

Hillsboro, Kansas
March 4, 2008

1. The city council met in regular session on Tuesday, March 4, 2008 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Shelby Dirks & Shane Marler present. Council member Bob Watson arrived at 4:53 p.m.
2. Others Present: Susan Berg, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; John Kullman, IMA, Dan Baldwin, City Attorney; Gari-Ann Patzwald; Mark Pankratz; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.
4. **PUBLIC COMMENTS** – none
5. **MINUTES** – The minutes of the 2-20-08 special meeting were approved as distributed.
6. **VOUCHERS** – Motion was made by Council member Marler and seconded by Council member Dirks to approve the vouchers in the amount of \$266,761.24. Motion carried unanimously.
7. **IMA – INSURANCE REVIEW** – John Kullman, IMA of Kansas, met with council to review the city’s coverage, which renews April 1st. IMA has been the city’s insurance carrier since 2005. They have been very proactive in the community by donating money for the Hillsboro Fire Department and the Family Aquatic Center. The city’s work comp carrier is KMIT, which is administered by IMA. Mr. Kullman said property coverage is what “drives” the premium. In year 04/05, the rate was .351, with an exposure of \$6,095,141.00 and a premium of \$21,402.00. In year 08/09, the property rate has decreased to .213, the exposure has increased to \$10,017,654.00, and the premium has decreased to \$21,295.00. Mr. Kullman said the value of the library books is not covered as a specific line item. However, they would be covered as a part of the blanket limit of the city building. The library’s data processing equipment is listed separately under the EDP policy. Because of the Kansas Tort Claims Act, the city’s general liability limit is \$500,000.00. The Hillsboro Housing Authority is an additional insured under the linebacker policy. The premium summary is as follows:

Property	\$21,295.00
Electronic Data Processing	261.00
Contractor’s Equipment	2,014.00
Commercial General Liability	5,735.00
Employee Benefit Liability	220.00
Automobile	12,036.00
Public Official Liability (Linebacker)	4,175.00
Aviation General Liability	<u>1,750.00</u>
	\$47,486.00

Last year, the total premium was \$50,114.00. Motion was made by Council member Marler and seconded by Council member McCarty to approve the renewal of the annual insurance. Motion carried unanimously.

8. KMEA – REAPPOINT DIRECTOR #2 – Motion was made by Council member Dirks and seconded by Council member Marler to reappoint Larry Paine as KMEA Director #2 (term will expire 4-30-2010). Motion carried unanimously.

9. BOARD APPOINTMENTS – Because of a mix-up on the city’s records, Mayor Dalke appointed Karen Wiebe & Warren Priel to the Tree Board. Their appointments will expire 2-1-09. Motion was made by Council member Marler and seconded by Council member Watson to approve these appointments. Motion carried unanimously.

10. NEIGHBORHOOD REVITALIZATION – City Administrator Paine presented a draft copy of the Neighborhood Revitalization Plan for 2008. Legal descriptions, assessed values and ownership records need to be obtained. Mayor Dalke suggested the city hire Hannaford Abstract to do this for the city. This does not affect the city’s existing Neighborhood Revitalization Plan, which expires May 3, 2009.

11. ENGINEER’S REPORT – none

12. FOLLOW-UP FROM PREVIOUS COUNCIL MEETINGS –

1. Economic Development Policy – deferred
2. AMPI – deferred
3. Drainage – City Administrator Paine said he and Street Superintendent Dale Dalke were still working on this.
4. Utility Rate – Work session following meeting.
5. Buxton – City Administrator Paine said he was still negotiating on the ten business contacts.

13. CITY ADMINISTRATOR’S REPORT –

Clean-up Week – City Administrator Paine said Clean-up Week would be April 28-May 2nd. (Due to a scheduling conflict with the transfer station, Clean-up Week will actually be April 14-19.)

Sewer Lagoon Project – The preconstruction conference with the contractor on the sewer lagoon project will be tomorrow morning at City Hall. The project will officially begin when the city signs the contracts tomorrow.

FEMA – City Administrator Paine also has a meeting scheduled for tomorrow with FEMA regarding reimbursement for costs related to the ice storm in December.

Recycling Center – Council member Dirks said he had received a call from a citizen concerning the recycling center not being opened on time. There has been a 30-45 minute delay with cars backed up waiting on it to open.

Alley by Elementary School – The alley by the elementary school will be closed to traffic at the end of May when school closes.

Parking – Tabor’s New Dorm – Council member Marler said there was still a problem with people parking at the corner by Tabor’s new dorms.

14. ADJOURNMENT – Motion was made by Council member Dirks and seconded by Council member Marler to adjourn at 5:16 p.m. Motion carried unanimously.

DELORES DALKE, MAYOR

ATTEST:

JANICE K. MEISINGER, CITY CLERK