

### Position Description: Golf Course Superintendent

#### Position Summary

Under the supervision of the City Administrator, the Golf Course Superintendent is an exempt position under FLSA. Maintaining the golf course and the sports complex is the primary responsibility of this position. This position performs mowing and grounds-keeping duties. This employee should possess strong mechanical and communication skills. This employee also supervises the maintenance of city parks. The Golf Course Association also guides the work program of the golf course superintendent.

#### Essential Functions

- Applies pesticides, fertilizers and fungicides when necessary;
- Maintains and repairs departmental equipment;
- Has a restrictive use applicators license;
- Performs grounds keeping duties to the city golf course:
- Maintains golf course facilities;
- Performs mowing and trimming duties;
- Removes trash and debris;
- Operates departmental equipment including mowers, tractors and loaders;
- Maintains the irrigation system, pumps and controllers;
- Installs valves, sprinklers, and the irrigation system;

#### Marginal Functions

- Oversees building condition and maintenance;
- Assists other departments as needed;
- Performs other duties as deemed necessary or assigned

Classification Quick View	
FLSA:	EXEMPT
ADA:	APPLICABLE
FMLA:	INELIGIBLE
OSHA:	
Working Conditions	Hazardous Chemicals Manual Labor Adverse Weather

### **Position Requirements**

**Experience:** Two to three years of similar or related experience is preferred. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within three months of employment.

**Education:** A high school diploma or GED is required, and technical degree or some college credit is preferred. A chemical applicator's license is required for this position and must be acquired within one year of employment. This position requires a valid Kansas Driver's License.

**Technical Skills:** A thorough knowledge of fertilizer and pesticide application, mechanics, equipment maintenance, working knowledge of welding and mathematics is required. This employee must be able to operate mowers, tractors, loaders trimmers, fertilizer spreaders and other departmental machinery. The ability to read and interpret written instructions, manuals, reports, chemical labels and strong communication, and mechanical skills are required

**Problem Solving:** Problem solving is a factor in this position. This employee encounters problems with equipment malfunctions, and adverse weather.

**Decision Making:** Decision making is a factor in this position. This employee makes decisions about maintaining city grounds and facilities, and performing daily duties in the safest and most efficient manner.

**Supervision:** This employee works with limited supervision from the city administrator and has some supervisory duties.

**Financial Accountability:** This employee is responsible for the safe operation of departmental equipment, does have limited authority to purchase necessary supplies and does assist with the annual budget process.

**Personal Relations:** Daily contact with the general public, co-workers, supervisory personnel and occasional contact with the organization's governing body is expected.

**Working Conditions:** Some adverse working, conditions exist within this position. Exposure to hazardous chemicals, departmental machinery excessive noise, and all types of weather conditions is expected.

**Physical Requirements:** Manual labor including lifting and carrying heavy objects, bending, extensive walking and the ability to operate departmental equipment is required frequently in this position.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job