

Hillsboro, Kansas
March 27, 2008

1. The city council met in special session on Thursday, March 27, 2008 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Bob Watson, Shelby Dirks & Shane Marler present. Absent: Council member Byron McCarty & City Attorney Dan Baldwin.
2. Others Present: Don Ratzlaff, Hillsboro Free Press; Bob Previtiera, Reiss & Goodness Engineers; Doug Sisk, Recreation Director; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.
4. **PUBLIC COMMENTS** – none
5. **MINUTES** – The minutes of the 3-18-08 regular meeting were approved as distributed.
6. **VOUCHERS** – Motion was made by Council member Marler and seconded by Council member Dirks to approve the vouchers in the amount of \$183,638.83. Motion carried unanimously.
7. **DOUG SISK – FACILITY RENTAL AGREEMENT** – Recreation Director Doug Sisk told council the current charge for the use of a ballfield was a flat \$75.00. The Recreation Commission members asked him to check with other cities for comparison. Our fees are higher than some surrounding areas, including Manhattan, which has a very nice facility. So, to make the fees fairer and to encourage more use by traveling teams, the new proposal would be broken down to a rental charge of \$20.00 per field, per day. This includes one set-up per field. Additional work on fields will be available at the rate of \$10.00 per hour. There will be a \$10.00 per hour fee for site supervisor/maintenance for tournaments while games are going on or if lights are needed (2 hour minimum). The fee for lights will be \$20.00 per hour. The fee for the tournament director will be \$15.00 per hour. Additional sports fees (if needed): Additional maintenance staff in preparing fields - \$8.00 per hour; chalk - \$7.00 per bag; diamond dry - \$13.00 per bag. The recreation programs have first priority on field usage, then high school, Tabor & the public. If someone wants to rent the tennis courts for a tournament, the fee is \$50.00 per day, which includes all eight courts. After further discussion, motion was made by Council member Dirks and seconded by Council member Marler to approve the Baseball/Softball Facility Request Form. Motion carried unanimously. Motion was made by Council member Dirks and seconded by Council member Marler to approve the Tennis Facility Rental Use Agreement. Motion carried unanimously.
8. **ORDINANCE SETTING WATER RATES FOR 2008** – The minimum charge is increasing from \$20.00 to \$27.06. The per 1,000 gallon charge is increasing from \$3.28 to \$4.82 per 1,000 gallons per month. City Administrator Paine said these increases were

being implemented to meet our budget and debt requirements. The rates for residential, commercial & industrial are all the same. These new rates will go into effect with the June 1, 2008 billing. This ordinance also repeals the temporary municipal water surcharge. Council member Marler said he realized costs to run the city increase every year, and he would have preferred that increases had been done earlier by smaller increments, but he also realized we were in a position where we had no choice. Council member Dirks said he realized we had to “bite the bullet” and do the increase, but he also said he wanted council to review rates annually instead of waiting to avoid problems in the future. Mayor Dalke said rates were increased after the water plant upgrade, but they were not increased enough. She also said if we had a large commercial water user, these numbers would change dramatically. Motion was made by Council member Watson and seconded by Council member Marler to approve Ordinance No. 1163 – *(AN ORDINANCE AMENDING THE WATER UTILITY RATES OF THE CITY OF HILLSBORO, KANSAS AND EXPRESSLY REPEALING ORDINANCE 987)*. Council was polled with the following vote: Marler, yes; Dirks, yes; Watson, yes. Motion carried unanimously.

9. ORDINANCE SETTING ELECTRIC RATES FOR 2008 – The base charge will stay at \$5.00. The KWH rate will increase from \$.0915 to .09996. The benchmark for the cost of power is \$.0654 per KWH. The residential, commercial & temporary service rates are all the same. The rates for outside of city limits are \$.1054 per KWH for the first 4,000 KWH, & .09996 per KWH for all over 4,000 KWH, plus the base charge of \$5.00. The charges for street lights for private property were also adjusted. This ordinance repeals the electric surcharge (Ordinance 1073). Motion was made by Council member Marler and seconded by Council member Dirks to approve Ordinance 1164 – *(AN ORDINANCE RELATING TO ELECTRIC RATES, AMENDING SECTIONS 17-216.1, 17-217, AND RECONFIRMING SECTIONS 17-218.2 AND 17-218.3 OF THE CODE OF THE CITY OF HILLSBORO, KANSAS AND REPEALING ORDINANCE NO. 1094)*. Council was polled with the following vote: Marler, yes; Dirks, yes; Watson, yes. Motion carried unanimously. The surcharges for both the electric and water are included in the base rate.

