

Hillsboro, Kansas  
February 2, 2010

1. The city council met in regular session on Tuesday, February 2, 2010 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Kevin Suderman, Byron McCarty & Bob Watson present. Absent: Council member Shelby Dirks.

2. Others Present: Adam Stewart, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; Dan Baldwin, City Attorney; Bob Previtera, Reiss & Goodness Engineers; Dale Dalke, Street Superintendent; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

**3. CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.

**4. PUBLIC COMMENTS** – City Administrator Paine said he was pleased to announce Dale Dalke passed the KDOT inspection program he attended last week and is now a certified highway inspector.

**5. MINUTES** – The minutes of the January 19, 2010 regular meeting were approved as distributed.

**6. VOUCHERS** – Motion was made by Council member Watson and seconded by Council member Suderman to approve the vouchers in the amount of \$55,065.13 (City Clerk's Note: There was a discount taken on the invoice to Locke Supply of \$36.22 making the total voucher amount = \$55,028.91.) Motion carried unanimously.

**7. 2009 GAAP WAIVER RESOLUTION** – Motion was made by Council member Watson and seconded by Council member Suderman to approve Resolution 2010-01 – (*A RESOLUTION REGARDING THE WAIVER OF GENERAL ACCEPTED ACCOUNTING PRINCIPLES IN THE PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR THE CITY OF HILLSBORO, KANSAS FOR FISCAL YEAR 2009*). Council was polled with the following vote: Suderman, yes; McCarty, yes; Watson, yes. Motion carried unanimously.

**8. DISCUSSION REGARDING THE PRICING OF LAND ON LINCOLN STREET** – Mayor Dalke & City Administrator Paine looked at various lot sizes in Willow Glen. They are proposing \$.52/sq ft. The Lincoln Street lots are 50x150 or 7,500 sq ft. Applying the \$.52 cost would net \$3,900.00 per lot. City Administrator Paine suggested that the lots be sold for \$4,000.00 each. The additional cost would be a token toward the demolition costs the city incurred several years ago. Motion was made by Council member Suderman and seconded by Council member McCarty to approve this price (\$4,000.00) per lot. Motion carried unanimously.

**9. ENGINEER'S REPORT** –

*Ash Street* – The preconstruction conference for the Ash Street project was held last Tuesday. KDOT is not happy with using Adams Street as a detour. An alternative would be to construct a 325 foot detour lane from the south line of the existing AMPI parking lot, southeasterly to the

north curb line of Third Street. Estimate #1: 15' wide (one lane) constructed of 6" thick AB-3 rock with gravel surface – total estimated cost = \$7,975.64; Estimate #2 – 24' wide (2 lane) constructed of 6" thick AB-3 rock with gravel surface, total estimated cost = \$11,591.64. KDOT may pay for this cost. Mayor Dalke felt it was important to make this detour a two-lane so people can get to Hillsboro Heights from town without going back out on the highway. The length of the project is 40 working days; with an expected start date of May 4<sup>th</sup>. Council is concerned that the project will not be finished before wheat harvest and we don't want trucks on Main Street. Council member Suderman thought maybe the Co-op could send out maps prior to harvest that would direct truck traffic. Motion was made by Council member Watson and seconded by Council member Suderman to choose the two-lane road option. Motion carried unanimously. Mr. Previterra said the south end of the project by the Co-op is the area that will be done first. He felt it would be possible, if necessary, to stop the project during harvest, then come back with the asphalt overlay.

*Hillsboro Business Park* – Mr. Previterra told council the mass grading plan is being drawn up and they can stake the area when Dale is ready, but he still needs Midway's site plan. Midway Motors has continued calling Mayor Dalke and is anxious to get started. Council member Suderman expressed some concerns not about Dale's ability to get the job done, but about the time he will have available from regular street maintenance and possibly more snow removal. Dale told council that a more realistic price of \$1.50-2.50/cu yd would be what a contractor would charge. The unknown is the area of the old lagoons. Additional equipment might be needed there. We can get additional help for Dale if necessary. The old lagoons are a separate issue from Midway Motors and Dale plans to do some exploratory digging there. City Administrator Paine said his biggest concern is that this decision should have been made a lot earlier if the city was going to hire a contractor to do this work. If something doesn't happen soon, we could lose the project on this site. A bidding process could take up to six weeks. Dale's time is committed to this project until it is done. City Administrator Paine said he had no doubt we could deal with it and snow removal if we get another storm.

## **10. BOARD APPOINTMENTS – deferred**

**11. CELL PHONE REPORT** – City Administrator Paine gave council a report on transferring cell phone lines from the city to personal accounts of the employees. He also developed an agreement whereby the city will pay employees \$20.00 per month (or \$40.00 per month should a data plan be necessary) through the city's payroll system (taxable income) that employees will sign. He also proposed a one-time reimbursement of \$130.00 per phone replacement. The first year, the city will save approximately \$500.00; the second & subsequent years (without phone reimbursement), the city will save approximately \$4,000.00 per year; and be compliant with IRS regulations. After further discussion, motion was made by Council member Suderman and seconded by Council member Watson to approve Resolution 2010-02 – (*A RESOLUTION OF THE CITY OF HILLSBORO SETTING VARIOUS ALLOWANCES AND STIPENDS FOR CITY EMPLOYEES*). Council was polled with the following vote: Suderman, yes; McCarty, yes; & Watson, yes. Motion carried unanimously.

## **12. CITY ADMINISTRATOR'S REPORT –**

*AMPI* – Ben Steketee & Tom Richards have completed repiping the water at AMPI so we no longer have to heat the boiler room.

*Emergency Management Training* – City Administrator Paine will be leaving next Wednesday to attend emergency management training in Colorado Springs, Colorado on Thursday & Friday.

*Audit/Budget* – City Administrator Paine is putting together financial schedules & documents for the auditors and to assist with budget preparation.

**13. ADJOURNMENT** – Motion was made by Council member Watson and seconded by Council member McCarty to adjourn at 5:06 p.m. Motion carried unanimously.

---

DELORES DALKE, MAYOR

ATTEST:

---

JANICE K. MEISINGER, CITY CLERK