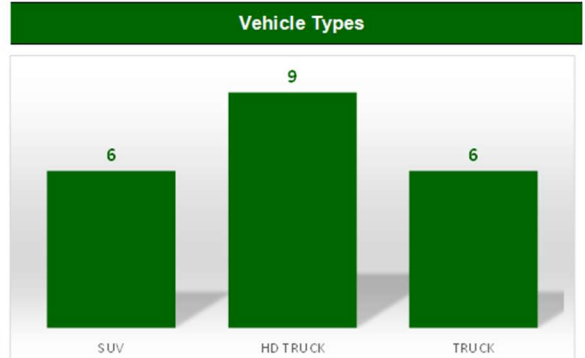
By partnering with Enterprise Fleet Management, it is estimated that the City will reduce their fuel costs by over 30%. The City will also reduce maintenance cost by approximately 70%. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold. Furthermore, the City will leverage Enterprises Fleet Management's ability to sell vehicles at an average of 112% above Commercial Value Index. By shifting from reactively replacing inoperable vehicles to planning vehicle purchases, Hillsboro will be able replace 21 of its oldest vehicles within the first five years, turning 100% of their vehicles into newer, safer, more efficient models.

# FLEET ANALYSIS | City of Hillsboro

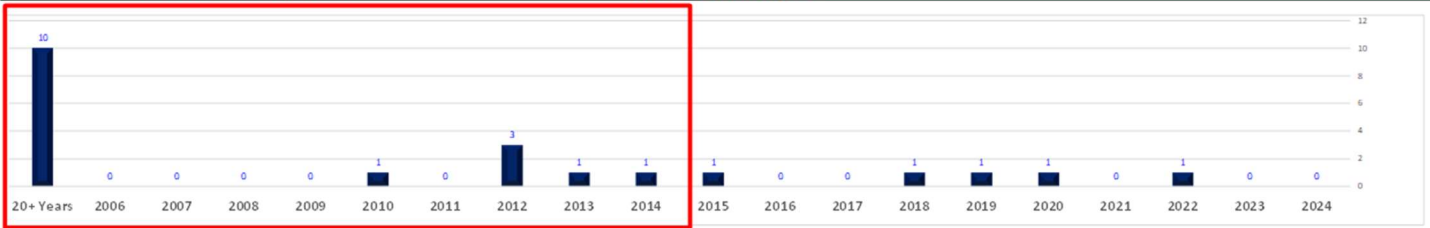
## Fleet Profile      Fleet Replacement Schedule      Replacement Criteria

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2024	2025	2026	2027	2028	Under-Utilized
Mid Size SUV 4x4-ERV	3	4.1	6,300	0	3	0	0	0	0
Mid Size SUV 4x4	3	8.5	7,700	1	2	0	0	0	0
1/2 Ton Pickup Reg 4x2	5	19.1	4,600	4	1	0	0	0	0
1/2 Ton Pickup Ext 4x4	1	14.2	7,500	1	0	0	0	0	0
3/4 Ton Pickup Reg 4x2	6	25.4	4,600	6	0	0	0	0	0
1 Ton Pickup Quad 4x4	3	28.1	1,900	3	0	0	0	0	0
<b>Totals/Averages</b>	<b>21</b>	<b>18.3</b>	<b>5,000</b>	<b>15</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

- \* Fiscal Year 2024 = 12 years old and older, or odometer over 100,000
- \* Fiscal Year 2025 = 10 years old and older, or odometer over 80,000
- \* Fiscal Year 2026 = 8 years old and older, or odometer over 60,000
- \* Fiscal Year 2027 = 6 years old and older, or odometer over 40,000
- \* Fiscal Year 2028 = Remaining Vehicles
- \* Underutilized = Annual Mileage less than 1,000



## 16 Vehicles over 10 years Old      Model Year Analysis



<b>Fleet Analyzed</b>	<b>21</b>	<b>Fleet Growth</b>	<b>0.00%</b>	<b>Proposed Fleet</b>	<b>21</b>
<b>Current Cycle</b>	<b>14.00</b>	<b>Annual Miles</b>	<b>5,000</b>	<b>Proposed Cycle</b>	<b>2.14</b>
<b>Current Maint.</b>	<b>\$154.17</b>	<b>Total Annual Miles</b>	<b>105,000</b>	<b>Proposed Maint.</b>	<b>\$46.16</b>
<b>Maint. Cents Per Mile</b>	<b>\$0.37</b>	<b>Current MPG</b>	<b>10</b>	<b>Price/Gallon</b>	<b>\$3.50</b>

Fiscal Year	Fleet Mix				Fleet Cost						Annual Net Cash	
	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel		Fleet Budget
<b>Average</b>	<b>21</b>	<b>1.5</b>	<b>21</b>	<b>0</b>	<b>60,000</b>	<b>0</b>	<b>-56,000</b>	<b>-80,309</b>	<b>38,850</b>	<b>36,750</b>	<b>135,600</b>	<b>0</b>
'24	21	15	6	15	0	156,482	-56,000	-80,309	19,409	28,000	67,583	68,017
'25	21	20	0	21	0	213,323	-85,950	-86,019	11,632	24,500	77,487	58,113
'26	21	15	0	21	0	213,323	0	-86,019	11,632	24,500	163,437	-27,837
'27	21	15	0	21	0	213,323	0	-86,019	11,632	24,500	163,437	-27,837
'28	21	15	0	21	0	213,323	0	-93,452	11,632	24,500	156,004	-20,404
'29	21	16	0	21	0	213,323	-146,194	11,632	11,632	24,500	103,262	32,338
'30	21	20	0	21	0	213,323	-86,019	11,632	11,632	24,500	163,437	-27,837
'31	21	15	0	21	0	213,323	-86,019	11,632	11,632	24,500	163,437	-27,837
'32	21	15	0	21	0	213,323	-86,019	11,632	11,632	24,500	163,437	-27,837
'33	21	15	0	21	0	213,323	-93,452	11,632	11,632	24,500	156,004	-20,404
<b>10 Year Savings*</b>											<b>\$26,618</b>	

# CASE STUDY | City of Hillsboro

## CASE STUDY | CITY OF LENEXA



### The City of Lenexa see big savings with new fleet vehicles.

#### BACKGROUND

Location: Lenexa, KS  
Industry: Government  
Total vehicles: 72 vehicles

#### THE CHALLENGE

The City of Lenexa was holding onto vehicles for 10 years and would only replace the vehicles if maintenance costs became too high or they were inoperable. As issues would arise, city managers would rush to get the vehicle fixed, find funds to cover the repair and make sure the employee was able to do his or her job. The process of maintaining an aged fleet with high and unpredictable maintenance costs became a grueling task for The City to manage.

#### THE SOLUTION

Enterprise Fleet Management presented the City of Lenexa with a proactive fleet management program. The solution would replace most of the light-duty vehicles within the first year of partnering with Enterprise, which would provide the city with a newer, more reliable fleet.

**"We were skeptical at first because the numbers looked too good to be true. Once we made the choice to work with Enterprise Fleet Management, it was exciting to have a new fleet of vehicles for our employees. When we saw savings over 22% on fuel costs, just by switching to newer vehicles, that alone was worth the change."**

— Nick Arena, Asst. Municipal Services Director

By replacing 45 light-duty vehicles in the first year, The City realized immediate operational savings. Enterprise Fleet Management helped acquire vehicles with volume incentives to lower the initial order and reduce the total cost of ownership for the City of Lenexa.

#### THE RESULTS

The City now offers its employees vehicles that have up-to-date safety features and with overall improved reliability. This has helped improve the satisfaction of the workforce. The partnership has also helped The City standardize its fleet and utilize the best vehicles based on the equipment needed for the job. The program offers flexibility to replace units more frequently, in shorter cycles so it will continue to experience overall savings. With a newer fleet of vehicles, The City of Lenexa experienced a 22% decrease in fuel costs and a 70% decrease in unplanned maintenance expenses. Additionally, the new fleet strategy allows city employees to focus solely on their core responsibilities instead of vehicle maintenance issues.

To learn more, visit [efleets.com](http://efleets.com) or call 877-23-FLEET.

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#### Key Results

**22%**  
SAVINGS  
IN FUEL COSTS



REDUCED MAINTENANCE  
SPEND BY  
**70%**

**6%**  
TOTAL SAVINGS  
WITH FLEET AGE  
LESS THAN 5 YEARS



# PROGRAM RESOURCES | City of Hillsboro

## SAFETY

- 76% of all vehicles are older than 10 years of age and do not contain the most up to date safety features, such as electronic stability control and airbag standardization and anti-lock brake control.

## ACCOUNT MANAGEMENT

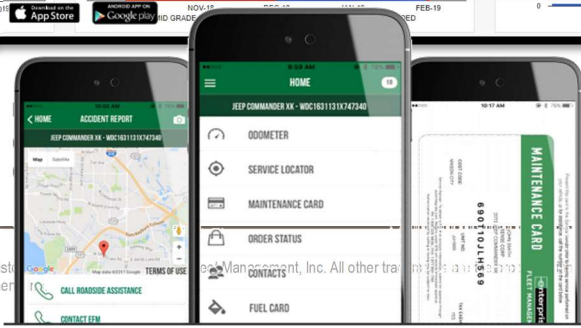
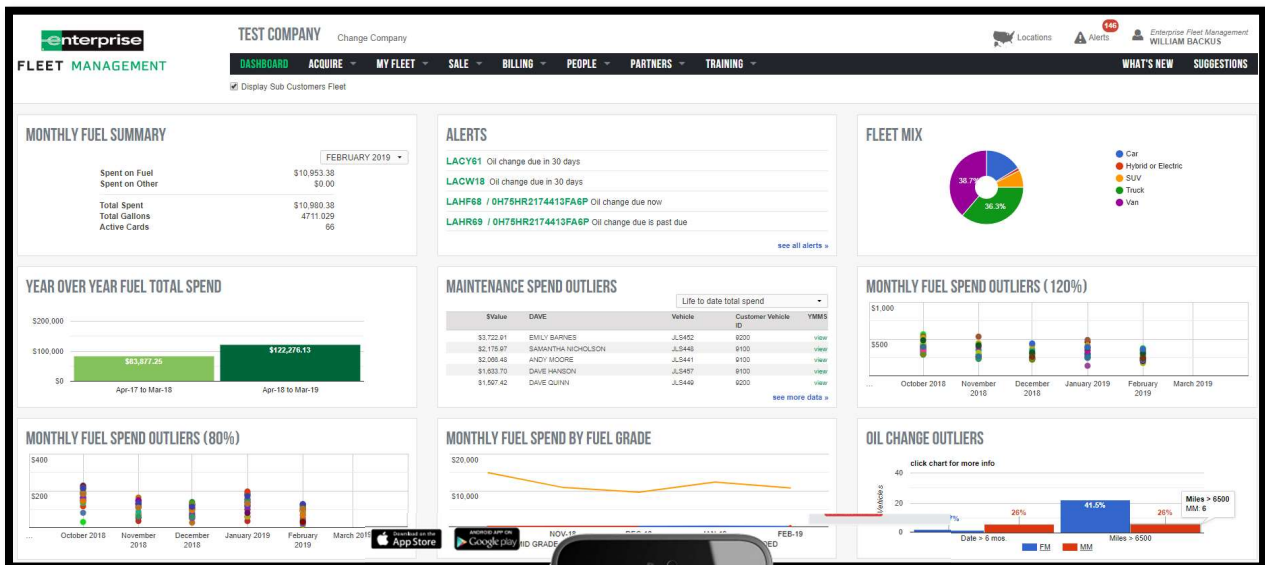
Hillsboro will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

- Your dedicated Client Strategy Manager meets with you 4 times at a minimum per year for both financial and strategic planning.
- Your Client Strategy Manager will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and fleet replacement analysis.

## TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives drivers all of the convenience and functionality they need.

- **Consolidated Invoices** - Includes lease, maintenance, and any additional ancillaries
- **Maintenance Utilization** - Review the life-to-date maintenance per vehicle
- **Recall Information** - See which units have open recalls
- **License & Registration** - See which plate renewals are being processed by Enterprise and view status
- **Alerts** - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data
- **Lifecycle Analysis** - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to any specific lease or transaction



# REFERENCES | City of Hillsboro

## LOCAL CURRENT PARTNERS

- Unified Government of WYCO/KCK
- City of Prairie Village, KS
- City of Lenexa, KS
- City of Arkansas City, KS
- City of Valley Center, KS
- Shawnee County, KS
- Crawford County, KS
- City of Pittsburg, KS
- City of Derby, KS
- City of Andover, KS
- City of Emporia, KS
- City of Salina, KS
- City of Osawatomie, KS
- City of Wellington, KS
- Cherokee County, KS
- City of Haysville, KS

## REFERENCES:

Below is a list of three client references including company name, contact person, and telephone number.

1. City: **City of Salina, KS**  
Business Phone #: (785) 309-5700  
Contact Person: Jacob Wood, Deputy City Manager
2. City: **City of Prairie Village, KS**  
Business Phone #: (913) 477-7880  
Contact Person: James Carney, Superintendent
3. City: **City of Andover, KS**  
Business Phone #: (316) 977-9412  
Contact Person: Jenni McCausland, City Administrator

## COOPERATIVES:

SOURCEWELL Purchasing Cooperative



# City of Hillsboro, Kansas - Fleet Profile

## Fleet Profile

## Fleet Replacement Schedule

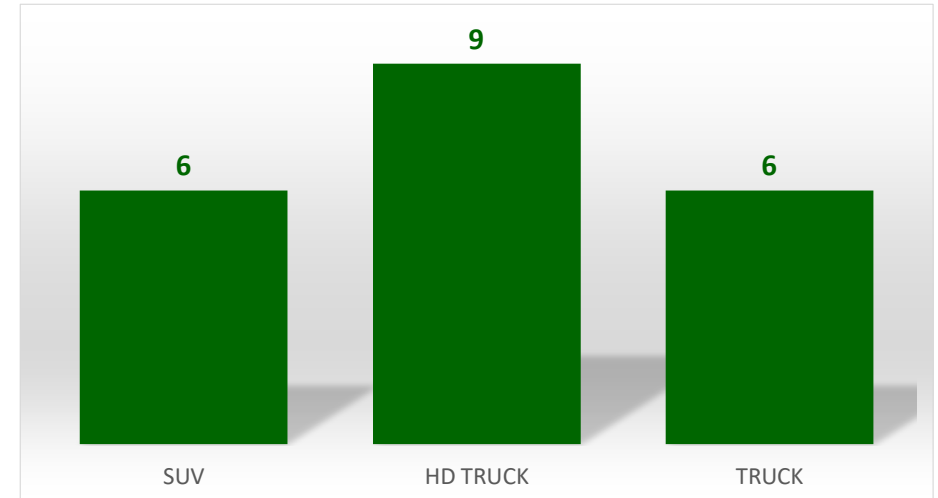
## Replacement Criteria

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage
Mid Size SUV 4x4-ERV	3	4.1	6,300
Mid Size SUV 4x4	3	8.5	7,700
1/2 Ton Pickup Reg 4x2	5	19.1	4,600
1/2 Ton Pickup Ext 4x4	1	14.2	7,500
3/4 Ton Pickup Reg 4x2	6	25.4	4,600
1 Ton Pickup Quad 4x4	3	28.1	1,900
Totals/Averages	21	18.3	5,000

2024	2025	2026	2027	2028	Under-Utilized
0	3	0	0	0	0
1	2	0	0	0	0
4	1	0	0	0	0
1	0	0	0	0	0
6	0	0	0	0	0
3	0	0	0	0	0
15	6	0	0	0	0

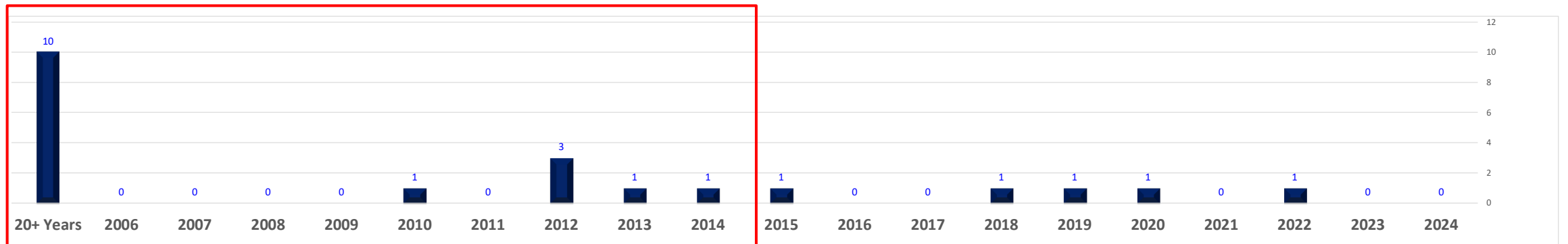
- \* Fiscal Year 2024 = 12 years old and older, or odometer over 100,000
- \* Fiscal Year 2025 = 10 years old and older, or odometer over 80,000
- \* Fiscal Year 2026 = 8 years old and older, or odometer over 60,000
- \* Fiscal Year 2027 = 6 years old and older, or odometer over 40,000
- \* Fiscal Year 2028 = Remaining Vehicles
- \* Underutilized = Annual Mileage less than 1,000