10. ORDINANCE SETTING SEWER RATES FOR 2008 – This adjustment is because of the new sewer lagoon construction and its related debt, plus the requirement from Rural Development that the average sewer bill must be \$35.00 per month. The minimum charge will stay at \$16.75 per month, but the variable rates will increase from \$.80 to \$2.68 per 1,000 gallons for low users; \$.76 to \$2.55 per 1,000 gallons for mid-users; and, \$.74 to \$2.48 per 1,000 gallons for high users. Section C stays the same: The amount of water used for billing purposes shall be determined by an average of water used per month during a four month period from December through March. The average use shall be computed in April of each year for every sewage utility customer. The average shall be applied against the above rate structure, effective with the May sewage billing, and shall remain constant for future billings until the average water used is recalculated in the following April. Motion was made by Council member Dirks and seconded by Council member Marler to approve Ordinance 1165 – *(AN ORDINANCE RELATING TO SEWAGE DISPOSAL SYSTEM CHARGES, AMENDING SECTION 14-*

102 AND EXPRESSLY REPEALING SAID ORIGINAL SECTIONS). Council was polled with the following vote: Marler, yes; Dirks, yes; Watson, yes. Motion carried unanimously.

11. ORDINANCE SETTING REFUSE RATES FOR 2008 – City Administrator Paine said he had determined the cost of one cubic yard picked up one time per week to be \$1.95. The proposed rates are based on this cost. Motion was made by Council member Marler and seconded by Council member Watson to approve Ordinance 1166 – *(AN ORDINANCE RELATING TO REFUSE UTILITY SYSTEM CHARGES, AMENDING HILLSBORO CITY ORDINANCE 1060)*. Council was polled with the following vote: Marler, yes; Dirks, yes; Watson, yes. Motion carried unanimously.

12. ORDINANCE SETTING POWER COST ADJUSTMENT RIDER FOR ELECTRIC UTILITY – The base power cost is .0654 per KWH. The city administrator is to review this calculation monthly and report to council two times per year. Motion was made by Council member Watson and seconded by Council member Marler to approve Ordinance 1167 – *(AN ORDINANCE ESTABLISHING A POWER COST ADJUSTMENT RIDER FOR THE ELECTRIC UTILITY OF THE CITY OF HILLSBORO)*. Council was polled with the following vote: Marler, yes; Dirks, yes; Watson, yes. Motion carried unanimously.

13. ENGINEER'S REPORT –

Mr. Previterra gave City Administrator Paine maps of the sections of town on 11x17 sheets.

Hillsboro Business Park – Mr. Previterra submitted a set of plans of the Hillsboro Business Park for bid purposes. The engineer's preliminary cost estimate for 8" reinforced concrete streets and drainage improvements is \$1,054,000.00. The cost for asphalt alternative would be \$850,000.00. The engineer's preliminary cost estimate for sanitary sewer and water line extensions is \$220,000.00.

Mr. Previterra said he had not heard back from FEMA on the map amendment.

14. BOARD APPOINTMENTS – Mayor Dalke reappointed Steven Vincent to the Library Board. She also appointed Ruby Hilt and Gari-Anne Patzwald to the Library Board. Motion was made by Council member Dirks and seconded by Council member Marler to approve these appointments. Motion carried unanimously.

Mayor Dalke reappointed Jonah Kliewer and Evan Yoder to the Hillsboro Museum Advisory Board. Motion was made by Council member Marler and seconded by Council member Watson to approve these reappointments. Motion carried unanimously.

Mayor Dalke appointed Todd Simmons to the Marion County Economic Development Council. Motion was made by Council member Dirks and seconded by Council member Watson to approve this appointment. Motion carried unanimously.

15. FOLLOW-UP FROM PREVIOUS MEETINGS –

1. Economic Development Policy – deferred
2. AMPI – A team from Professional Engineering Consultants will put together bid specifications for repair of the roof & electrical system.
3. Drainage – (Add North Adams to list)
4. Buxton – Tabor College students are working on the evaluation process.
5. Neighborhood Revitalization – Public hearing is April 15th.

16. CITY ADMINISTRATOR’S REPORT –

Corner East Grand & Washington – City Administrator Paine said he had sent a letter to Solomon Langley regarding a number of things that need to be done on his property.

Sewer Lagoon Project – City Administrator Paine handed out pictures of the work that has started on the sewer lagoon project.

Electric Line Inventory – City Administrator Paine said he had received a copy of the agreements from Olsson Associates for the electric line inventory (cost \$4,300.00). There are a couple of changes he wants to make to the contract.

FEMA – Ice Storm – City Administrator Paine said work was wrapping up on the information FEMA is requesting for reimbursement due to the ice storm in December. It appears that we should receive in excess of \$40,000.00.

Recycling Center – City Administrator Paine said he was in favor of leaving the recycling center open for people to use whenever it was convenient to them. Council concurred. Mayor Dalke said her only concern was new people wouldn’t know what to do. It was suggested a letter be handed out with the other information we give to new utility customers explaining the recycling program.

17. ADJOURNMENT - Motion was made by Council member Watson and seconded by Council member Marler to adjourn at 5:15 p.m. Motion carried unanimously.

DELORES DALKE, MAYOR

ATTEST:

JANICE K. MEISINGER, CITY CLERK