

Hillsboro, Kansas
April 7, 2009

1. The city council met in special session on Tuesday, April 7, 2009 at 5:00 p.m. in council chambers with Mayor Delores Dalke and Council members Bob Watson, Shelby Dirks, Byron McCarty & Shane Marler present.
2. Others Present: Adam Stewart, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; Dan Kinning, Chief of Police; Bob Previtera, Reiss & Goodness Engineers; Dan Baldwin, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 5:00 p.m.
4. **PUBLIC COMMENTS** – Council member Marler said should he not be re-elected, he has enjoyed working with everyone and it has been a great learning experience for him.
5. **MINUTES** – The minutes of the 3-17-09 regular meeting were approved as distributed.
6. **VOUCHERS** – After questions, motion was made by Council member Watson and seconded by Council member McCarty to approve the vouchers in the amount of \$91,844.98. Vote: Dirks, Watson, McCarty, yes; Marler abstained. Motion carried.
7. **COPS GRANT BRIEFING – DAN KINNING** – At the previous meeting, council asked to review the COPS grant application before it is submitted. The grant would be 100% for salary and fringe benefits for three years. The city would need to retain the position for one more year. Police Chief Kinning said he was at the point where he couldn't physically keep up anymore. He is still doing most of the investigations because that position hasn't been filled. If approved, the start date would be 1-1-2010. The city's cost would be for a vehicle, vehicle equipment (est. \$6,100) and equipment for the officer (est. \$4,385). The reserve vehicle, 1999 Explorer, is usable, but he would not advise using it on an extended basis. Motion was made by Council member Marler and seconded by Council member McCarty to approve Police Chief Dan Kinning to proceed with the COPS grant application. Motion carried unanimously.
8. **REQUEST FROM TABOR COLLEGE – MUSIC EVENT** – The city received a letter from Sara Sigley, Student Activities Board Sponsor, Resident Director, Tabor College, asking permission to host a music event on Tabor's campus from 1:00 p.m. – 9:00 p.m. on Saturday, April 18th. However, they are asking for clearance from noon until 10:00 p.m. Last year was the second year of the event. Motion was made by Council member Marler and seconded by Council member Watson to approve the request from Tabor College for the music event. Motion carried unanimously.
9. **BOARD APPOINTMENTS** – deferred
10. **ENGINEER'S REPORT** –

Hospital Plat – Mr. Previterra told council that the planning commission approved the plat for the new hospital on March 26th. He had a copy of the plat for council to look at, but said he was not submitting it for final approval until the easement with Embarq was worked out.

Midway Motors – Mr. Previterra said he had met with Midway Motors last week and the plans for the pond are finished. It will be a private bid. There will be a retaining wall that would accommodate 30” letters if agreed upon since the “Welcome to Hillsboro” sign will be removed. He also submitted the following Invoice #09-0035 – Engineering Statement No. 2:

Engineer’s Estimate	\$64,340.00
Engineering Fee @ 15.73%	\$10,120.68
Delete Previous Billing	(5,060.34)
Add Pond Redesign Fee (50%)	<u>2,000.00</u>
Total Engineering Fee	\$ 7,060.34

This will be part of the TIF project. Motion was made by Council member Marler and seconded by Council member Watson to pay Engineering Statement No. 2 in the amount of \$7,060.34. Motion carried unanimously.

Ash Street – There was also a meeting last week with KDOT regarding the Ash Street project. The maximum amount the city will receive is \$412,000.00. We will be removing and replacing 150’ concrete by the area where the railroad tracks were previously, removing and replacing the valley gutter on 2nd Street; and, edge milling and overlaying concrete with 2” asphalt mat in other areas. The city portion will be work on 3rd Street (est. cost \$81,000.00). Our definition of shovel ready plans and the state’s definition differ. Although the basic engineering is done, Bob still has more work to do. KDOT will do the bid letting. The state requires three months for plan review. Bids should be awarded before the end of the year. The asphalt plant in El Dorado has gone out of business, so this could affect the overall cost.

City Clerk’s Note: Council member McCarty left council chambers at 5:35 p.m.

11. FOLLOW-UP FROM PREVIOUS MEETINGS –

Sewer Lagoon Project – The major portion of the project is finished. There is some grading and seeding that still needs to be done and a final punch list has been developed. The county will be doing the final grading work on Jade Road. They have met with Clark Wiebe and talked about what they plan to do.

City’s Clerk’s Note: Council member McCarty returned to council chambers at 5:49 p.m.

Street Vacation – City Administrator Paine & City Attorney Baldwin are working on this.

Buxton – There is a shopping center conference in Nevada that Clint and/or Larry may attend.

12. CITY ADMINISTRATOR’S REPORT-

Airport Grant – The city has received a letter from the Secretary of Transportation notifying us that we will be receiving a 90/10% grant for a self service fuel system (maximum grant amount = \$10,000.00) and a lighted windsock (\$9,000.00).

Schaeffler House – City crews are replacing the broken sidewalk at the Schaeffler House and have removed a couple of dead trees from the property.

Oak & D Project – The city received a thank-you letter from Steve Schroeder, 706 West “B”, expressing his appreciation for the drainage work on Oak & D and for the new sidewalks going to the pool.

Burbach Aquatics – Motion was made by Council member McCarty and seconded by Council member Watson to approve the mayor signing the proposal with Burbach Aquatics for a total of \$1,880.00 for changes to pool (required by the 2007 Baker Act) so our pool can open and the slide and all water features can be used. Motion carried unanimously.

13. EXECUTIVE SESSION – Motion was made by Council member Marler and seconded by Council member Watson to recess into executive session at 6:05 p.m. for 10 minutes to discuss attorney-client privilege information. The meeting would be scheduled to resume at 6:15 p.m. Motion carried unanimously. Also present in executive session: City Attorney Dan Baldwin & City Administrator Larry Paine. At 6:15 p.m., motion was made by Council member Marler and seconded by Council member Watson to extend the executive session an additional 10 minutes. Motion carried unanimously. The city council meeting resumed at 6:25 p.m. No action was taken.

14. EXECUTIVE SESSION – Motion was made by Council member Watson and seconded by Council member McCarty to recess into executive session at 6:25 p.m. for 5 minutes to discuss personnel. The meeting would be scheduled to resume at 6:30 p.m. Motion carried unanimously. Also present in executive session: City Administrator Larry Paine. The city council meeting resumed at 6:30 p.m. No action was taken.

15. ADJOURNMENT – Motion was made by Council member Watson and seconded by Council member McCarty to adjourn at 6:30 p.m. Motion carried unanimously.

DELORES DALKE, MAYOR

ATTEST:

JANICE K. MEISINGER, CITY CLERK