## Vehicle Types



## 16 Vehicles over 10 years Old

## Model Year Analysis

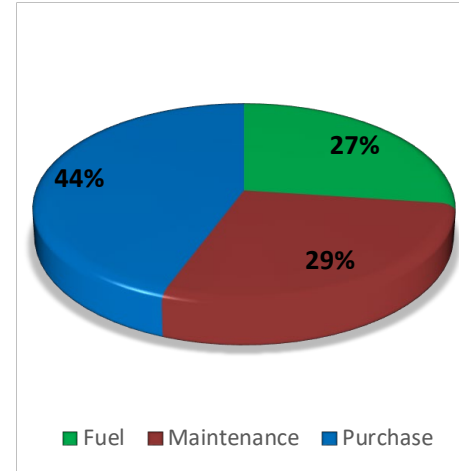


# City of Hillsboro, Kansas - Fleet Planning Analysis

## Fleet Assumptions & Proposals

<b>Fleet Analyzed</b>	<b>21</b>	<b>Fleet Growth</b>	<b>0.00%</b>	<b>Proposed Fleet</b>	<b>21</b>
<b>Current Cycle</b>	<b>14.00</b>	<b>Annual Miles</b>	<b>5,000</b>	<b>Proposed Cycle</b>	<b>2.14</b>
<b>Current Maint.</b>	<b>\$154.17</b>	<b>Total Annual Miles</b>	<b>105,000</b>	<b>Proposed Maint.</b>	<b>\$46.16</b>
<b>Maint. Cents Per Mile</b>	<b>\$0.37</b>	<b>Current MPG</b>	<b>10</b>	<b>Price/Gallon</b>	<b>\$3.50</b>

## Fleet Costs Analysis



Fiscal Year	Fleet Mix			Fleet Cost							Annual	
	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
<b>Average</b>	<b>21</b>	<b>1.5</b>	<b>21</b>	<b>0</b>	<b>60,000</b>	<b>0</b>			<b>38,850</b>	<b>36,750</b>	<b>135,600</b>	<b>0</b>
'24	21	15	6	15	0	156,482	-56,000	-80,309	19,409	28,000	67,583	68,017
'25	21	20	0	21	0	213,323	-85,950	-86,019	11,632	24,500	77,487	58,113
'26	21	15	0	21	0	213,323	0	-86,019	11,632	24,500	163,437	-27,837
'27	21	15	0	21	0	213,323	0	-86,019	11,632	24,500	163,437	-27,837
'28	21	15	0	21	0	213,323	0	-93,452	11,632	24,500	156,004	-20,404
'29	21	16	0	21	0	213,323		-146,194	11,632	24,500	103,262	32,338
'30	21	20	0	21	0	213,323		-86,019	11,632	24,500	163,437	-27,837
'31	21	15	0	21	0	213,323		-86,019	11,632	24,500	163,437	-27,837
'32	21	15	0	21	0	213,323		-86,019	11,632	24,500	163,437	-27,837
'33	21	15	0	21	0	213,323		-93,452	11,632	24,500	156,004	-20,404
<b>10 Year Savings*</b>											<b>\$26,618</b>	

\*includes total unrealized gains of \$48,140

## Current Fleet Equity Analysis

YEAR	2024	2025	2026	2027	2028	Under-Utilized
QTY	15	6	0	0	0	0
Est \$	\$3,733	\$14,325	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$56,000</b>	<b>\$85,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Estimated Current Fleet Equity**</b>					<b>\$141,950</b>	

\* Lease Rates are conservative estimates

\*\*Estimated Current Fleet Equity is based on the current fleet "sight unseen"

and can be adjusted after physical inspection

Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote.

## KEY OBJECTIVES

### Lower average age of the fleet

76% of the current light and medium duty fleet is over 10 years old

Resale of the aging fleet is significantly reduced

### Reduce operating costs

Newer vehicles have a significantly lower maintenance expense

Newer vehicles have increased fuel efficiency with new technology implementations

### Maintain a manageable vehicle budget

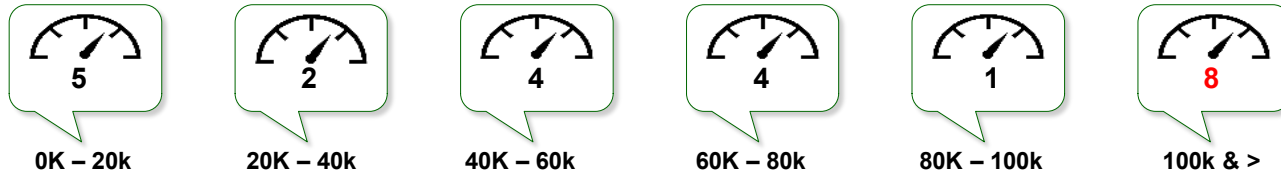
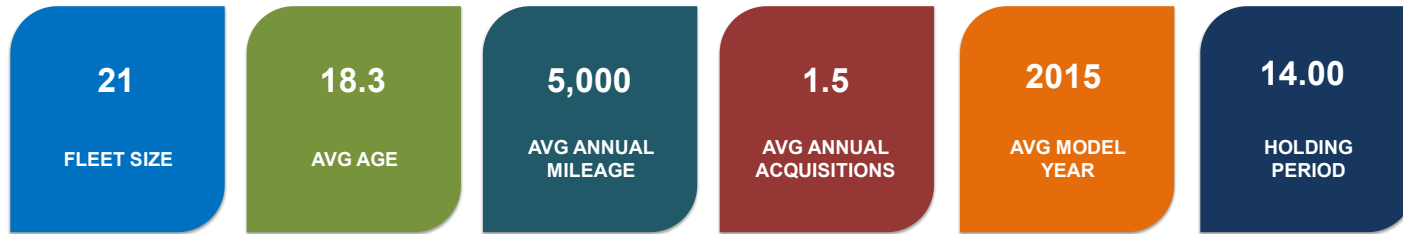
Challenged by inconsistent yearly budgets

Currently vehicle budget is underfunded

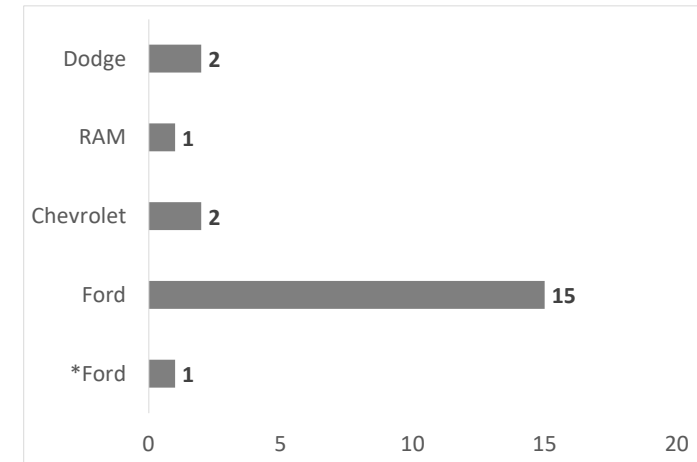
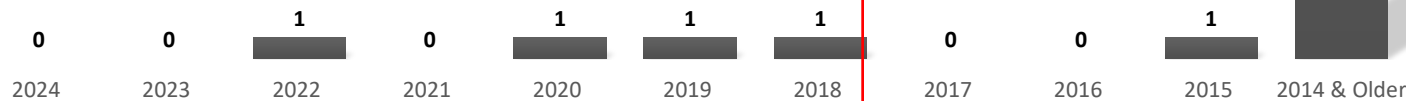
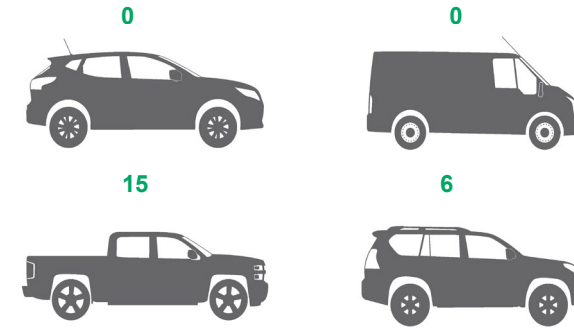


FLEET MANAGEMENT

# Fleet Profile Overview



## Vehicle Class



Department	Year	Make	Model	Series	Current Odometer	Auction Value Today	Original Vehicle Type	Recommended Replacement Year
Electric	1990	Dodge	Dakota	2WD V6 REG CAB 3.9L	119,016	\$500	1/2 Ton Pickup Reg 4x2	2024
Police	2013	Ford	Sedan Police Interceptor	Base Front-Wheel Drive	103,100	\$4,000	Compact SUV 4x4	2024
Street	1998	Ford	F-350	Chassis	50,402	\$500	1 Ton Pickup Quad 4x4	2024
Electric	2012	Ford	F-250	XL 4x2 SD Regular Cab 8 ft. box 137 in. WB SRW	107,261	\$8,000	3/4 Ton Pickup Reg 4x2	2024
Street	2012	Ford	F-250	XL 4x2 SD Regular Cab 8 ft. box 137 in. WB SRW	62,908	\$9,500	3/4 Ton Pickup Reg 4x2	2024
Street	1985	Ford	F-250	2WD 6C REG CAB 4.9L	104,368	\$500	3/4 Ton Pickup Reg 4x2	2024
Water Dist	1994	*Ford	*250	*PKU	128,686	\$1,000	1/2 Ton Pickup Reg 4x2	2024
Sports	2012	Ford	F-150	XL 4x2 Regular Cab Styleside 6.5 ft. box 126 in. WB	41,918	\$4,500	1/2 Ton Pickup Reg 4x2	2024
Refuse	2005	Ford	F-150	XL 4x2 Regular Cab Styleside 6.5 ft. box 126 in. WB	50,694	\$3,000	1/2 Ton Pickup Reg 4x2	2024
Sewer	2005	Ford	F-150	XL 4x2 Regular Cab Styleside 6.5 ft. box 126 in. WB	130,945	\$2,500	1/2 Ton Pickup Reg 4x2	2024
Street	2002	Chevrolet	Silverado 2500 HD	Base 4x2 Regular Cab 8 ft. box 133 in. WB	75,230	\$6,500	3/4 Ton Pickup Reg 4x2	2024
Fire	2010	Chevrolet	Silverado 1500	Work Truck 4x4 Extended Cab 6.6 ft. box 143.5 in. WB	105,842	\$5,000	1/2 Ton Pickup Ext 4x4	2024
Street	1987	Ford	F-350	4WD V8 CREW CAB 7.5L	87,870	\$500	1 Ton Pickup Quad 4x4	2024
Street	2004	Ford	F750	XL Regular Cab XL	29,890	\$7,000	1 Ton Pickup Quad 4x4	2024
Water Prod	1989	Dodge	Ram	RAM 50 PICKUP 2WD 4C REG CAB	109,376	\$500	3/4 Ton Pickup Reg 4x2	2024
Police	2015	Ford	Sedan Police Interceptor	Base All-Wheel Drive	68,700	\$5,500	Compact SUV 4x4	2025
Police	2020	Ford	Police Interceptor Utility	Base All-Wheel Drive	17,000	\$19,500	Mid Size SUV 4x4	2025
Police	2022	Ford	Police Interceptor Utility	Base All-Wheel Drive	16,000	\$25,000	Mid Size SUV 4x4	2025
Police	2018	Ford	Police Interceptor Utility	Base All-Wheel Drive	41,400	\$13,500	Mid Size SUV 4x4	2025
Police	2019	Ford	Explorer	XLT 4dr 4x4	32,600	\$22,000	Mid Size SUV 4x4	2025
Water Prod	2014	RAM	1500	Tradesman 4x2 Regular Cab 8 ft. box 140 in. WB	68,373	\$10,000	1/2 Ton Pickup Reg 4x2	2025

# Staff Report

**To:** Honorable Mayor and City Council

**From:** Matt Stiles, City Administrator

**Date:** March 5, 2024

**Re:** Ordinance 1384 and Municipal Policy 93

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**Background:** As was discussed at the February 20<sup>th</sup> meeting Ordinance 1384 divides the current \$50 reconnection fee evenly between the disconnection letter delivery and reconnection charge. As written, Ordinance 1384 would take effect on April 1<sup>st</sup> with the first disconnection letter delivery scheduled for April 29<sup>th</sup>. There will be ample opportunity to make people aware of the change. We would plan on putting a statement on the disconnection letters for March as well as putting the information on the city's website and social media.

Municipal Policy 93 is the same as the redline draft presented at the last meeting for discussion. As presented, it accurately reflects the process we use for disconnections. Compared to the current adopted policy, there are slight changes to the times, but the most significant change is the letter delivery fee. Reallocating the \$50 fee to include the letter delivery fee provides a financial incentive to avoid using the disconnection letter as a reminder to pay the bill.

**Financial Impact:** The hope for charging to deliver the disconnection letter is that it reduces the number of letters to deliver. The amount of time and effort to deliver 30+ disconnection letters each month adds up and reducing that time would be long term savings. In the short term there will likely be a small spike in revenue as customers adjust to the new fee. It often takes more than one incident to change people's behavior, but this fee structure provides financial incentive to adjust.

**Recommendation:** If the council wishes to move forward, there are two required actions. First would be to adopt Ordinance 1384. Once it is adopted, then the council could adopt the proposed amendments to Municipal Policy 93. Staff is recommending the adoption of both items.

(Ordinance published at <https://cityofhillsboro.net> on March 8, 2024)

**ORDINANCE NO. 1384**

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF ARTICLE 2 OF CHAPTER XV OF THE CODE OF THE CITY OF HILLSBORO, KANSAS RELATING TO ELECTRIC UTILITY CHARGES.**

WHEREAS, the City of Hillsboro, Kansas (the “City”) has previously adopted Chapter XV, of the Code of the City of Hillsboro, Kansas (the “Code”), which contains provisions regulating electric utility services (“Services”); and

WHEREAS, the governing body of the City desires, and finds it necessary and advisable to amend the charges for the Services.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HILLSBORO, KANSAS:**

**SECTION 1.** Chapter 15, Article 2, Section 15-214 of the Code of the City of Hillsboro, Kansas is amended and replaced to read as follows:

**15-214. Payment of electric costs, termination; hearing, termination; new service utility hookup charge as a condition of service; collection of electrical costs.**

(a) Payment of Electric Costs, Termination. In the event of failure of electrical service customer to pay billings as required in section 15-204, as delinquency and termination notice, prepared as to form by the city clerk, shall be mailed to the customer at the address to which service is supplied, by first-class mail, postage prepaid. Such action shall be deemed to be sufficient and adequate notice to the customer of the delinquency. The notice shall include a statement of the amount due plus penalty provided and notice that service will be terminated unless appropriate action under this section is taken by the customer, and further stating customer’s right to hearing. In addition to all other fines, fees, and penalties, any final notice prior to disconnection shall charge the customer a \$25 penalty. In the event customer takes no appropriate action within 10 calendar days of the mailing, the city shall disconnect electrical services. In event of such termination, the city shall be absolved of all claims and damages directly or incidentally occurring as a result of service termination, whether suffered by customer or other persons.

(b) Hearing, Termination. After mailing of the notice of delinquency, it being the understanding and contract between the city and the customer that monthly bills are to be paid when due as per section 15-204, the customer may appear at the city office and request a hearing with the city administrator concerning the cause of delinquency, and, upon this application, these officials may agree to singularly or jointly convene for hearing respecting the delinquency forthwith, or upon a stated future date and to consider only the circumstances germane to the customer’s delinquency and the merits of the customer’s failure in payment. Provided, however, that the authority conferred for purposes of this hearing shall extend only to permit the payment in reasonable installments of the delinquent bill in such amounts as the

hearing officer should deem feasible and to the maximum amount of \$100.00 and late charges of total utilities due from customer. Provided further, that issues of delinquency based upon claimed inaccuracy of billing or misapplication of payment shall be reserved for hearing before the city council, as hereinafter provided. The hearing official shall consider such issues as effect on health in the event of discontinuance, unforeseen financial hardship and other unforeseen contingencies. Upon an affirmative finding the customer shall be required to execute a written commitment with the hearing officer to comply with the schedule of installments and failure of customer to abide by its terms or to sign the agreement shall be good cause for the city to summarily disconnect service. Provided further, that not more than two schedules of installments shall be permitted within any 12 months period of billings; further delinquency shall be good cause for the city to then summarily disconnect and discontinue service. The city shall be absolved of all claims and damages directly or incidentally occurring as a result of service termination, whether suffered by the customer or other persons, upon good-faith compliance with hearing procedures herein specified.

