

Hillsboro, Kansas
September 18, 2007

1. The city council met in regular session on Tuesday, September 18, 2007 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Shelby Dirks, Bob Watson, Byron McCarty & Shane Marler present.
2. Others Present: Dan Baldwin, City Attorney; Josie Bartel, Hillsboro Star Journal; Dan Kinning, Police Chief; Bob Previtera, Reiss & Goodness Engineers; Don Ratzlaff, Hillsboro Free Press; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.
4. **PUBLIC COMMENTS** – none
5. **MINUTES** – The minutes of the 9-4-07 regular meeting and the minutes of the 9-10-07 special meeting were approved as distributed.
6. **VOUCHERS** – After questions, motion was made by Council member Watson and seconded by Council member Dirks to approve the vouchers in the amount of \$195,179.66. Motion carried unanimously.
7. **VEHICLE REPLACEMENT FOR POLICE DEPARTMENT** – Police Chief Dan Kinning met with council to request the purchase of two units. One from this year's budget and one from next year's budget. He would be replacing the 1999 Intrepid, which is the car he drives. It has become a repair liability, and it will have more major problems if it is not replaced soon. The second vehicle to be replaced is the Ford Explorer, which has 93,000 miles. It has become expensive to maintain. The miles are all in town miles, and the vehicle sits and idles a lot. There is a lot of stopping and turning, which also causes a lot of wear and tear on the vehicles. Police Chief Kinning said he would propose trading in the 1998 Lumina and the Intrepid, and keep the Explorer as the reserve unit. The Police Department has dog complaints on a daily basis. With a cage in the Explorer, it would be easier to take dogs to the pound. The Intrepid and Explorer were not originally ordered with police packages. Usually, the police packages are cheaper because of dealer discounts. Police Chief Kinning said he would like to replace the Explorer with a similar type vehicle with 4-wheel drive for inclement weather. This will cost more, but will also have a higher trade-in value. The city currently has \$15,881.00 in Special Law, and \$32,610.00 in Equipment Reserve. There will be some transfers made into Equipment Reserve later this year. If two vehicles are ordered, even though one is paid for in 2008, the funds would have to be encumbered in 2007. City Administrator Paine said he would also like to have the authority to request bids from the Kansas Highway Patrol Program for police package vehicles, because of the substantial discounts they can offer. Council realizes that this will probably cause a problem for the three car dealerships in town, but would still like to see the comparison. Council authorized Police Chief Kinning to take bid packages to the local dealers in town and the highway patrol. Due to budget constraints, only one vehicle will be replaced at this time.

8. ZONE CHANGE ORDINANCE FOR HILLSBORO BUSINESS PARK – Motion was made by Council member Dirks and seconded by Council member Marler to approve Ordinance 1155 – *(AN ORDINANCE AMENDING THE ZONING REGULATIONS FOR THE CITY OF HILLSBORO, KANSAS RELATING TO A ZONING DISTRICT CHANGE FOR SPECIFICALLY DESCRIBED PROPERTY FROM THE (A) AGRICULTURAL DISTRICT TO THE (HC) HIGHWAY COMMERCIAL DISTRICT)*. Council was polled with the following vote: Marler, yes; McCarty, yes; Watson, yes; & Dirks, yes. Motion carried unanimously.

9. RENEWAL OF LIQUOR LICENSE – R&D LIQUOR STORE – Motion was made by Council member Dirks and seconded by Council member Marler to approve the renewal of the alcoholic liquor retail license for R&D Liquor Store. Motion carried unanimously.

10. CHIP AND CRACK SEAL PROPOSAL – Street Superintendent Dale Dalke has developed a proposal to chip and seal approximately 21,294 cubic yard of streets and joint & crack seal concrete and asphalt streets to keep water from infiltrating the base. After further discussion, motion was made by Council member Dirks and seconded by Council member McCarty to authorize bids for these projects. Motion carried unanimously.

11. ENGINEER’S REPORT –

Adams Street Project – Motion was made by Council member McCarty and seconded by Council member Marler to approve Change Order #2, which increases the project price \$3,756.90. Motion carried unanimously.

Motion was made by Council member Marler and seconded by Council member McCarty to approve Pay Estimate #7 (final) to APAC Kansas, Inc., in the amount of \$26,729.98. The striping and seeding have been completed, and the 5% retainage is being released. Motion carried unanimously.

Motion was made by Council member Watson and seconded by Council member Marler to approve Invoice 2294 to Ranson Financial Consultants in the amount of \$267.65. Motion carried unanimously.

Motion was made by Council member Marler and seconded by Council member Dirks to approve the draw request from KDOT. Motion carried unanimously.

Hillsboro Business Park – Mr. Previtera presented a sketch plan of possible changes of the plat for the Hillsboro Business Park. Instead of a cul-de-sac, the street will be extended to Highway 56. This can be done as long as it’s 500 feet from the center line of Ash Street. A larger reserve area will help drainage work more efficiently. The formerly approved final plat has not been filed with the county. This new concept makes the lots more appealing. Council also wants to provide for acceleration and deceleration lanes

because they felt they were needed. Motion was made by Council member Marler and seconded by Council member Dirks to instruct Mr. Previterra to revise the plat. Motion carried unanimously.

12. FOLLOW-UP FROM PREVIOUS COUNCIL MEETINGS – All items were deferred.

13. CITY ADMINISTRATOR’S REPORT –

Health Insurance – The city’s current health insurance coverage is no longer available. City Administrator Paine recommended council approve the Blue Choice Comprehensive Major Medical program with prescription drug coverage, triple tier option. Option 1 would be the basic plan offered. Options 2 & 3 would have a lesser employee pay, but higher deductibles. This would increase the overall cost to the city approximately \$23,000.00 over what we are currently paying, or 1.6% of the 5% increase that was built in for salaries and fringe benefits. After further discussion, motion was made by Council member McCarty and seconded by Council member Watson to approve the comprehensive major medical plan with prescription drug coverage, offering Option 1 as the base cost for the city’s share. Motion carried unanimously.

Electric Purchase – City Administrator Paine said he has been working on a credit application for resale of power to the KPP from Omaha Public Power District so we can continue to have power once the city’s contract with Westar expires on October 1st.

Hillsboro Heights Pond – City Administrator Paine said he had received a call from Police Chief Kinning about a lot of dead fish at the pond in Hillsboro Heights. Morgan Marler did a chemical analysis of the water, and it had a high content of phosphorus and nitrogen. This causes loss of oxygen in the water, which kills the fish. KDHE said this happens regularly in our region in August and September. Grass was mowed around the pond and was washed into the pond before it was dry. Next year, we either need to not mow as close to the pond or use a grass catcher.

City Administrator Paine distributed copies of tax increment financing procedures.

City Administrator Paine said he was working on a pay plan structure of select ranges for city employees.

Council received copies of a hand written response from a resident who is not happy about a denial of an insurance claim submitted to the city’s insurance on an electrical outage.

14. ADJOURNMENT – Motion was made by Council member Dirks and seconded by Council member Marler to adjourn at 5:05 p.m. Motion carried unanimously.

DELORES DALKE, MAYOR

ATTEST:

JANICE K. MEISINGER, CITY CLERK