

Hillsboro, Kansas
July 21, 2009

1. The city council met in regular session on Tuesday, July 21, 2009 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Kevin Suderman, Bob Watson & Shelby Dirks present. Absent: Council member Byron McCarty. Also absent: City Attorney Dan Baldwin
 2. Others Present: Adam Stewart, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; Dale Dalke, Street Superintendent; Clint Seibel, HDC; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
 3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.
 4. **PUBLIC COMMENTS** – none
 5. **MINUTES** – The minutes from the 7-7-09 regular meeting were approved as distributed.
 6. **VOUCHERS** – Two vouchers were added for payment: Proseal, Inc. – (\$16,675.30 for asphalt rejuvenation – Main Street) & Kansas Association of Airports (\$100.00 membership dues). Motion was made by Council member Watson and seconded by Council member Suderman to approve the vouchers (manual checks \$195,652.11 + \$103,270.31 computer checks + \$1,086.50 museum grant funds + above two additions \$16,775.30 = \$316,784.22. Motion carried unanimously.
 7. **STREET SEALING BIDS** – Bids were received to chip seal the following streets:
 - Floral from “B” to Grand, all asphalt portion
 - Elm from “B” to Grand, all
 - “B” from Floral to Date
 - Juniper from Ash east to dead end, all
 - Willow from Juniper to Ash
 - “D”, from city limit to city limit, all
 - Memorial Park Road & circle, D south through loop
- This will be done in late August or early September. Hi-Plains Sand, Inc. - \$80,842.04; APAC-Kansas - \$68,824.98. The county is planning to seal 190th & Indigo. It would be about an even trade if we work with the county and seal “D” Street to Jade Road east and west to end of airport. The county would finish both ends of Ash Street. This would be an additional cost to the city of \$4,531.00 plus approximately \$800.00 for rock. City Administrator Paine recommended that council approve the low bid from APAC plus the additional \$4,531.00 and rock. Motion was made by Council member Watson and seconded by Council member Suderman to approve this recommendation. Motion carried unanimously.
8. **BUDGET UPDATE** – The budget hearing is scheduled for August 4th at 4:00 p.m. The budget was published at 55.216 mills, which we know will be reduced. After publication, we

can come down, but we can't increase the levy. After working with the budget, City Administrator Paine has the levy at 43.941. We need an additional \$60,000.00 in the general fund to further reduce the levy to 40.041. All salary adjustments have been removed for 2010. An adjustment has been included for the 26% increase in health insurance; and, adjustments have been made for overtime. Staff is pursuing alternatives for health insurance. Council scheduled a budget worksession for next Tuesday, July 28th at 4:00 p.m.

9. SUBSTANCE ABUSE POLICY – The city's safety committee has been looking into a substance abuse policy and has approved the document that was included in the council packets. The committee started looking at this as a way to deal with accidents and whether our operators were under the influence. City Administrator Paine said he did not believe we had a problem. One way to insure we don't is to have a clear policy. A drug/alcohol screen will be done after an accident. It will also help protect us if someone is injured outside of our employment and tries to assert that drugs or alcohol were involved. Motion was made by Council member Dirks and seconded by Council member Watson to approve this policy. Motion carried unanimously. (City Clerk's Note: This will be Policy No. 80).

10. AFFORDABLE HOUSING PROJECT – Clint Seibel told council that he had scheduled a meeting with Andrew Bias, Executive Director of Mennonite Housing, for August 5th at 6:00 p.m. Mr. Bias will talk with people who are interested in the growth of housing and those who might benefit from this type project. There are three levels of funding (1) Habitat for Humanities (where you can earn sweat equity) (2) Guaranteed Program; or, (3) Funding from USDA Rural Development. The city owns some vacant lots on Lincoln Street and in Willow Glen. The question is whether or not the city council would be willing to donate lots for this program to get them active again as taxpaying properties. The city is also paying special assessments on the lots in Willow Glen that could be wrapped into this loan process. Clint felt the houses, based on USDA plans, would be well built attractive homes that would fit in well with the existing homes in Willow Glen. Mennonite Housing would like a five home project to take advantage of bulk purchasing and delivery in one place. After questions, Clint said he would get additional information to council members. Item deferred until the next meeting.

11. ENGINEER'S REPORT – none

12. BOARD APPOINTMENTS – none

13. CITY ADMINISTRATOR'S REPORT –

Farm Property – The city has several pieces of farm property. Some is on cash rent and some is on share crop. The city's 40 acres north of the lagoons will soon be up for rent. We will solicit bids for a minimum 3-year period.

14. ADJOURNMENT – Motion was made by Council member Watson and seconded by Council member Suderman to adjourn at 5:08 p.m.

DELORES DALKE, MAYOR

ATTEST:

JANICE K. MEISINGER, CITY CLERK