(c) Hearing Rights Respecting Claimed Inaccuracy of Billing or Misapplication of Payment. In the event the customer should assert an inaccuracy in billing or misapplication of payment by city employees upon receipt of notice of delinquency, a time and place shall be scheduled for appearance of the customer before the governing body at least five days hence; during the interim thereof, customer's service shall be continued. At the time and place scheduled for hearing, customer may appear before the council and present such evidence germane to the issues raised, personally or through counsel, and may examine and cross-examine persons presenting evidence; however, formal rules of evidence shall not be followed. Upon hearing the customer's allegations respecting these matters, the governing body shall have the authority to adjust accounts with the customer, deny relief, or cause such other action as it should deem appropriate satisfaction of the dispute.

(d) Condition of Service. Each customer, prior to obtaining electrical service, shall make written application at the office of the city clerk, as provided in section 15-202, and the application shall be in prepared form, to include: all relevant personal information concerning applicant's past history in payment of utility charges in this city or any other communities, including the listing of past addresses and names under which applicant has obtained electrical services for a period of three years last preceding. Any false information supplied in the application shall constitute good cause for summary disconnection of services. The city may defer acceptance of the applicant as a customer for a reasonable period of time to permit investigation of applicant's past history of payment as set forth in the submitted application. The city shall require the sum of \$50.00, which represents the new service utility hookup charge. A customer applying for electrical service may submit a letter from its last supplier(s) of electrical service covering the past period of time of not less than the 12 prior months verifying that the named applicant has been punctual in payment of all accounts and charges with the service and providing the supplier(s) address and telephone number for city reference; upon verification by city officials the same may serve in lieu of the new service utility hookup charge.

**SECTION 2.** Chapter 15, Article 2, Section 15-215 of the Code of the City of Hillsboro, Kansas is amended and replaced to read as follows:

**15-215. Electrical reconnect fee.**

If, after termination for delinquency, city officials permit the reconnection of electrical services to a customer, there shall be charged a \$25.00 electrical reconnection fee.

**SECTION 3.** This Ordinance shall take effect and be in full force on April 1, 2024, after its adoption by the governing body of the City, approval by the Mayor and published once in the official newspaper of the City.

*[Remainder of Page Intentionally Left Blank]*



PASSED, ADOPTED AND APPROVED by the governing body of the City of Hillsboro, Kansas this 5th day of March, 2024.

CITY OF HILLSBORO, KANSAS

[seal]

By \_\_\_\_\_  
Lou Thurston, Mayor

ATTEST:

By \_\_\_\_\_  
Danielle Bartel, City Clerk

CITY OF HILLSBORO  
MUNICIPAL POLICY STATEMENT

Policy No. 93 Revised on March 5, 2024

Subject: Service Disconnection Policy

Effective Date: April 1, 2024

The Code of the City of Hillsboro, Kansas provides for the termination of service due to failure to pay in Chapter 15, Article 2, Section 15-214(a). The City Clerk or designee provides delinquency notices after the due date for payment on 15<sup>th</sup> of each month. After the required minimum 10 days between the due date and termination.

Henceforth service disconnections will be handled in the following way.

- Delinquency notices will be mailed on or after the 16<sup>th</sup> of each month. If the 15<sup>th</sup> lands on a weekend or holiday, notices will be sent on the next business day following the 15<sup>th</sup>.
- Service termination letters will be delivered on the final Monday of the month between 1PM-2PM, assuming that the final Monday of the month is no less than 10 days past the 15<sup>th</sup> of the month. If the final Monday is not 10 days past the 15<sup>th</sup>, service termination letters will be delivered on the 10<sup>th</sup> day following the 15<sup>th</sup>.
- Termination letters will be printed on brightly colored paper from the city signed by the City Administrator or official designee. Residents will be charged \$25 for delivery of the disconnection letter, which will be assessed at 1pm on the day of delivery.
- Customers receiving the termination letters will have until 1PM the following day to pay their outstanding bill and any applicable charges or arrange for a payment plan.
- Customers who fail to pay their outstanding charges or make a payment plan will have their service turned off at 1PM.
- If services are turned off, customers must pay a \$25 reconnect fee at City Hall, in addition to all outstanding charges, before services are restored.
- Utility staff will not restore service to a disconnected customer due to failure of payment after 4PM on shutoff day. Customers making payment after 4pm will be restored the next business day during regular business hours.
- Utility staff will not collect payments in the field. All payments must be made at City Hall.

This policy will go into effect on the first full billing cycle following adoption. The governing body of the City of Hillsboro agreed by motion at the March 5, 2024 regular meeting to approve the policy statement.

Approved: \_\_\_\_\_

Lou Thurston, Mayor

\_\_\_\_\_

Date

Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

<b>AMOUNT OF BILL</b> \$ _____
-----------------------------------

## ATTENTION

We have not received any payments on this account. This is the final notice before the city will disconnect city utility services for failure to pay. At 1PM today, your account was charged a \$25.00 fee for delivery of this notice.

The utilities at the above account number are being shut off **TOMORROW**, \_\_\_\_\_ **at 1PM** if we do not receive payment or if a payment agreement is not reached. Utilities will not be turned on until payment is made in full. Additionally, there is a **\$25.00 RECONNECTION FEE** for each account/meter turned off for failure to pay.

**Utility services will not be restored on shutoff day unless payment is made at City Hall before 3PM. After 4PM disconnected services will not be restored until the next business day. The City does not guarantee services be restored for nonpayment after 4PM on business days. Customers making payment after 4PM will be restored the next business day during regular business hours.**

The City Employees delivering this notice are not authorized to accept a payment. Payment must be made by contacting or coming into City Hall. Payment can be in cash, money order, check, debit card or credit card. **The online balance due will not be accurate upon delivery of this letter. If needed, you can contact City Hall at 620.947.3162.**

\_\_\_\_\_  
Matt Stiles, City Administrator  
Danielle Bartel, City Clerk

Meter No. \_\_\_\_\_ FN No. \_\_\_\_\_

Meter Reading: \_\_\_\_\_

# Staff Report

**To:** Honorable Mayor and City Council  
**From:** Matt Stiles, City Administrator  
**Date:** March 5, 2024  
**Re:** Municipal Policy 70: Aquatic Center Admissions

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**Background:** The attached revised Municipal Policy 70 corrects inaccuracies in the existing policy and reflects the existing fees. The revised policy provides for a 50% discount in annual pass prices for full-time employees, regular part-time employees, and volunteer firefighters. The discount would include the employee or members of their immediate family living in their household, a similar standard we use for determining golf memberships. This would allow for the employee or firefighter to purchase a pass for a child or spouse living in the home.

The policy explicitly says that the safety of all users is the primary guiding factor for decisions on when the pool is operating. The designated manager has wide authority to make operational decisions based on safety. These sections of the policy clarify that role because this is an area where we sometimes get pushback from patrons.

The revision also expands on the process for booking parties and for the use of the pool by USD 410. Parties can sometimes be contentious when we have to turn them down due to short staffing. USD 410 usually hosts a pool party which they pay for by the swimmer. They also utilize the pool for PE classes which we do not charge for. Again, the discretion on those issues falls to the designated manager. The availability of staff and weather are big drivers of those issues.

**Financial Impact:** As was previously mentioned, it appears this policy change would impact 10 employees or firefighters based on last year's passes. We are estimating a total discount amount of \$1,100 if those passes remain similar this year.

**Recommendation:** Staff are recommending the council adopt Municipal Policy 70.

CITY OF HILLSBORO  
MUNICIPAL POLICY STATEMENT

Policy No. 70 Revised on March 5, 2024

Subject: Aquatic Center Admission Policy

Effective Date: April 1, 2024

The Delores Dalke Family Aquatic Center offers an exceptional aquatic experience for Hillsboro and the surrounding areas. The intention of this policy is to clarify the process for admitting patrons and groups to the aquatic center and provide guidelines for the usage of the facility.

1. The top priority for operation of the aquatic center is the safety of all users of the facility. Decisions about the operations of the facility and who can access the facility will be based on safety. The designated manager of the facility has the authority to make decisions based on the safety of patrons.
2. The aquatic center opens for the season around Memorial Day and closes around Labor Day. Specific dates that the center is open to the public are determined by the availability of staff and weather conditions. The daily schedule of the facility is determined by the designated manager and will be posted for the public.
3. Prices for daily admission and pool parties are subject to change by vote of the city council. Definitions for each season pass are available at City Hall or on the Rec Desk platform. For the 2024 season, the admission fees are the following:
  - a. Day Pass (3 years and under) - \$1 per day
  - b. Day Pass (4 years and older) - \$4 per day
  - c. Family Season Pass - \$210 per season
  - d. Single Individual Season Pass - \$110 per season
  - e. Lap Swim Season Pass - \$75 per season
  - f. Caregiver Pass - \$40 per season
4. Pool party rentals are available but must be booked a minimum of one week before the date. The availability of party rentals will be determined by the designated manager based on available staffing, weather conditions, or other relevant factors. The aquatic center reserves the right to turn down any pool party rental request or cancel any rental reservation based on staffing, weather, mechanical issues or other relevant factors. Cancelled reservations will be issued a refund any fees paid. Charges for pool parties are subject to change by city council. For the 2024 season, pool party rentals are \$50 per hour for the first 25 swimmers and \$2 per each additional swimmer.
5. No refunds shall be given if the facility is closed due to inclement weather, mechanical issues, staffing issues or any other issues that may render the facility unsafe for use. If the facility closes, rain checks good for one daily admission shall be given upon request.

6. To encourage facility usage and employee wellness, the city will provide any regular full-time or regular part-time employee and volunteer fire fighter a 50% reduction cost in season passes for themselves or members of their immediate family living in their household.
  
7. The city works in partnership with USD 410 to provide activities and physical education classes an opportunity to use the pool. USD 410 will pay a fee for usage as determined by agreement between the designated manager and USD 410 staff.

The governing body of the City of Hillsboro agreed by motion at the March 5, 2024 regular meeting to approve the policy statement and it shall be effective immediately.

Approved: \_\_\_\_\_

Lou Thurston, Mayor

\_\_\_\_\_

Date

# Staff Report

**To:** Honorable Mayor and City Council

**From:** Matt Stiles, City Administrator

**Date:** March 5, 2024

**Re:** Sewer Line Replacement Project

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**Background:** The 6" force main sewer that runs from the Lutheran lift station east to the Industrial lift station has had multiple leaks over the past few years. Our crew has replaced several sections of the line near the Industrial lift station, but we continue to have issues with the bottom of the pipe eroding out. The line is a steel line rather than sewer rated PVC line. Rather than continuing to patch the line, the sewer crew is proposing replacing the pipe in house.

The attached diagram shows the location and is approximately 2,100 foot length. Attached are the two proposed purchases needed for the project. Loewen Trenching would trench the pit for the new line, significantly reducing the time needed to excavate the area with city's backhoe. The quote from Municipal Supply is for 2100 feet of 6" PVC sewer rated pipe. Those costs together are \$20,052. Staff would add an additional contingency to increase the cost to \$23,000.

If approved the sewer department would set a timeline for the work in late spring. Using the trenching service, the staff estimate that the project will be completed within 2 days. The location is also a huge benefit because there is limited traffic control needed and few restrictions on space. Because the line is a force main the crews will need to use the vac truck to pump out the lift station each day to allow the work to be completed.

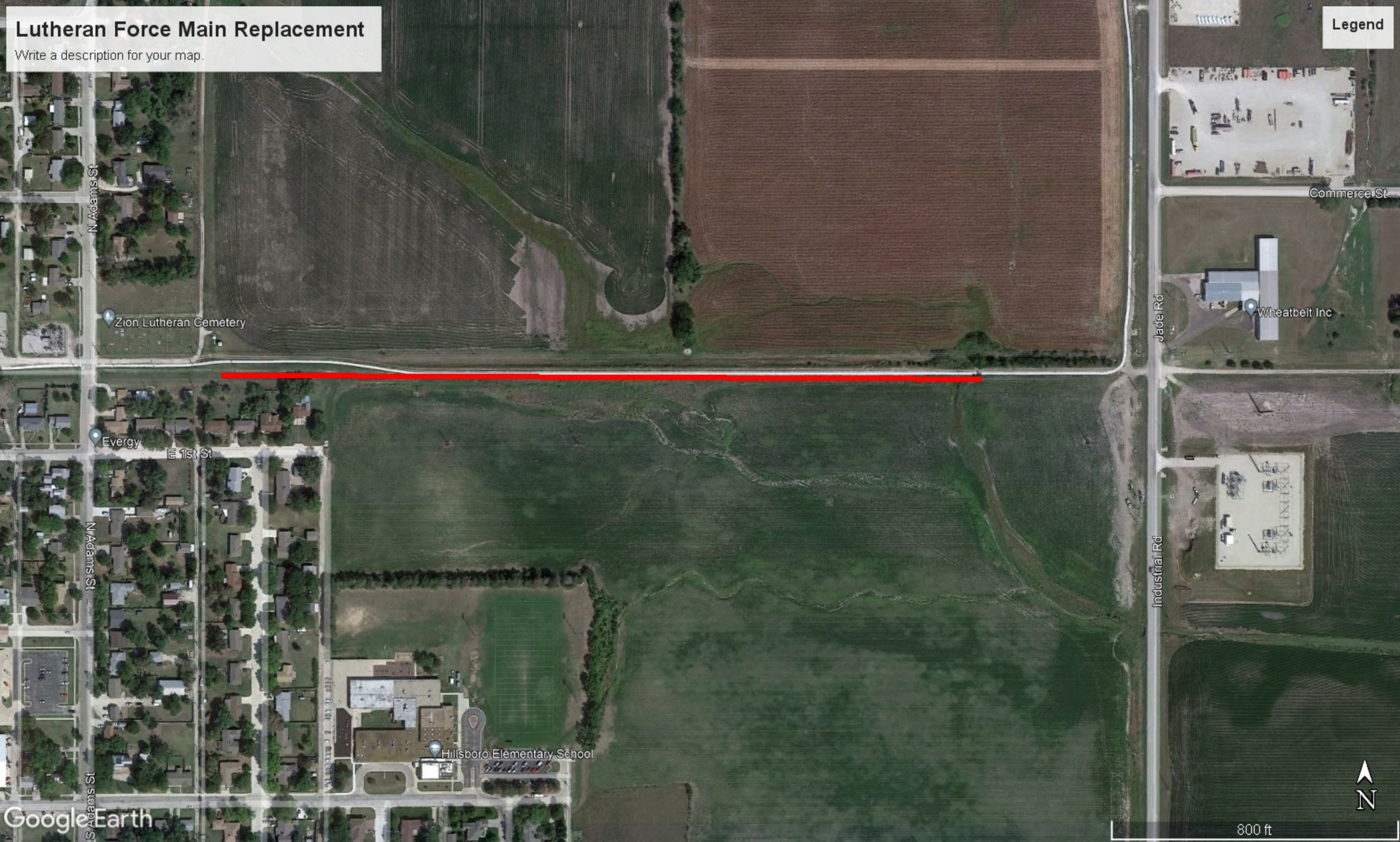
**Financial Impact:** The proposed cost of \$23,000 is 70% lower than a quoted price from contractors. The sewer budget includes \$275,000 in capital improvements due to anticipated lining that we ended up doing in 2023. The sewer fund has a fund balance at the end of February of approximately \$407,000. There are sufficient funds and budget authority for this project.

**Recommendation:** Water/Sewer staff are confident that they can successfully replace this force main, which is a large savings compared to contracting out the repairs. Replacing the main will also reduce more costly emergency maintenance. Staff recommends approval of this project.

# Lutheran Force Main Replacement

Write a description for your map.

Legend



N Adams St

Zion Lutheran Cemetery

Energy

E 1st St

N Adams St

S Adams St

Hillsboro Elementary School

Jade Rd

Industrial Rd

Commerce St

Wheatbelt Inc

Google Earth

800 ft







**MUNICIPAL SUPPLY, INC. OF WICHITA**

*Municipal, Contractor, and Industrial Supplies*

4401 W Esthner Wichita, KS 67209

PH: (316) 239-7332 FAX: (316) 239-7319

WATS (855) 239-3332

**Quote**

Order Number: 0167020

Order Date: 2/29/2024

Seller:

Entered By: JULIE FIEDLER

Salesperson: TODD FALCON

Customer Number: 40-HILLSB

**Sold To:**  
CITY OF HILLSBORO  
PO BOX 125  
118 E GRAND AVE  
Hillsboro, KS 67063

**Ship To:**  
CITY OF HILLSBORO  
PO BOX 125  
118 E GRAND AVE  
Hillsboro, KS 67063

**Buyer:** DANIELLE BARTEL

Customer P.O.	Job Name	Ship VIA	Terms	
SDR26 HW SEWER		OT	NET 30 DAYS	
Item Code	Qty	Description	Price	Amount
135KJ0600130	2,100.00	6" X 14' GJ SDR26 HW PVC SEWER PIPE 1-2 WEEK LEAD TIME	7.12	14,952.00
			<b>Total:</b>	<b>14,952.00</b>

*\*DUE TO GLOBAL SUPPLY CHAIN ISSUES, MUNICIPAL SUPPLY INC. RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. PRICING IS ONLY TO BE USED AS AN ESTIMATE AND AVAILABILITY IS NOT GUARANTEED. \*UNTIL FURTHER NOTICE ALL PRODUCT PRICING, INCLUDING STOCK AND NON-STOCK ITEMS, ARE SUBJECT TO CHANGE BASED ON THE CURRENT PRICE AT THE TIME OF SHIPMENT. MANUFACTURER LEAD TIMES ARE NOT GUARANTEED. \*QUANTITIES, SIZES, OR SPECIFICATIONS ARE NOT GUARANTEED AND SHOULD BE CAREFULLY CHECKED. \*QUOTES OLDER THAN 15 DAYS ARE SUBJECT TO REVIEW AND POSSIBLE PRICE INCREASES. ORDERS MUST BE RECEIVED AND DELIVERED WITHIN 30 DAYS AFTER BID DATE IN ORDER TO BE HONORED. \*WE RESERVE THE RIGHT TO PASS ON FREIGHT AND OR SURCHARGES FROM MANUFACTURERS. \*DELIVERIES ARE SUBJECT TO DELIVERY FEES DUE TO RISING FUEL COSTS AT THE DISCRETION OF MUNICIPAL SUPPLY INC. \*ALL PRICES SUBJECT TO LOCAL, STATE, AND FEDERAL TAXES.*

Net Order: 14,952.00

Freight: 0.00

Sales Tax: 0.00

**Order Total:** 14,952.00

Thank you, \_\_\_\_\_

# LOEWEN TRENCHING

1654 Limestone  
Hillsboro, KS 67063

# Estimate

Date	Estimate #
2/29/2024	276

Name / Address
City of Hillsboro 118 E Grand Hillsboro KS 67063

Description	Qty	Rate	Total
Estimate to trench/backhoe/backfill for new 6" pvc sewer line from Industrial road heading due west towards Adams street. I was informed by water/sewer department that it is approximately 1700 feet. Based upon the distance, size of pipe, and the terrain the cost would be \$3 per foot.  Trench & backhoe & backfill	1,700	3.00	5,100.00
<b>Subtotal</b>			\$5,100.00
<b>Sales Tax (0.0%)</b>			\$0.00
<b>Total</b>			\$5,100.00

# STATEMENT

Hillsboro Ford, Inc.

202 S Main St Hillsboro, KS 67063-1532  
ph:(620) 947-3134

Customer Account

02/26/2024

Due On: 03/24/2024

THEC12 THE CITY OF HILLSBORO

P.O. Box 125  
HILLSBORO KS 67063

Doc.	Jn	Date	Desc.	Chg.	Pmt.	Bal.
.....	00	01/25/24	Bal. Frw'd.	1591.28	.00	1591.28
87696	50	01/27/24	Payment/Credit	.00	227.02	1364.26
200075	50	02/09/24	PAYMENT	.00	1364.26	.00
62280	30	02/19/24	Invoice 62280	491.38	.00	491.38
62296	30	02/20/24	Invoice 62296	427.30	.00	918.68
62303	30	02/20/24	Invoice 62303	528.66	.00	1447.34
62316	30	02/20/24	Invoice 62316	427.30	.00	1874.64
118828	34	02/21/24	Inv 118828 THE CITY	41.96	.00	1916.60
62329	30	02/21/24	5V145280/THE CITY OF	688.58	.00	2605.18
62336	30	02/21/24	MA000323/THE CITY OF	626.05	.00	3231.23
62365	30	02/23/24	Invoice 62365	1053.00	.00	4284.23
						-----
Account Balance ... \$						4284.23

30 Days:[ \$ .00 ] 60 Days:[ \$ .00 ] 90 Days:[ \$ .00 ] 120 Days:[ \$ .00 ]

FINANCE CHARGES will apply if the new balance is unpaid one month from the closing date of the statement. The 'FINANCE CHARGES' are computed by a periodic rate of 1.00% per month which is an ANNUAL PERCENTAGE RATE of 12.00% applied to the unpaid balance after deducting current payments and/or credits appearing on this statement from the previous balance.



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 www.hillsborofordks.com  
 e-mail: service@hillsborofordks.com

R/O	VIN			THE CITY OF HILLSBORO	DATE IN
62280	1 G C S K P E 3 X A Z 1 8 4 8 6 1				02/19/2024
YEAR	MAKE	MODEL	COLOR	U	TIME IN
2010	CHEVROLET	SILVERADO	RED		08:27
MILES IN	MILES OUT	FIRST USE	LISC.	HILLSBORO KS 67063	CLOSED
106322	106322	00/00/00	KS		14:14
SEE ALSO	C: (620) 947-1568				WRITER
	H: (620) 947-1568 W: (620) -				3268
					RYAN\06

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION  
 CHANGE OIL AND FILTER  
 MC 5W30  
 6 QTS  
 (22- MERLIN-) B

Labor	T22	150.71
XO5W30BSP	(SAE5W30M/CAPIS) 6	24.90
QFL25	(KIT - ELEMENT) 1	5.50
87487	(FILTER) 1	50.13
Total Labor		150.71
Total Parts		80.53
Total Repair (Customer)		231.24

(2) PDEL  
 (22- MERLIN-) A

PDEL	T22	.00
Total Repair (Customer)		.00

(3) SERVICE DIFFERENTIAL FLUID--FRONT  
 (22- MERLIN-) B

Labor	T22	80.38
XY80W90KLX	(G-LUBE) 4	11.84
Total Labor		80.38
Total Parts		11.84
Total Repair (Customer)		92.22

(4) REPLACE FRONT SWAY BAR LINKS  
 (22- MERLIN-) A

Labor	T22	107.96
500-258837	(STBLZR LINK) 2	59.96
Total Labor		107.96
Total Parts		59.96
Total Repair (Customer)		167.92

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

<p><b>DISCLAIMER OF WARRANTIES</b>  <small>All expressed warranties, if any, by a manufacturer or supplier other than the dealer are void, null and void, unless otherwise provided in writing and limited to those by the dealer.</small></p> <p><b>TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE</b>  <small>I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.</small></p> <p><input checked="" type="checkbox"/> CUSTOMER SIGNATURE</p>		<p><b>TERMS</b>  <small>No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.</small></p>	<p>W/C INT. CUSTOMER</p> <table> <tr> <td>Labor</td> <td>339.05</td> </tr> <tr> <td>Parts</td> <td>152.33</td> </tr> <tr> <td>Sublet/Fees</td> <td>.00</td> </tr> <tr> <td>Waste Dispos</td> <td>.00</td> </tr> <tr> <td>Oil/Grease</td> <td>.00</td> </tr> <tr> <td>Sub Total</td> <td>491.38</td> </tr> <tr> <td>Tax</td> <td>.00</td> </tr> <tr> <td>Total (Chrg)</td> <td>491.38</td> </tr> </table>	Labor	339.05	Parts	152.33	Sublet/Fees	.00	Waste Dispos	.00	Oil/Grease	.00	Sub Total	491.38	Tax	.00	Total (Chrg)	491.38
Labor	339.05																		
Parts	152.33																		
Sublet/Fees	.00																		
Waste Dispos	.00																		
Oil/Grease	.00																		
Sub Total	491.38																		
Tax	.00																		
Total (Chrg)	491.38																		
<p>Page 1 of 1 Job 62280</p> <p>62280  Customer Copy</p>																			

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R/O 62296	VIN 1FDRF3H63BED08216	THE CITY OF HILLSBORO		DATE IN 02/19/2024
YEAR 2011	MAKE FORD	MODEL F350 SUPER	COLOR RED N	TIME IN 13:54
MILES IN 8857	MILES OUT 8857	FIRST USE 08/18/11	LISC. KS	CLOSED 14:29
SEE ALSO	C: (620) 947-1568 H: (620) - W: (620) -			WRITER 6807 BLAKE\15

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION  (22- MERLIN-) A	Labor Total Labor Total Repair (Customer)	T22 ..... .....	133.96 133.96 133.96
(2) MC OIL AND FILTER CHANGE .6 7 QTS 5W20  (22- MERLIN-) D	1P F1AZ6731BE (FILTER ASY - O) XO5W20BSP (SAE5W20M/CAPIS) Total Labor Total Parts Total Repair (Customer)	T22 1 7 ..... ..... .....	24.11 6.95 29.05 24.11 36.00 60.11
(3) MULTI-POINT INSPECTION *RESET OIL REMINDER*  (22- MERLIN-) A	99P 7C3Z9601A (ELEMENT ASY -) Total Parts Total Repair (Customer)	99P 99P T22 1 ..... .....	.00 26.49 26.49 26.49
(4) PDEL  (22- MERLIN-) A	PDEL Total Repair (Customer)	T22 .....	.00 .00
(5) REPLACE BATTERY  (22- MERLIN-) C	Labor BXT65850 (BATTERY) Total Labor Total Parts Total Repair (Customer)	T22 1 ..... ..... .....	26.79 179.95 26.79 179.95 206.74

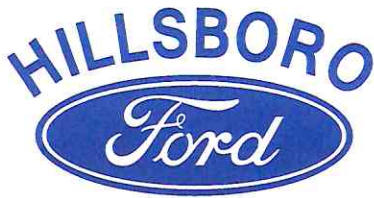
We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

<p><b>Next Service</b></p> <p><b>Lube-Oil-Filter</b></p> <p><small>DISCLAIMER OF WARRANTIES</small>          All express warranties apply by a manufacturer or supplier other than the dealer and their not dealers, unless otherwise provided in writing and limited to buyer by the dealer.  <b>TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE</b>          I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control of for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.  <input checked="" type="checkbox"/> _____          CUSTOMER SIGNATURE</p>		<p>W/C INT. CUSTOMER</p> <p><b>TERMS</b>          No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.</p> <table> <tr><td>Labor</td><td>184.86</td></tr> <tr><td>Parts</td><td>242.44</td></tr> <tr><td>Sublet/Fees</td><td>.00</td></tr> <tr><td>Waste Dispos</td><td>.00</td></tr> <tr><td>Oil/Grease</td><td>.00</td></tr> <tr><td>Sub Total</td><td>427.30</td></tr> <tr><td>Tax</td><td>.00</td></tr> <tr><td>Total (Due)</td><td>427.30</td></tr> </table>	Labor	184.86	Parts	242.44	Sublet/Fees	.00	Waste Dispos	.00	Oil/Grease	.00	Sub Total	427.30	Tax	.00	Total (Due)	427.30
Labor	184.86																	
Parts	242.44																	
Sublet/Fees	.00																	
Waste Dispos	.00																	
Oil/Grease	.00																	
Sub Total	427.30																	
Tax	.00																	
Total (Due)	427.30																	
<p>Page 1 of 1                      Job 62296</p> <p><b>62296</b>            Customer Copy</p>																		

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R/O	62303	VIN	1FDKF38G7TEA90759	THE CITY OF HILLSBORO	DATE IN	02/20/2024
YEAR	1996	MAKE	FORD	P.O. BOX 125	TIME IN	08:11
MODEL	F350	COLOR	RED	HILLSBORO KS 67063	CLOSED	14:31
MILES IN	20461	MILES OUT	20461			02/20/2024
FIRST USE	00/00/00	LISC.	KS	C: (620) 947-1568	WRITER	3268
SEE ALSO	BRUSH 4			H: (620) -	W: (620) 947-3162	RYAN\06

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION

(22- MERLIN-) A

Labor	T22	133.96
E7TZ9601B	(ELEMENT ASY -)	1 26.49
Total Labor		133.96
Total Parts		26.49
Total Repair (Customer)		160.45

(2) MC OIL AND FILTER CHANGE .6

MC 10W30  
6 QTS

(22- MERLIN-) D

1P	T22	24.11
D9AZ6731A	(FILTER ASY - O)	1 10.00
XO10W30BSD	(SAE10W30M/C CJ)	6 27.00
Total Labor		24.11
Total Parts		37.00
Total Repair (Customer)		61.11

(3) REPLACE BATTERY

(22- MERLIN-) C

Labor	T22	26.79
BXT65850	(BATTERY)	1 179.95
Total Labor		26.79
Total Parts		179.95
Total Repair (Customer)		206.74

(4) REPLACE FUEL FILTER(S)

(22- MERLIN-) B

Labor	T22	60.72
FOTZ9155B	(FILTER ASY - F)	1 39.64
Total Labor		60.72
Total Parts		39.64
Total Repair (Customer)		100.36

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

**Next Service** Lube-Oil-Filter

**DISCLAIMER OF WARRANTIES**  
 All express warranties are by a manufacturer or supplier other than the dealer. No parts, unless otherwise provided in writing and furnished to buyer by the dealer.  
**TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE**  
 I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.

X \_\_\_\_\_  
 CUSTOMER SIGNATURE

**TERMS**  
 No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.

W/C INT. CUSTOMER

Labor	245.58
Parts	283.08
Sublet/Fees	.00
Waste Dispos	.00
Oil/Grease	.00
Sub Total	528.66
Tax	.00
Total (Due)	528.66





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R/O	62316	VIN	1FD0W4HY8FEB32429	THE CITY OF HILLSBORO	DATE IN	02/20/2024					
YEAR	2015	MAKE	FORD	MODEL	F450 SUPER	COLOR	RED	N	118 E. GRAND	TIME IN	11:09
MILES IN	5937	MILES OUT	5937	FIRST USE	09/30/14	LISC.	KS	HILLSBORO KS 67063	CLOSED	16:51	
SEE ALSO	C: (620) 947-1568 H: (620) - W: (620) -								WRITER	6807 BLAKE\15	

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION (22- MERLIN-) A	Labor	T22	133.96
	Total Labor		133.96
	Total Repair (Customer)		133.96
(2) MC OIL AND FILTER CHANGE .6 7 QTS 5W20 (22- MERLIN-) D	1P	T22	24.11
	F1AZ6731BE (FILTER ASY - O)	1	6.95
	XO5W20BSP (SAE5W20M/CAPIS)	7	29.05
	Total Labor		24.11
	Total Parts		36.00
	Total Repair (Customer)		60.11
(3) MULTI-POINT INSPECTION *RESET OIL REMINDER* (22- MERLIN-) A	99P	99P 99P T22	.00
	7C3Z9601A (ELEMENT ASY -)	1	26.49
	Total Parts		26.49
	Total Repair (Customer)		26.49
(4) PDEL (22- MERLIN-) A	PDEL	T22	.00
	Total Repair (Customer)		.00
(5) REPLACE BATTERY (22- MERLIN-) C	Labor	T22	26.79
	BXT65850 (BATTERY)	1	179.95
	Total Labor		26.79
	Total Parts		179.95
	Total Repair (Customer)		206.74

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

<p><b>DISCLAIMER OF WARRANTIES</b>          All express warranties shall be a manufacturer or supplier other than the dealer's written warranty, unless otherwise provided in writing and limited to copy of the dealer's written warranty.</p> <p><b>TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE</b>          I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.</p> <p><input checked="" type="checkbox"/> _____          CUSTOMER SIGNATURE</p>		<p>W/C</p> <p>INT.</p> <p>CUSTOMER</p>	<p><b>Next Service Lube Oil Filter</b></p> <p>TERMS          No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.</p>	<p>Labor 184.86          Parts 242.44          Sublet/Fees .00          Waste Dispos .00          Oil/Grease .00          Sub Total 427.30          Tax .00          Total (Due) 427.30</p>
<p>Page 1 of 1 Job 62316</p> <p>62316  Customer Copy</p>				

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R/O <b>118828</b>	VIN <b>THEC12 G3</b>		<b>THE CITY OF HILLSBORO</b>		DATE IN <b>02/21/24</b>
YEAR	MAKE	MODEL	COLOR	P.O. Box 125 HILLSBORO KS 67063	
MILES IN	MILES OUT	FIRST USE	LISC.	P(620) 947-3162 F(620) 947-3482	
SEE ALSO	accounts payable@cityofhillsboro.net			WRITER	
			2010 CHEVY SILVERADO BEN		

SPO1	(1)	2	LU2Z17V528G	BLADE ASY - WIP	20.98	20.98	41.96
------	-----	---	-------------	-----------------	-------	-------	-------

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

Counterman 07

**DISCLAIMER OF WARRANTIES**

"All expressed warranties, if any, by a manufacturer or supplier other than the dealer are theirs, not dealers, unless otherwise provided in writing and furnished to buyer by the dealer."

**TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE**

I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.

\_\_\_\_\_  
 CUSTOMER SIGNATURE

**TERMS**

No returns on electrical or special order items.  
 Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.



W/C INT CUSTOMER

Freight	.00
Parts	41.96
State Tax	.00
<b>Charge Total</b>	<b>41.96</b>

118828

Customer Copy





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 e-mail: service@hillsborofordks.com

R/O	62329	VIN	3FRXF75Z05V145280	THE CITY OF HILLSBORO	DATE IN	02/21/2024
YEAR	2005	MAKE	FT	P.O. BOX 125	TIME IN	07:58
MILES IN	12819	MODEL	F750	HILLSBORO KS 67063	CLOSED	12:47
MILES OUT	12819	FIRST USE	00/00/00			02/21/2024
SEE ALSO	PHONE IS BEN'S				WRITER	6807
	C: (620) 947-1655					BLAKE\15
	H: (620) 947-1568 W: (620) 947-3162					

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION (22- MERLIN-) A	Labor T22	133.96
	Total Labor	133.96
	Total Repair (Customer)	133.96
(2) 6.0 OIL AND FILTER CHANGE 1.0 *19 QTS 15W40*	406P T22	40.19
	87813 (AIR FILTER) 1	220.00
	XO15W40BSD (SAE15W40M/C CJ) 19	94.05
	Total Labor	40.19
	Total Parts	314.05
	Total Repair (Customer)	354.24
(3) MULTI-POINT INSPECTION *RESET OIL REMINDER* (22- MERLIN-) A	99P 99P 99P T22	.00
	Total Repair (Customer)	.00
(4) REPLACE FUEL FILTER(S) (22- MERLIN-) B	Labor T22	80.38
	F81Z9N184AA (ELEMENT) 1	90.00
	3C3Z6731AA (KIT - ELEMENT) 1	30.00
	Total Labor	80.38
	Total Parts	120.00
	Total Repair (Customer)	200.38
(5) PDEL (22- MERLIN-) A	PDEL T22	.00
	Total Repair (Customer)	.00

We Gladly Accept:



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<p><b>DISCLAIMER OF WARRANTIES</b>  <small>All express warranties, if any, by a manufacturer or supplier other than the dealer are hereby acknowledged, unless otherwise provided in writing and limited to those by the dealer.</small></p> <p><b>Next Service Lube-Oil-Filter</b></p> <p><small>TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE</small></p> <p>I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.</p> <p><input checked="" type="checkbox"/> CUSTOMER SIGNATURE</p>		<p><b>TERMS</b>  <small>No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.</small></p>	<table border="1"> <tr> <td>Labor</td> <td>254.53</td> </tr> <tr> <td>Parts</td> <td>434.05</td> </tr> <tr> <td>Sublet/Fees</td> <td>.00</td> </tr> <tr> <td>Waste Dispos</td> <td>.00</td> </tr> <tr> <td>Oil/Grease</td> <td>.00</td> </tr> <tr> <td>Sub Total</td> <td>688.58</td> </tr> <tr> <td>Tax</td> <td>.00</td> </tr> <tr> <td>Total (Chrg)</td> <td>688.58</td> </tr> </table>	Labor	254.53	Parts	434.05	Sublet/Fees	.00	Waste Dispos	.00	Oil/Grease	.00	Sub Total	688.58	Tax	.00	Total (Chrg)	688.58
Labor	254.53																		
Parts	434.05																		
Sublet/Fees	.00																		
Waste Dispos	.00																		
Oil/Grease	.00																		
Sub Total	688.58																		
Tax	.00																		
Total (Chrg)	688.58																		
<p>Page 1 of 1                      Job 62329</p> <p><b>62329</b>                                            Customer Copy</p>																			

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 Hillsboro, KS 67063  
 (620) 947-3134 • 888-611-1186  
 www.hillsborofordks.com  
 e-mail: service@hillsborofordks.com

R/O 62336	VIN 4P1CT01F2MA000323	THE CITY OF HILLSBORO		DATE IN 02/21/2024
YEAR 1991	MAKE PIERCE	MODEL LADDER TRK	COLOR O	TIME IN 11:11
MILES IN 18401	MILES OUT 18401	FIRST USE 00/00/00	LISC. KS	CLOSED 17:16
SEE ALSO DELIVER			H: (620) - W: (620) 947-3162	WRITER 6807 BLAKE 15

(1) PERFORM ANNUAL FIRE TRUCK INSPECTION

Labor	T22	133.96
XG1E1	(GREASE - CHASS) 1	11.36
Total Labor		133.96
Total Parts		11.36
Total Repair (Customer)		145.32

(22- MERLIN-) A

(2) DIESEL OIL AND FILTER CHANGE 1.0  
 20 QTS 15W40

406P	T22	40.19
88281	(FILTER) 1	126.89
85798	(OIL FILTER) 2	99.98
XO15W40BSD	(SAE15W40M/C CJ) 20	99.00
ANTIFREEZE	(COOLANT) 1	4.30
Total Labor		40.19
Total Parts		330.17
Total Repair (Customer)		370.36

(22- MERLIN-) D

(3) REPLACE FUEL FILTER(S)

Labor	T22	80.38
86352	(FUEL FILTER) 1	29.99
Total Labor		80.38
Total Parts		29.99
Total Repair (Customer)		110.37

(22- MERLIN-) B

(4) PDEL

PDEL	T22	.00
Total Repair (Customer)		.00

(22- MERLIN-) A

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

DISCLAIMER OF WARRANTIES

All express warranties flow by a manufacturer or supplier other than the dealer, and are not valid unless otherwise provided in writing and limited to the dealer.

Next Service Lube-Oil-Filter

TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE

I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.

CUSTOMER SIGNATURE

TERMS

No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.

W/C INT. CUSTOMER

Labor	254.53
Parts	371.52
Sublet/Fees	.00
Waste Dispos	.00
Oil/Grease	.00
Sub Total	626.05
Tax	.00
Total (Chrg)	626.05





202 South Main  
 Hillsboro, KS 67063  
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 www.hillsborofordks.com  
 e-mail: service@hillsborofordks.com

R/O 62365	VIN 4P1CT02H24A004128	THE CITY OF HILLSBORO		DATE IN 02/23/2024
YEAR 2004	MAKE PIERCE MFG	MODEL PIERCE	COLOR O	TIME IN 08:28
MILES IN 70248	MILES OUT 70248	FIRST USE 00/00/00	LISC. KS	CLOSED 14:57
SEE ALSO	P.O. BOX 125 HILLSBORO KS 67063			02/23/2024
H: (620) - W: (620) -				WRITER 6807 BLAKE\15

1) PERFORM ANNUAL FIRE TRUCK INSPECTION  (22- MERLIN-) A	Labor Total Labor Total Repair (Customer)	T22	133.96 133.96 133.96
2) DIESEL OIL AND FILTER CHANGE 1.0 40 QTS 15W40  (22- MERLIN-) D	406P XO15W40BSD (SAE15W40M/C CJ) 85971 (FILTER) 88849 (AIR FILTER) F420 (DEXRON) Total Labor Total Parts Total Repair (Customer)	T22 40 2 1 1	40.19 198.00 105.98 359.30 12.98 40.19 676.26 716.45
3) REPLACE FUEL FILTER(S)  (22- MERLIN-) B	Labor 86815 (FILTER) 86418 (FILTER) Total Labor Total Parts Total Repair (Customer)	T22 1 1	80.38 62.99 59.22 80.38 122.21 202.59
4) PDEL  (22- MERLIN-) A	PDEL Total Repair (Customer)	T22	.00 .00

We Gladly Accept:



At Hillsboro Ford, your satisfaction is our goal. If you are not "completely satisfied" with your service experience, please contact Nathan or Ryan.

<p><b>DISCLAIMER OF WARRANTIES</b>  <small>We warrant workmanship if any, by a manufacturer or supplier other than the dealer and they are not dealers unless otherwise provided in writing and returned to buyer by the dealer.</small></p> <p><b>TERMS: STRICTLY CASH UNLESS PRIOR ARRANGEMENTS MADE</b>  <small>I hereby authorize the repair work hereinafter set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on street, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. Accounts due and payable the 10th of the month following statement.</small></p>		<p>W/C</p> <p>INT.</p> <p>CUSTOMER</p>
<p><b>Next Service</b> Lube-Oil-Filter</p> <p>CUSTOMER SIGNATURE</p>	<p><b>TERMS</b>  <small>No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.</small></p>	<p>Labor 254.53          Parts 798.47          Sublet/Fees .00          Waste Dispos .00          Oil/Grease .00          Sub Total 1053.00          Tax .00          Total (Due) 1053.00</p>
<p>Page 1 of 1                      Job 62365</p> <p>62365                                            Customer Copy</p>		

DEALERMARKET.COM 844-888-8100

SOURCES AND USES OF FUNDS

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date           06/01/2024  
 Delivery Date       06/01/2024

Sources:

Bond Proceeds:	
Par Amount	1,400,000.00
	1,400,000.00

Uses:

Project Fund Deposits:	
Project Fund	1,381,670.00
Cost of Issuance:	
Placement Agent Fee	5,000.00
Bond Counsel Fee	10,000.00
Origination Fee	1,000.00
State Treasurer - Paying Agent	1,750.00
State Treasurer - Setup Fee	300.00
State Treasurer - Registration Fee	30.00
Attorney General Transcript Review	250.00
	18,330.00
	1,400,000.00

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date 06/01/2024  
 Delivery Date 06/01/2024

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
06/01/2024						1,400,000	1,400,000
03/01/2025			52,500	52,500		1,400,000	1,400,000
09/01/2025			35,000	35,000	87,500	1,400,000	1,400,000
03/01/2026			35,000	35,000		1,400,000	1,400,000
09/01/2026			35,000	35,000	70,000	1,400,000	1,400,000
03/01/2027	70,000	5.000%	35,000	105,000		1,330,000	1,330,000
09/01/2027	75,000	5.000%	33,250	108,250	213,250	1,255,000	1,255,000
03/01/2028	80,000	5.000%	31,375	111,375		1,175,000	1,175,000
09/01/2028	75,000	5.000%	29,375	104,375	215,750	1,100,000	1,100,000
03/01/2029	80,000	5.000%	27,500	107,500		1,020,000	1,020,000
09/01/2029	80,000	5.000%	25,500	105,500	213,000	940,000	940,000
03/01/2030	80,000	5.000%	23,500	103,500		860,000	860,000
09/01/2030	90,000	5.000%	21,500	111,500	215,000	770,000	770,000
03/01/2031	90,000	5.000%	19,250	109,250		680,000	680,000
09/01/2031	90,000	5.000%	17,000	107,000	216,250	590,000	590,000
03/01/2032	95,000	5.000%	14,750	109,750		495,000	495,000
09/01/2032	95,000	5.000%	12,375	107,375	217,125	400,000	400,000
03/01/2033	95,000	5.000%	10,000	105,000		305,000	305,000
09/01/2033	100,000	5.000%	7,625	107,625	212,625	205,000	205,000
03/01/2034	100,000	5.000%	5,125	105,125		105,000	105,000
09/01/2034	105,000	5.000%	2,625	107,625	212,750		
	1,400,000		473,250	1,873,250	1,873,250		

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date 06/01/2024  
 Delivery Date 06/01/2024

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
09/01/2024					1,400,000	1,400,000
09/01/2025			87,500	87,500	1,400,000	1,400,000
09/01/2026			70,000	70,000	1,400,000	1,400,000
09/01/2027	145,000	5.000%	68,250	213,250	1,255,000	1,255,000
09/01/2028	155,000	5.000%	60,750	215,750	1,100,000	1,100,000
09/01/2029	160,000	5.000%	53,000	213,000	940,000	940,000
09/01/2030	170,000	5.000%	45,000	215,000	770,000	770,000
09/01/2031	180,000	5.000%	36,250	216,250	590,000	590,000
09/01/2032	190,000	5.000%	27,125	217,125	400,000	400,000
09/01/2033	195,000	5.000%	17,625	212,625	205,000	205,000
09/01/2034	205,000	5.000%	7,750	212,750		
	1,400,000		473,250	1,873,250		

BOND PRICING

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Bond Component	Maturity Date	Amount	Rate	Yield	Price
2034 Term Bonds:					
	03/01/2027	70,000	5.000%	5.000%	100.000
	09/01/2027	75,000	5.000%	5.000%	100.000
	03/01/2028	80,000	5.000%	5.000%	100.000
	09/01/2028	75,000	5.000%	5.000%	100.000
	03/01/2029	80,000	5.000%	5.000%	100.000
	09/01/2029	80,000	5.000%	5.000%	100.000
	03/01/2030	80,000	5.000%	5.000%	100.000
	09/01/2030	90,000	5.000%	5.000%	100.000
	03/01/2031	90,000	5.000%	5.000%	100.000
	09/01/2031	90,000	5.000%	5.000%	100.000
	03/01/2032	95,000	5.000%	5.000%	100.000
	09/01/2032	95,000	5.000%	5.000%	100.000
	03/01/2033	95,000	5.000%	5.000%	100.000
	09/01/2033	100,000	5.000%	5.000%	100.000
	03/01/2034	100,000	5.000%	5.000%	100.000
	09/01/2034	105,000	5.000%	5.000%	100.000
		1,400,000			

Dated Date	06/01/2024	
Delivery Date	06/01/2024	
First Coupon	03/01/2025	
Par Amount	1,400,000.00	
Original Issue Discount		
Production	1,400,000.00	100.000000%
Underwriter's Discount		
Purchase Price	1,400,000.00	100.000000%
Accrued Interest		
Net Proceeds	1,400,000.00	

BOND SUMMARY STATISTICS

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date	06/01/2024
Delivery Date	06/01/2024
Last Maturity	09/01/2034
Arbitrage Yield	4.995976%
True Interest Cost (TIC)	4.995976%
Net Interest Cost (NIC)	5.000000%
All-In TIC	5.232175%
Average Coupon	5.000000%
Average Life (years)	6.761
Duration of Issue (years)	5.730
Par Amount	1,400,000.00
Bond Proceeds	1,400,000.00
Total Interest	473,250.00
Net Interest	473,250.00
Total Debt Service	1,873,250.00
Maximum Annual Debt Service	217,125.00
Average Annual Debt Service	182,756.10
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
2034 Term Bonds	1,400,000.00	100.000	5.000%	6.761
	1,400,000.00			6.761

	TIC	All-In TIC	Arbitrage Yield
Par Value	1,400,000.00	1,400,000.00	1,400,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-18,330.00	
- Other Amounts			
Target Value	1,400,000.00	1,381,670.00	1,400,000.00
Target Date	06/01/2024	06/01/2024	06/01/2024
Yield	4.995976%	5.232175%	4.995976%



SOURCES AND USES OF FUNDS

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date           06/01/2024  
 Delivery Date       06/01/2024

Sources:

Bond Proceeds:	
Par Amount	400,000.00
	400,000.00

Uses:

Project Fund Deposits:	
Project Fund	382,920.00
Cost of Issuance:	
Placement Agent Fee	5,000.00
Bond Counsel Fee	10,000.00
Origination Fee	1,000.00
State Treasurer - Paying Agent	500.00
State Treasurer - Setup Fee	300.00
State Treasurer - Registration Fee	30.00
Attorney General Transcript Review	250.00
	17,080.00
	400,000.00

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date 06/01/2024  
 Delivery Date 06/01/2024

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
06/01/2024						400,000	400,000
03/01/2025			15,000	15,000		400,000	400,000
09/01/2025			10,000	10,000	25,000	400,000	400,000
03/01/2026			10,000	10,000		400,000	400,000
09/01/2026			10,000	10,000	20,000	400,000	400,000
03/01/2027	20,000	5.000%	10,000	30,000		380,000	380,000
09/01/2027	20,000	5.000%	9,500	29,500	59,500	360,000	360,000
03/01/2028	25,000	5.000%	9,000	34,000		335,000	335,000
09/01/2028	20,000	5.000%	8,375	28,375	62,375	315,000	315,000
03/01/2029	20,000	5.000%	7,875	27,875		295,000	295,000
09/01/2029	25,000	5.000%	7,375	32,375	60,250	270,000	270,000
03/01/2030	25,000	5.000%	6,750	31,750		245,000	245,000
09/01/2030	25,000	5.000%	6,125	31,125	62,875	220,000	220,000
03/01/2031	25,000	5.000%	5,500	30,500		195,000	195,000
09/01/2031	25,000	5.000%	4,875	29,875	60,375	170,000	170,000
03/01/2032	30,000	5.000%	4,250	34,250		140,000	140,000
09/01/2032	25,000	5.000%	3,500	28,500	62,750	115,000	115,000
03/01/2033	25,000	5.000%	2,875	27,875		90,000	90,000
09/01/2033	30,000	5.000%	2,250	32,250	60,125	60,000	60,000
03/01/2034	30,000	5.000%	1,500	31,500		30,000	30,000
09/01/2034	30,000	5.000%	750	30,750	62,250		
	400,000		135,500	535,500	535,500		

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date 06/01/2024  
 Delivery Date 06/01/2024

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
09/01/2024					400,000	400,000
09/01/2025			25,000	25,000	400,000	400,000
09/01/2026			20,000	20,000	400,000	400,000
09/01/2027	40,000	5.000%	19,500	59,500	360,000	360,000
09/01/2028	45,000	5.000%	17,375	62,375	315,000	315,000
09/01/2029	45,000	5.000%	15,250	60,250	270,000	270,000
09/01/2030	50,000	5.000%	12,875	62,875	220,000	220,000
09/01/2031	50,000	5.000%	10,375	60,375	170,000	170,000
09/01/2032	55,000	5.000%	7,750	62,750	115,000	115,000
09/01/2033	55,000	5.000%	5,125	60,125	60,000	60,000
09/01/2034	60,000	5.000%	2,250	62,250		
	400,000		135,500	535,500		

BOND PRICING

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Bond Component	Maturity Date	Amount	Rate	Yield	Price
2034 Term Bonds:					
	03/01/2027	20,000	5.000%	5.000%	100.000
	09/01/2027	20,000	5.000%	5.000%	100.000
	03/01/2028	25,000	5.000%	5.000%	100.000
	09/01/2028	20,000	5.000%	5.000%	100.000
	03/01/2029	20,000	5.000%	5.000%	100.000
	09/01/2029	25,000	5.000%	5.000%	100.000
	03/01/2030	25,000	5.000%	5.000%	100.000
	09/01/2030	25,000	5.000%	5.000%	100.000
	03/01/2031	25,000	5.000%	5.000%	100.000
	09/01/2031	25,000	5.000%	5.000%	100.000
	03/01/2032	30,000	5.000%	5.000%	100.000
	09/01/2032	25,000	5.000%	5.000%	100.000
	03/01/2033	25,000	5.000%	5.000%	100.000
	09/01/2033	30,000	5.000%	5.000%	100.000
	03/01/2034	30,000	5.000%	5.000%	100.000
	09/01/2034	30,000	5.000%	5.000%	100.000
		400,000			

Dated Date	06/01/2024		
Delivery Date	06/01/2024		
First Coupon	03/01/2025		
Par Amount	400,000.00		
Original Issue Discount			
Production	400,000.00	100.000000%	
Underwriter's Discount			
Purchase Price	400,000.00	100.000000%	
Accrued Interest			
Net Proceeds	400,000.00		

BOND SUMMARY STATISTICS

City of Hillsboro, Kansas  
 General Obligation Bonds, Series 2024  
 Estimated Market Rates as of February 14, 2024, Assumes Direct Placement  
 (10 Year Term)

Dated Date	06/01/2024
Delivery Date	06/01/2024
Last Maturity	09/01/2034
Arbitrage Yield	4.995984%
True Interest Cost (TIC)	4.995984%
Net Interest Cost (NIC)	5.000000%
All-In TIC	5.780223%
Average Coupon	5.000000%
Average Life (years)	6.775
Duration of Issue (years)	5.741
Par Amount	400,000.00
Bond Proceeds	400,000.00
Total Interest	135,500.00
Net Interest	135,500.00
Total Debt Service	535,500.00
Maximum Annual Debt Service	62,875.00
Average Annual Debt Service	52,243.90
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	
Total Underwriter's Discount	
Bid Price	100.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
2034 Term Bonds	400,000.00	100.000	5.000%	6.775
	400,000.00			6.775

	TIC	All-In TIC	Arbitrage Yield
Par Value	400,000.00	400,000.00	400,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount			
- Cost of Issuance Expense		-17,080.00	
- Other Amounts			
Target Value	400,000.00	382,920.00	400,000.00
Target Date	06/01/2024	06/01/2024	06/01/2024
Yield	4.995984%	5.780223%	4.995984%

SOURCES AND USES OF FUNDS

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Dated Date 09/01/2026  
 Delivery Date 09/01/2026

Sources:

Bond Proceeds:	
Par Amount	5,490,000.00
	5,490,000.00

Uses:

Cost of Issuance:	
Other Cost of Issuance	75,000.00
Delivery Date Expenses:	
Underwriter's Discount	54,900.00
Other Uses of Funds:	
Payoff Series 2025 GO Temporary Notes	5,360,000.00
Additional Proceeds	100.00
	5,360,100.00
	5,490,000.00

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Period Ending	Principal	Coupon	Interest	Dated Date	09/01/2026	Annual Debt Service	Bond Balance	Total Bond Value
				Delivery Date	09/01/2026			
09/01/2026							5,490,000	5,490,000
03/01/2027	40,000	2.500%	68,625.00	108,625.00			5,450,000	5,450,000
09/01/2027	40,000	2.500%	68,125.00	108,125.00	216,750.00		5,410,000	5,410,000
03/01/2028	45,000	2.500%	67,625.00	112,625.00			5,365,000	5,365,000
09/01/2028	40,000	2.500%	67,062.50	107,062.50	219,687.50		5,325,000	5,325,000
03/01/2029	40,000	2.500%	66,562.50	106,562.50			5,285,000	5,285,000
09/01/2029	45,000	2.500%	66,062.50	111,062.50	217,625.00		5,240,000	5,240,000
03/01/2030	40,000	2.500%	65,500.00	105,500.00			5,200,000	5,200,000
09/01/2030	45,000	2.500%	65,000.00	110,000.00	215,500.00		5,155,000	5,155,000
03/01/2031	40,000	2.500%	64,437.50	104,437.50			5,115,000	5,115,000
09/01/2031	50,000	2.500%	63,937.50	113,937.50	218,375.00		5,065,000	5,065,000
03/01/2032	45,000	2.500%	63,312.50	108,312.50			5,020,000	5,020,000
09/01/2032	45,000	2.500%	62,750.00	107,750.00	216,062.50		4,975,000	4,975,000
03/01/2033	45,000	2.500%	62,187.50	107,187.50			4,930,000	4,930,000
09/01/2033	50,000	2.500%	61,625.00	111,625.00	218,812.50		4,880,000	4,880,000
03/01/2034	45,000	2.500%	61,000.00	106,000.00			4,835,000	4,835,000
09/01/2034	50,000	2.500%	60,437.50	110,437.50	216,437.50		4,785,000	4,785,000
03/01/2035	45,000	2.500%	59,812.50	104,812.50			4,740,000	4,740,000
09/01/2035	55,000	2.500%	59,250.00	114,250.00	219,062.50		4,685,000	4,685,000
03/01/2036	50,000	2.500%	58,562.50	108,562.50			4,635,000	4,635,000
09/01/2036	50,000	2.500%	57,937.50	107,937.50	216,500.00		4,585,000	4,585,000
03/01/2037	50,000	2.500%	57,312.50	107,312.50			4,535,000	4,535,000
09/01/2037	55,000	2.500%	56,687.50	111,687.50	219,000.00		4,480,000	4,480,000
03/01/2038	50,000	2.500%	56,000.00	106,000.00			4,430,000	4,430,000
09/01/2038	55,000	2.500%	55,375.00	110,375.00	216,375.00		4,375,000	4,375,000
03/01/2039	50,000	2.500%	54,687.50	104,687.50			4,325,000	4,325,000
09/01/2039	60,000	2.500%	54,062.50	114,062.50	218,750.00		4,265,000	4,265,000
03/01/2040	55,000	2.500%	53,312.50	108,312.50			4,210,000	4,210,000
09/01/2040	55,000	2.500%	52,625.00	107,625.00	215,937.50		4,155,000	4,155,000
03/01/2041	55,000	2.500%	51,937.50	106,937.50			4,100,000	4,100,000
09/01/2041	60,000	2.500%	51,250.00	111,250.00	218,187.50		4,040,000	4,040,000
03/01/2042	60,000	2.500%	50,500.00	110,500.00			3,980,000	3,980,000
09/01/2042	60,000	2.500%	49,750.00	109,750.00	220,250.00		3,920,000	3,920,000
03/01/2043	60,000	2.500%	49,000.00	109,000.00			3,860,000	3,860,000
09/01/2043	60,000	2.500%	48,250.00	108,250.00	217,250.00		3,800,000	3,800,000
03/01/2044	60,000	2.500%	47,500.00	107,500.00			3,740,000	3,740,000
09/01/2044	65,000	2.500%	46,750.00	111,750.00	219,250.00		3,675,000	3,675,000
03/01/2045	60,000	2.500%	45,937.50	105,937.50			3,615,000	3,615,000
09/01/2045	65,000	2.500%	45,187.50	110,187.50	216,125.00		3,550,000	3,550,000
03/01/2046	65,000	2.500%	44,375.00	109,375.00			3,485,000	3,485,000
09/01/2046	65,000	2.500%	43,562.50	108,562.50	217,937.50		3,420,000	3,420,000
03/01/2047	70,000	2.500%	42,750.00	112,750.00			3,350,000	3,350,000
09/01/2047	65,000	2.500%	41,875.00	106,875.00	219,625.00		3,285,000	3,285,000
03/01/2048	65,000	2.500%	41,062.50	106,062.50			3,220,000	3,220,000
09/01/2048	70,000	2.500%	40,250.00	110,250.00	216,312.50		3,150,000	3,150,000
03/01/2049	70,000	2.500%	39,375.00	109,375.00			3,080,000	3,080,000
09/01/2049	70,000	2.500%	38,500.00	108,500.00	217,875.00		3,010,000	3,010,000
03/01/2050	75,000	2.500%	37,625.00	112,625.00			2,935,000	2,935,000
09/01/2050	70,000	2.500%	36,687.50	106,687.50	219,312.50		2,865,000	2,865,000
03/01/2051	70,000	2.500%	35,812.50	105,812.50			2,795,000	2,795,000
09/01/2051	75,000	2.500%	34,937.50	109,937.50	215,750.00		2,720,000	2,720,000
03/01/2052	75,000	2.500%	34,000.00	109,000.00			2,645,000	2,645,000
09/01/2052	75,000	2.500%	33,062.50	108,062.50	217,062.50		2,570,000	2,570,000
03/01/2053	75,000	2.500%	32,125.00	107,125.00			2,495,000	2,495,000
09/01/2053	80,000	2.500%	31,187.50	111,187.50	218,312.50		2,415,000	2,415,000
03/01/2054	80,000	2.500%	30,187.50	110,187.50			2,335,000	2,335,000
09/01/2054	80,000	2.500%	29,187.50	109,187.50	219,375.00		2,255,000	2,255,000

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
03/01/2055	85,000	2.500%	28,187.50	113,187.50		2,170,000	2,170,000
09/01/2055	80,000	2.500%	27,125.00	107,125.00	220,312.50	2,090,000	2,090,000
03/01/2056	80,000	2.500%	26,125.00	106,125.00		2,010,000	2,010,000
09/01/2056	85,000	2.500%	25,125.00	110,125.00	216,250.00	1,925,000	1,925,000
03/01/2057	85,000	2.500%	24,062.50	109,062.50		1,840,000	1,840,000
09/01/2057	85,000	2.500%	23,000.00	108,000.00	217,062.50	1,755,000	1,755,000
03/01/2058	85,000	2.500%	21,937.50	106,937.50		1,670,000	1,670,000
09/01/2058	90,000	2.500%	20,875.00	110,875.00	217,812.50	1,580,000	1,580,000
03/01/2059	85,000	2.500%	19,750.00	104,750.00		1,495,000	1,495,000
09/01/2059	95,000	2.500%	18,687.50	113,687.50	218,437.50	1,400,000	1,400,000
03/01/2060	95,000	2.500%	17,500.00	112,500.00		1,305,000	1,305,000
09/01/2060	90,000	2.500%	16,312.50	106,312.50	218,812.50	1,215,000	1,215,000
03/01/2061	95,000	2.500%	15,187.50	110,187.50		1,120,000	1,120,000
09/01/2061	95,000	2.500%	14,000.00	109,000.00	219,187.50	1,025,000	1,025,000
03/01/2062	100,000	2.500%	12,812.50	112,812.50		925,000	925,000
09/01/2062	95,000	2.500%	11,562.50	106,562.50	219,375.00	830,000	830,000
03/01/2063	100,000	2.500%	10,375.00	110,375.00		730,000	730,000
09/01/2063	100,000	2.500%	9,125.00	109,125.00	219,500.00	630,000	630,000
03/01/2064	105,000	2.500%	7,875.00	112,875.00		525,000	525,000
09/01/2064	100,000	2.500%	6,562.50	106,562.50	219,437.50	425,000	425,000
03/01/2065	105,000	2.500%	5,312.50	110,312.50		320,000	320,000
09/01/2065	105,000	2.500%	4,000.00	109,000.00	219,312.50	215,000	215,000
03/01/2066	110,000	2.500%	2,687.50	112,687.50		105,000	105,000
09/01/2066	105,000	2.500%	1,312.50	106,312.50	219,000.00		
	5,490,000		3,232,000.00	8,722,000.00	8,722,000.00		



BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Dated Date 09/01/2026  
 Delivery Date 09/01/2026

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
09/01/2027	80,000	2.500%	136,750.00	216,750.00	5,410,000	5,410,000
09/01/2028	85,000	2.500%	134,687.50	219,687.50	5,325,000	5,325,000
09/01/2029	85,000	2.500%	132,625.00	217,625.00	5,240,000	5,240,000
09/01/2030	85,000	2.500%	130,500.00	215,500.00	5,155,000	5,155,000
09/01/2031	90,000	2.500%	128,375.00	218,375.00	5,065,000	5,065,000
09/01/2032	90,000	2.500%	126,062.50	216,062.50	4,975,000	4,975,000
09/01/2033	95,000	2.500%	123,812.50	218,812.50	4,880,000	4,880,000
09/01/2034	95,000	2.500%	121,437.50	216,437.50	4,785,000	4,785,000
09/01/2035	100,000	2.500%	119,062.50	219,062.50	4,685,000	4,685,000
09/01/2036	100,000	2.500%	116,500.00	216,500.00	4,585,000	4,585,000
09/01/2037	105,000	2.500%	114,000.00	219,000.00	4,480,000	4,480,000
09/01/2038	105,000	2.500%	111,375.00	216,375.00	4,375,000	4,375,000
09/01/2039	110,000	2.500%	108,750.00	218,750.00	4,265,000	4,265,000
09/01/2040	110,000	2.500%	105,937.50	215,937.50	4,155,000	4,155,000
09/01/2041	115,000	2.500%	103,187.50	218,187.50	4,040,000	4,040,000
09/01/2042	120,000	2.500%	100,250.00	220,250.00	3,920,000	3,920,000
09/01/2043	120,000	2.500%	97,250.00	217,250.00	3,800,000	3,800,000
09/01/2044	125,000	2.500%	94,250.00	219,250.00	3,675,000	3,675,000
09/01/2045	125,000	2.500%	91,125.00	216,125.00	3,550,000	3,550,000
09/01/2046	130,000	2.500%	87,937.50	217,937.50	3,420,000	3,420,000
09/01/2047	135,000	2.500%	84,625.00	219,625.00	3,285,000	3,285,000
09/01/2048	135,000	2.500%	81,312.50	216,312.50	3,150,000	3,150,000
09/01/2049	140,000	2.500%	77,875.00	217,875.00	3,010,000	3,010,000
09/01/2050	145,000	2.500%	74,312.50	219,312.50	2,865,000	2,865,000
09/01/2051	145,000	2.500%	70,750.00	215,750.00	2,720,000	2,720,000
09/01/2052	150,000	2.500%	67,062.50	217,062.50	2,570,000	2,570,000
09/01/2053	155,000	2.500%	63,312.50	218,312.50	2,415,000	2,415,000
09/01/2054	160,000	2.500%	59,375.00	219,375.00	2,255,000	2,255,000
09/01/2055	165,000	2.500%	55,312.50	220,312.50	2,090,000	2,090,000
09/01/2056	165,000	2.500%	51,250.00	216,250.00	1,925,000	1,925,000
09/01/2057	170,000	2.500%	47,062.50	217,062.50	1,755,000	1,755,000
09/01/2058	175,000	2.500%	42,812.50	217,812.50	1,580,000	1,580,000
09/01/2059	180,000	2.500%	38,437.50	218,437.50	1,400,000	1,400,000
09/01/2060	185,000	2.500%	33,812.50	218,812.50	1,215,000	1,215,000
09/01/2061	190,000	2.500%	29,187.50	219,187.50	1,025,000	1,025,000
09/01/2062	195,000	2.500%	24,375.00	219,375.00	830,000	830,000
09/01/2063	200,000	2.500%	19,500.00	219,500.00	630,000	630,000
09/01/2064	205,000	2.500%	14,437.50	219,437.50	425,000	425,000
09/01/2065	210,000	2.500%	9,312.50	219,312.50	215,000	215,000
09/01/2066	215,000	2.500%	4,000.00	219,000.00		
	5,490,000		3,232,000.00	8,722,000.00		

BOND PRICING

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Bond Component	Maturity Date	Amount	Rate	Yield	Price
2066 Term Bonds:					
	03/01/2027	40,000	2.500%	2.500%	100.000
	09/01/2027	40,000	2.500%	2.500%	100.000
	03/01/2028	45,000	2.500%	2.500%	100.000
	09/01/2028	40,000	2.500%	2.500%	100.000
	03/01/2029	40,000	2.500%	2.500%	100.000
	09/01/2029	45,000	2.500%	2.500%	100.000
	03/01/2030	40,000	2.500%	2.500%	100.000
	09/01/2030	45,000	2.500%	2.500%	100.000
	03/01/2031	40,000	2.500%	2.500%	100.000
	09/01/2031	50,000	2.500%	2.500%	100.000
	03/01/2032	45,000	2.500%	2.500%	100.000
	09/01/2032	45,000	2.500%	2.500%	100.000
	03/01/2033	45,000	2.500%	2.500%	100.000
	09/01/2033	50,000	2.500%	2.500%	100.000
	03/01/2034	45,000	2.500%	2.500%	100.000
	09/01/2034	50,000	2.500%	2.500%	100.000
	03/01/2035	45,000	2.500%	2.500%	100.000
	09/01/2035	55,000	2.500%	2.500%	100.000
	03/01/2036	50,000	2.500%	2.500%	100.000
	09/01/2036	50,000	2.500%	2.500%	100.000
	03/01/2037	50,000	2.500%	2.500%	100.000
	09/01/2037	55,000	2.500%	2.500%	100.000
	03/01/2038	50,000	2.500%	2.500%	100.000
	09/01/2038	55,000	2.500%	2.500%	100.000
	03/01/2039	50,000	2.500%	2.500%	100.000
	09/01/2039	60,000	2.500%	2.500%	100.000
	03/01/2040	55,000	2.500%	2.500%	100.000
	09/01/2040	55,000	2.500%	2.500%	100.000
	03/01/2041	55,000	2.500%	2.500%	100.000
	09/01/2041	60,000	2.500%	2.500%	100.000
	03/01/2042	60,000	2.500%	2.500%	100.000
	09/01/2042	60,000	2.500%	2.500%	100.000
	03/01/2043	60,000	2.500%	2.500%	100.000
	09/01/2043	60,000	2.500%	2.500%	100.000
	03/01/2044	60,000	2.500%	2.500%	100.000
	09/01/2044	65,000	2.500%	2.500%	100.000
	03/01/2045	60,000	2.500%	2.500%	100.000
	09/01/2045	65,000	2.500%	2.500%	100.000
	03/01/2046	65,000	2.500%	2.500%	100.000
	09/01/2046	65,000	2.500%	2.500%	100.000
	03/01/2047	70,000	2.500%	2.500%	100.000
	09/01/2047	65,000	2.500%	2.500%	100.000
	03/01/2048	65,000	2.500%	2.500%	100.000
	09/01/2048	70,000	2.500%	2.500%	100.000
	03/01/2049	70,000	2.500%	2.500%	100.000
	09/01/2049	70,000	2.500%	2.500%	100.000
	03/01/2050	75,000	2.500%	2.500%	100.000
	09/01/2050	70,000	2.500%	2.500%	100.000
	03/01/2051	70,000	2.500%	2.500%	100.000
	09/01/2051	75,000	2.500%	2.500%	100.000
	03/01/2052	75,000	2.500%	2.500%	100.000
	09/01/2052	75,000	2.500%	2.500%	100.000
	03/01/2053	75,000	2.500%	2.500%	100.000
	09/01/2053	80,000	2.500%	2.500%	100.000
	03/01/2054	80,000	2.500%	2.500%	100.000
	09/01/2054	80,000	2.500%	2.500%	100.000
	03/01/2055	85,000	2.500%	2.500%	100.000
	09/01/2055	80,000	2.500%	2.500%	100.000
	03/01/2056	80,000	2.500%	2.500%	100.000
	09/01/2056	85,000	2.500%	2.500%	100.000

BOND PRICING

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Bond Component	Maturity Date	Amount	Rate	Yield	Price
2066 Term Bonds:					
	03/01/2057	85,000	2.500%	2.500%	100.000
	09/01/2057	85,000	2.500%	2.500%	100.000
	03/01/2058	85,000	2.500%	2.500%	100.000
	09/01/2058	90,000	2.500%	2.500%	100.000
	03/01/2059	85,000	2.500%	2.500%	100.000
	09/01/2059	95,000	2.500%	2.500%	100.000
	03/01/2060	95,000	2.500%	2.500%	100.000
	09/01/2060	90,000	2.500%	2.500%	100.000
	03/01/2061	95,000	2.500%	2.500%	100.000
	09/01/2061	95,000	2.500%	2.500%	100.000
	03/01/2062	100,000	2.500%	2.500%	100.000
	09/01/2062	95,000	2.500%	2.500%	100.000
	03/01/2063	100,000	2.500%	2.500%	100.000
	09/01/2063	100,000	2.500%	2.500%	100.000
	03/01/2064	105,000	2.500%	2.500%	100.000
	09/01/2064	100,000	2.500%	2.500%	100.000
	03/01/2065	105,000	2.500%	2.500%	100.000
	09/01/2065	105,000	2.500%	2.500%	100.000
	03/01/2066	110,000	2.500%	2.500%	100.000
	09/01/2066	105,000	2.500%	2.500%	100.000
		5,490,000			

Dated Date	09/01/2026	
Delivery Date	09/01/2026	
First Coupon	03/01/2027	
Par Amount	5,490,000.00	
Original Issue Discount		
Production	5,490,000.00	100.000000%
Underwriter's Discount	-54,900.00	-1.000000%
Purchase Price	5,435,100.00	99.000000%
Accrued Interest		
Net Proceeds	5,435,100.00	

BOND SUMMARY STATISTICS

City of Hillsboro, Kansas  
 General Obligation Bonds (USDA - Fire Station Project), Series 2026  
 Market Rates as of February 21, 2024

Dated Date	09/01/2026
Delivery Date	09/01/2026
Last Maturity	09/01/2066
Arbitrage Yield	2.500000%
True Interest Cost (TIC)	2.559948%
Net Interest Cost (NIC)	2.542466%
All-In TIC	2.643300%
Average Coupon	2.500000%
Average Life (years)	23.548
Duration of Issue (years)	16.940
Par Amount	5,490,000.00
Bond Proceeds	5,490,000.00
Total Interest	3,232,000.00
Net Interest	3,286,900.00
Total Debt Service	8,722,000.00
Maximum Annual Debt Service	220,312.50
Average Annual Debt Service	218,050.00
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	10.000000
Total Underwriter's Discount	10.000000
Bid Price	99.000000

Bond Component	Par Value	Price	Average Coupon	Average Life
2066 Term Bonds	5,490,000.00	100.000	2.500%	23.548
	5,490,000.00			23.548

	TIC	All-In TIC	Arbitrage Yield
Par Value	5,490,000.00	5,490,000.00	5,490,000.00
+ Accrued Interest			
+ Premium (Discount)			
- Underwriter's Discount	-54,900.00	-54,900.00	
- Cost of Issuance Expense		-75,000.00	
- Other Amounts			
Target Value	5,435,100.00	5,360,100.00	5,490,000.00
Target Date	09/01/2026	09/01/2026	09/01/2026
Yield	2.559948%	2.643300%	2.500000%

SOURCES AND USES OF FUNDS

City of Hillsboro, Kansas  
 General Obligation Temporary Notes, Series 2025  
 Market Rates as of February 21, 2024, Assumes 'A-1' Short Term Rating  
 (Project Fund = \$5,000,000, 18 months Capitalized Interest)

Dated Date 03/01/2025  
 Delivery Date 03/01/2025

Sources:

Bond Proceeds:	
Par Amount	5,360,000.00
Premium	136,197.60
	5,496,197.60

Uses:

Project Fund Deposits:	
Project Fund	5,000,000.00
Other Fund Deposits:	
Capitalized Interest Fund	402,000.00
Cost of Issuance:	
Other Cost of Issuance	50,000.00
Delivery Date Expenses:	
Underwriter's Discount	40,200.00
Other Uses of Funds:	
Additional Proceeds	3,997.60
	5,496,197.60

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Temporary Notes, Series 2025  
 Market Rates as of February 21, 2024, Assumes 'A-1' Short Term Rating  
 (Project Fund = \$5,000,000, 18 months Capitalized Interest)

Dated Date 03/01/2025  
 Delivery Date 03/01/2025

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
03/01/2025						5,360,000	5,360,000
09/01/2025			134,000	134,000	134,000	5,360,000	5,360,000
03/01/2026			134,000	134,000		5,360,000	5,360,000
09/01/2026	5,360,000	5.000%	134,000	5,494,000	5,628,000		
	5,360,000		402,000	5,762,000	5,762,000		

BOND DEBT SERVICE

City of Hillsboro, Kansas  
 General Obligation Temporary Notes, Series 2025  
 Market Rates as of February 21, 2024, Assumes 'A-1' Short Term Rating  
 (Project Fund = \$5,000,000, 18 months Capitalized Interest)

Dated Date 03/01/2025  
 Delivery Date 03/01/2025

Period Ending	Principal	Coupon	Interest	Debt Service	Bond Balance	Total Bond Value
09/01/2025			134,000	134,000	5,360,000	5,360,000
09/01/2026	5,360,000	5.000%	268,000	5,628,000		
	5,360,000		402,000	5,762,000		

BOND PRICING

City of Hillsboro, Kansas  
 General Obligation Temporary Notes, Series 2025  
 Market Rates as of February 21, 2024, Assumes 'A-1' Short Term Rating  
 (Project Fund = \$5,000,000, 18 months Capitalized Interest)

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Premium (-Discount)
2026 Term Notes:	09/01/2026	5,360,000	5.000%	3.250%	102.541	136,197.60
		5,360,000				136,197.60

Dated Date	03/01/2025		
Delivery Date	03/01/2025		
First Coupon	09/01/2025		
Par Amount	5,360,000.00		
Premium	136,197.60		
Production	5,496,197.60	102.541000%	
Underwriter's Discount	-40,200.00	-0.750000%	
Purchase Price	5,455,997.60	101.791000%	
Accrued Interest			
Net Proceeds	5,455,997.60		



BOND SUMMARY STATISTICS

City of Hillsboro, Kansas  
 General Obligation Temporary Notes, Series 2025  
 Market Rates as of February 21, 2024, Assumes 'A-1' Short Term Rating  
 (Project Fund = \$5,000,000, 18 months Capitalized Interest)

Dated Date	03/01/2025
Delivery Date	03/01/2025
Last Maturity	09/01/2026
Arbitrage Yield	3.250638%
True Interest Cost (TIC)	3.760817%
Net Interest Cost (NIC)	3.806000%
All-In TIC	4.402521%
Average Coupon	5.000000%
Average Life (years)	1.500
Duration of Issue (years)	1.464
Par Amount	5,360,000.00
Bond Proceeds	5,496,197.60
Total Interest	402,000.00
Net Interest	306,002.40
Total Debt Service	5,762,000.00
Maximum Annual Debt Service	5,628,000.00
Average Annual Debt Service	3,841,333.33
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	7.500000
Total Underwriter's Discount	7.500000
Bid Price	101.791000

Bond Component	Par Value	Price	Average Coupon	Average Life
2026 Term Notes	5,360,000.00	102.541	5.000%	1.500
	5,360,000.00			1.500

	TIC	All-In TIC	Arbitrage Yield
Par Value	5,360,000.00	5,360,000.00	5,360,000.00
+ Accrued Interest			
+ Premium (Discount)	136,197.60	136,197.60	136,197.60
- Underwriter's Discount	-40,200.00	-40,200.00	
- Cost of Issuance Expense		-50,000.00	
- Other Amounts			
Target Value	5,455,997.60	5,405,997.60	5,496,197.60
Target Date	03/01/2025	03/01/2025	03/01/2025
Yield	3.760817%	4.402521%	3.250638%

**City of Hillsboro, Kansas**  
**Calculation of Mill Levy - Bond & Interest Fund**  
**Mill Levy to Maintain Current Fund Balance - \$400,000 Bond Issue, 10 Year Repayment**

Year	Total Assessed Valuation	Annual Growth Rate	Existing Debt Service						Aggregate Existing Debt Service	Proposed: 2024 Debt Service	Total Debt Service	Less: Special Assessments	Less: Utility Transfers	Less: Sales Tax Revenues	Less: FAC Sales Tax	Less: Water Fund Payments SRF	Less: Transfer W&S Ref Savings	Debt Service Net of Offsets	Less: Portion Paid From Motor Vehicle	Net Debt Service Paid From Local Property Tax	Cash Basis Reserve Unencumbered Fund Balance	Bond & Interest Fund Mill Levy Rate
			Series GO, 2018	Series GO, 2019A	Series GO, 2019B	Series 2021A	KDOT 2006	SRF Loan 2006														
2020	18,313,340	-2.11%																				5.933
2021	18,234,788	-0.43%																			4.344	
2022	19,002,097	4.21%																			5.223	
2023	19,847,518	4.45%	\$7,933	\$298,400	\$169,263	\$204,280	\$40,156	\$10,485	\$155,364	\$885,881										\$34,832	5.223	
2024	20,442,944	3.00%	7,760	292,000	319,263	206,015	40,156	10,485	155,364	1,031,043											5.223	
2025	21,056,232	3.00%	7,588	295,600	379,763	204,715	18,702	10,485	155,364	1,072,216	\$25,000										5.223	
2026	21,687,919	3.00%	7,415	298,800	378,313	173,484	-	5,243	155,364	1,018,618	20,000										8.000	
2027	22,338,556	3.00%	7,243	291,600	376,713	-	-	-	155,364	830,919	59,500										8.000	
2028	23,008,713	3.00%	7,070	294,400	374,963	-	-	-	155,364	831,797	62,375										8.000	
2029	23,698,974	3.00%	6,898	293,700	378,063	-	-	-	155,364	834,024	60,250										10.000	
2030	24,409,944	3.00%	6,725	297,850	375,863	-	-	-	155,364	835,802	62,875										10.000	
2031	25,142,242	3.00%	6,553	295,675	378,206	-	-	-	155,364	835,798	60,375										10.000	
2032	25,896,509	3.00%	6,380	293,325	375,238	-	-	-	155,364	830,307	62,750										10.000	
2033	26,673,405	3.00%	6,208	295,800	377,113	-	-	-	155,364	834,484	60,125										10.000	
2034	27,473,607	3.00%	6,035	296,800	378,338	-	-	-	155,364	836,537	62,250										10.000	
2035	28,297,815	3.00%	5,863	297,400	379,238	-	-	-	155,364	837,864	-										7.000	
2036	29,146,749	3.00%	5,690	292,600	379,450	-	-	-	155,364	833,104	-										7.000	
2037	30,021,152	3.00%	5,518	292,600	379,325	-	-	-	155,364	832,807	-										7.000	
2038	30,921,786	3.00%	10,345	292,200	378,863	-	-	-	155,364	836,772	-										5.000	
2039	31,849,440	3.00%	-	296,400	378,063	-	-	-	155,703	830,166	-										3.000	
2040	32,804,923	3.00%	-	-	376,925	-	-	-	-	376,925	-										2.000	
2041	33,789,071	3.00%	-	-	375,025	-	-	-	-	375,025	-										2.000	
2042	34,802,743	3.00%	-	-	377,775	-	-	-	-	377,775	-										2.000	
<b>Total</b>			\$ 111,220	\$ 5,015,150	\$ 7,285,756	\$ 788,493	\$ 99,013	\$ 36,699	\$ 2,641,534	\$ 15,977,865	\$ 535,500	\$ 16,513,365	\$ 111,220	\$ 9,020,274	\$ 3,000,000	\$ 850,000	\$ 36,699	\$ 405,816	\$ 3,089,356	\$ 336,303	\$ 2,753,054	

**Assessed Valuation Growth Rate Assumptions:**  
*Assessed Value Grows at 3.00% Per Year*  
*Total Assessed Valuation Excludes Motor Vehicle Valuation*  
**Mill Levy Collections**  
*Tax collection rate is assumed to be 98%*

**City of Hillsboro, Kansas**  
**Calculation of Mill Levy - Bond & Interest Fund**  
**Mill Levy to Maintain Current Fund Balance - \$1,400,000 Bond Issue, 10 Year Repayment**

Year	Total Assessed Valuation	Annual Growth Rate	Existing Debt Service					Aggregate Existing Debt Service	Proposed: 2024 Debt Service	Total Debt Service	Less: Special Assessments	Less: Utility Transfers	Less: Sales Tax Revenues	Less: FAC Sales Tax	Less: Water Fund Payments SRF	Less: Transfer W&S Ref Savings	Debt Service Net of Offsets	Less: Portion Paid From Motor Vehicle	Net Debt Service Paid From Local Property Tax	Cash Basis Reserve Unencumbered Fund Balance	Bond & Interest Fund Mill Levy Rate	
			Series GO, 2018	Series GO, 2019A	Series GO, 2019B	Series 2021A	KDOT 2006															SRF Loan 2006
2020	18,313,340	-2.11%																			5.933	
2021	18,234,788	-0.43%																			4.344	
2022	19,002,097	4.21%																			5.223	
2023	19,847,518	4.45%	\$7,933	\$298,400	\$169,263	\$204,280	\$40,156	\$10,485	\$155,364	\$885,881												
2024	20,442,944	3.00%	7,760	292,000	319,263	206,015	40,156	10,485	155,364	1,031,043	\$885,881	\$7,933	\$474,301	\$150,000	\$250,000	\$10,485	\$215,316	(\$222,155)	\$11,989	(\$234,144)	370,566	5.223
2025	21,056,232	3.00%	7,588	295,600	379,763	204,715	18,702	10,485	155,364	1,072,216	\$87,500	7,588	474,301	150,000	200,000	10,485	4,816	312,526	14,050	298,476	189,468	6.000
2026	21,687,919	3.00%	7,415	298,800	378,313	173,484	-	5,243	155,364	1,018,618	70,000	7,415	474,301	150,000	200,000	5,243	6,266	245,393	23,650	221,743	180,267	10.000
2027	22,338,556	3.00%	7,243	291,600	376,713	-	-	-	155,364	830,919	213,250	7,243	474,301	150,000	-	-	7,866	404,759	35,830	368,929	139,715	15.000
2028	23,008,713	3.00%	7,070	294,400	374,963	-	-	-	155,364	831,797	215,750	7,070	474,301	150,000	-	-	9,616	406,559	36,188	370,371	107,572	15.000
2029	23,698,974	3.00%	6,898	293,700	378,063	-	-	-	155,364	834,024	213,000	6,898	474,301	150,000	-	-	6,516	409,309	38,987	370,322	108,850	16.000
2030	24,409,944	3.00%	6,725	297,850	375,863	-	-	-	155,364	835,802	215,000	6,725	474,301	150,000	-	-	8,716	411,059	39,377	371,682	119,915	16.000
2031	25,142,242	3.00%	6,553	295,675	378,206	-	-	-	155,364	835,798	216,250	6,553	474,301	150,000	-	-	6,372	414,822	39,771	375,051	139,094	16.000
2032	25,896,509	3.00%	6,380	293,325	375,238	-	-	-	155,364	830,307	217,125	6,380	474,301	150,000	-	-	9,341	407,409	40,168	367,241	177,911	16.000
2033	26,673,405	3.00%	6,208	295,800	377,113	-	-	-	155,364	834,484	212,625	6,208	474,301	150,000	-	-	7,466	409,134	40,570	368,564	227,585	16.000
2034	27,473,607	3.00%	6,035	296,800	378,338	-	-	-	155,364	836,537	212,750	6,035	474,301	150,000	-	-	6,241	412,709	33,293	379,417	198,183	13.000
2035	28,297,815	3.00%	5,863	297,400	379,238	-	-	-	155,364	837,864	-	5,863	474,301	150,000	-	-	5,341	202,359	15,520	186,840	177,734	6.000
2036	29,146,749	3.00%	5,690	292,600	379,450	-	-	-	155,364	833,104	-	5,690	474,301	150,000	-	-	5,129	197,984	15,675	182,310	166,807	6.000
2037	30,021,152	3.00%	5,518	292,600	379,325	-	-	-	155,364	832,807	-	5,518	474,301	150,000	-	-	5,254	197,734	15,832	181,903	161,429	6.000
2038	30,921,786	3.00%	10,345	292,200	378,863	-	-	-	155,364	836,772	-	10,345	474,301	150,000	-	-	5,716	196,409	15,990	180,420	162,829	6.000
2039	31,849,440	3.00%	-	296,400	378,063	-	-	-	155,703	830,166	-	-	474,640	150,000	-	-	6,516	199,009	16,150	182,860	167,244	6.000
2040	32,804,923	3.00%	-	-	376,925	-	-	-	-	376,925	-	-	318,937	150,000	-	-	7,654	(99,666)	2,719	(102,384)	301,777	1.000
2041	33,789,071	3.00%	-	-	375,025	-	-	-	-	375,025	-	-	318,937	150,000	-	-	9,554	(103,466)	2,746	(106,211)	441,102	1.000
2042	34,802,743	3.00%	-	-	377,775	-	-	-	-	377,775	-	-	318,937	150,000	-	-	6,804	(97,966)	2,773	(100,739)	575,947	1.000
<b>Total</b>			\$ 111,220	\$ 5,015,150	\$ 7,285,756	\$ 788,493	\$ 99,013	\$ 36,699	\$ 2,641,534	\$ 15,977,865	\$ 1,873,250	\$ 17,851,115	\$ 111,220	\$ 9,020,274	\$ 3,000,000	\$ 850,000	\$ 36,699	\$ 405,816	\$ 4,427,106	\$ 453,386	\$ 3,973,720	

**Assessed Valuation Growth Rate Assumptions:**  
*Assessed Value Grows at 3.00% Per Year*  
*Total Assessed Valuation Excludes Motor Vehicle Valuation*  
**Mill Levy Collections**  
*Tax collection rate is assumed to be 98%*

# Staff Report

**To:** Honorable Mayor and City Council

**From:** Matt Stiles, City Administrator

**Date:** March 5, 2024

**Re:** Municipal Policy 49: Purchasing

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**Background:** Staff are working through the municipal policies to make changes to reflect current practices or areas that could be more operational efficient. The purchasing policy is one that we work with every day and there are some opportunities to adjust it. The attached draft is the current policy with suggestions in red.

There are two changes to policy proposed. First, staff would propose that the City Administrator be authorized to make purchases up to \$20,000 for the water and sewage chemicals and for electrical transformers and capital materials items such as conductor, switches, poles, etc. Those purchases must be within the approved budget and reported to the council at the next meeting. The current \$10,000 limit works for almost all purchases; however, the costs of chemicals and electric equipment have dramatically increased since the policy was originally approved. With lengthy lead times on electric products, it's better to order items quickly when they are needed.

The second change to the policy is an increase in the threshold required for a purchase order (PO). The current \$250 level generates a significant number of POs for what are now minimal purchases. Increasing it to \$700 will reduce the paperwork and enable department heads to be more efficient. The \$250 limit is a control mechanism for management as it requires the City Administrator to sign off on each PO. That was probably needed previously because department heads did not regularly receive budget information to make informed buying decisions. We now provide regular updates on budget status and much more information that previously provided to help decision making. The change gives more responsibility for spending to department heads, but they are now better equipped to make those decisions.

**Financial Impact:** The proposed increase in spending limit for specific items for the City Administrator is still anchored in the budget and has council oversight. It is intended to streamline operations by taking those regular items off council direct approval. Adjusting the PO threshold should significantly reduce the paperwork around daily purchases. Department heads take on more responsibility, but they are now better informed of their available budget.

**Recommendation:** With this policy, the council would be delegating some additional purchasing authority for specific items to the City Administrator. The items in question are things that are required for operations and have limited suppliers. Budgetary constraints are included and there is a reporting mechanism. For the PO system, administrative staff are comfortable with the change and trust that department heads can operate responsibly with the change.

CITY OF HILLSBORO  
MUNICIPAL POLICY STATEMENT

Policy No. 49 Revised March 19, 2024

Subject: Purchasing Policy

Effective Date: March 19, 2024

The purpose of this policy is to provide a system by which requests for purchases are reviewed by the City Administrator before purchases are made, allowing for responsible accounting of city funds.

Section 1. The City Administrator is authorized to make certain purchases for the City of Hillsboro by the City Council. The City Administrator is authorized to purchase routine maintenance and supply items and contractual services under \$10,000.00. Maintenance and supply items and contractual services over \$10,000.00 shall require prior consent and approval of the Governing Body, excepting instances that would require an expenditure of more than \$10,000.00 to protect from damage to public and private property and maintain the safety and welfare of the community.

Section 2. The City Administrator is authorized to purchase capital outlay items under \$10,000.00 without prior consent or approval of the Governing Body.

Section 3. The City Administrator is authorized to purchase chemicals required for water production or sewage treatment and electrical transformers and up to \$20,000 without prior consent or approval of the Governing Body provided that such purchases are within authorized budget amounts and purchases are reported to the governing body at the next regularly scheduled meeting of the council.

Section 4. Employees are authorized to purchase items incidental to work or projects in their departments under the amount of ~~\$250~~ \$700.00. Expenditures of more than ~~\$250~~ \$700.00 shall require prior approval from the City Administrator. Approval from the City Administrator shall be in the form of a properly executed and signed purchase requisition form prior to purchase, excepting instances that would require an expenditure of more than \$700.00 to protect from damage to public and private property and maintain the safety and welfare of the community.

The Governing Body of the City of Hillsboro agreed by motion at the March 19, 2024 regular meeting to approve the policy statement.

Approved: \_\_\_\_\_

Lou Thurston, Mayor

\_\_\_\_\_

Date

**City Administrator's Report**  
**March 5, 2024**

**Daycare Bids:** The daycare center project had bid openings on February 29. There was only one bidder and there were some issues with the bid. The architect is reviewing the bid, and the board will be evaluating its options. The H4C board has a planned meeting before the City Council meeting and more information may be available at the meeting.

**Planning Commission Hearings:** The PC heard five cases for AH Alternative Construction Housing overlays on February 29. The cases included a single family container home and four duplex container homes. Staff saw mid-construction container homes by the applicant in Lindsborg and reported back that the building was of a high quality and matched what was proposed in Hillsboro. After a lot of discussion and comments from one community member, the PC voted unanimously to recommend approval. The council will review those recommendations for action at the March 19 meeting. There will need to be some utility work for the developer to pay for including electric extension and adding a new fire hydrant.

**Property and Casualty Insurance:** The city's property and casualty insurance will be up for an April 1 renewal. The final numbers are not available, but Ag360 has warned that there will be a deductible change and likely higher rates from EMC. It's a national trend for insurance to increase, but a large increase makes it increasingly difficult financially. We have committed to one more year with AG360 and EMC. Next spring we should additionally evaluate Midwest Public Risk Pool, which we previously declined to join.

**Code Enforcement Change:** Doug Dick has bowed out of the code enforcement position effective March 1. Chief Steketee and Chief Heibert have worked out an arrangement for Officer Duane McCarty to take on a portion of the code enforcement duties while he is on shift for the PD. McCarty did code enforcement as an officer in Marion and is very familiar with the processes. Ben will take back up some of the code enforcement duties previously done by Doug and supervise Duane for that work. Code enforcement is a thankless job. I would like to thank Doug for his 2 years of service in the position. Doug will continue to work as part-time PD officer.

**Gorges Dairy:** The city leases a garage space to Gorges Dairy in the AMPI east building. It appears that they are no longer using the building for its purpose and have instead been letting AH Spas use the space. Subleasing is expressly prohibited in the lease and will need to be addressed. We have considered using the space to house the Trash trucks and some of the sanitation operations. Given that the trucks sit out in the elements now, that would be a solution and reduce wear and tear on the trucks.

**Sales Tax Report:** Attached is the sales tax report for February. Receipts continue to maintain a historically high level. The first two months of 2023 were better than 2024 but included an unusually strong January. Comparatively the first two months of 2024 are better than the record setting year of 2022. We continue to monitor those collections, but it appears sales remain consistent and historically strong.

CITY OF HILLSBORO  
SUMMARY OF SALES TAX RECEIVED  
2023 AND 2024

Date Rec	Collected In	UT Local Opt	ST Local Opt	UT City	ST City	UT County	ST County	Total	YTD Bal
1/31/2023	December	\$ 4,359.08	\$ 20,404.92	\$ 4,359.08	\$ 20,404.93	\$ 6,381.08	\$ 15,584.79	\$ 71,493.88	\$ 71,493.88
2/23/2023	January	\$ 4,443.55	\$ 28,343.72	\$ 4,443.55	\$ 28,343.72	\$ 13,932.82	\$ 20,332.67	\$ 99,840.03	\$ 171,333.91
3/28/2023	February	\$ 3,435.44	\$ 24,475.55	\$ 3,435.44	\$ 24,475.54	\$ 6,955.54	\$ 16,677.00	\$ 79,454.51	\$ 250,788.42
4/27/2023	March	\$ 4,667.10	\$ 24,624.30	\$ 4,667.10	\$ 24,624.30	\$ 8,086.59	\$ 16,149.82	\$ 82,819.21	\$ 333,607.63
5/26/2023	April	\$ 4,271.55	\$ 25,254.34	\$ 4,271.54	\$ 25,254.34	\$ 6,676.58	\$ 17,568.94	\$ 83,297.29	\$ 416,904.92
6/30/2023	May	\$ 3,560.01	\$ 24,549.67	\$ 3,560.01	\$ 24,549.67	\$ 6,089.14	\$ 16,291.15	\$ 78,599.65	\$ 495,504.57
7/28/2023	June	\$ 3,565.89	\$ 27,258.44	\$ 3,565.89	\$ 27,258.44	\$ 5,828.80	\$ 17,278.89	\$ 84,756.35	\$ 580,260.92
8/31/2023	July	\$ 4,864.84	\$ 23,407.36	\$ 4,864.85	\$ 23,407.36	\$ 6,357.85	\$ 16,504.56	\$ 79,406.82	\$ 659,667.74
9/29/2023	August	\$ 4,051.75	\$ 24,581.62	\$ 4,051.74	\$ 24,581.62	\$ 3,885.32	\$ 15,604.55	\$ 76,756.60	\$ 736,424.34
10/31/2023	September	\$ 4,891.07	\$ 26,128.96	\$ 4,891.08	\$ 26,128.97	\$ 5,922.85	\$ 16,459.02	\$ 84,421.95	\$ 820,846.29
11/30/2023	October	\$ 4,311.81	\$ 25,848.89	\$ 4,311.81	\$ 25,848.88	\$ 5,396.87	\$ 17,227.04	\$ 82,945.30	\$ 903,791.59
12/29/2023	November	\$ 3,707.04	\$ 25,322.21	\$ 3,707.05	\$ 25,322.21	\$ 4,351.39	\$ 17,740.08	\$ 80,149.98	\$ 983,941.57
	Total Received	\$ 50,129.13	\$ 300,199.98	\$ 50,129.14	\$ 300,199.98	\$ 79,864.83	\$ 203,418.51	\$ 983,941.57	

Date Rec	Collected In	UT Local Opt	ST Local Opt	UT City	ST City	UT County	ST County	Total	YTD Bal
1/31/2024	December	\$ 4,583.25	\$ 21,502.76	\$ 4,583.26	\$ 21,502.77	\$ 5,099.34	\$ 14,449.98	\$ 71,721.36	\$ 71,721.36
3/1/2024	January	\$ 4,636.94	\$ 26,509.20	\$ 4,636.94	\$ 26,509.21	\$ 5,823.51	\$ 16,658.09	\$ 84,773.89	\$ 156,495.25
	February							\$ -	\$ 156,495.25
	March							\$ -	\$ 156,495.25
	April							\$ -	\$ 156,495.25
	May							\$ -	\$ 156,495.25
	June							\$ -	\$ 156,495.25
	July							\$ -	\$ 156,495.25
	August							\$ -	\$ 156,495.25
	September							\$ -	\$ 156,495.25
	October							\$ -	\$ 156,495.25
	November							\$ -	\$ 156,495.25
	Total Received	\$ 9,220.19	\$ 48,011.96	\$ 9,220.20	\$ 48,011.98	\$ 10,922.85	\$ 31,108.07	\$ 156,495.25	