

Hillsboro, Kansas  
December 16, 2008

1. The city council met in regular session on Tuesday, December 16, 2008 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Shelby Dirks, Bob Watson & Shane Marler present.
2. Others Present: Don Ratzlaff, Hillsboro Free Press; Dale Dalke, Street Superintendent; Dan Baldwin, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:06 p.m.
4. **PUBLIC COMMENTS** – none
5. **APPROVAL OF MINUTES** – The minutes of the 12-2-08 regular meeting were approved as distributed.
6. **VOUCHERS** – City Clerk Meisinger made the following two corrections to the voucher list: Page 3 – The first half tax payment for Willow Glen lots should be paid from CIP Willow Glen, not Bond & Interest – Willow Glen; and, page 4, Invoice 2008100706 to Sawvel & Associates has already been paid and should be removed from the list. Motion was made by Council member Watson and seconded by Council member Marler to approve the vouchers with the above two corrections in the amount of \$135,617.91 less \$432.00 = \$135,185.91. Motion carried unanimously.
7. **CEREAL MALT BEVERAGE LICENSE RENEWALS** – Motion was made by Council member Watson and seconded by Council member Marler to approve 2009 cereal malt beverage licenses for Casey's, Alco, Golf Association, Coop/Ampride & JTJ, Inc. (Vogt's). Motion carried unanimously.
8. **REIMBURSEMENT TO CITY FROM PBC FOR INVOICES FROM JT KLAUS** – From March through September, 2008, the city paid a total of \$21,669.84 to J.T. Klaus (Triplett, Woolf & Garretson) for HCMC issues from Legislative Contractual Services. This could be reimbursed to the city's General Fund from the PBC account. Motion was made by Council member Marler and seconded by Council member Watson to reimburse the city \$21,669.84 from the PBC account for work associated with HCMC. Motion carried unanimously.
9. **LEASE PURCHASE – SKID LOADER** – The city has been leasing a Bobcat skid-steer loader from White Star Machinery for the past few years. Last year, we also leased a roller attachment. White Star will no longer lease a roller. We can purchase a roller attachment for \$5,400.00. Street Superintendent Dale Dalke said he would prefer a dedicated roller. He felt more work, with better results, could be done with a dedicated stand-alone roller. The new proposed lease increases the hours from 200 to 300 annually, with a onetime payment of \$4,650.00. Council also discussed other lease options and an outright purchase. They also gave Dale permission to check on prices for a used stand-alone roller. Motion was made by Council

member Dirks and seconded by Council member Marler to lease a Bobcat skid-steer loader one more year from White Star Machinery. Motion carried unanimously.

**10. ORDINANCE 1172** – City Administrator Paine said he had talked with Marion’s city administrator and Peabody’s interim city administrator regarding continuing education hours for licensed plumbers, electricians & HVAC/mechanical contractors. They haven’t done anything and want to follow our lead by dividing the hours on a year by year basis as opposed to biannually. Motion was made by Council member Marler and seconded by Council member Watson to approve Ordinance 1172 – (*AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF HILLSBORO, KANSAS, ESTABLISHING THE MINIMUM HOURS OF TRAINING REQUIRED TO RENEW A CONSTRUCTION TRADE LICENSE.*) Council was polled with the following vote: Marler, yes; McCarty, yes; Dirks, yes; and Watson, yes. Motion carried unanimously.

**11. 2009 COST OF LIVING ADJUSTMENTS** – City Administrator Paine proposed a 3% cost of living adjustment for 2009. The employees picked up the increase in health insurance that was over 15%. Motion was made by Council member McCarty and seconded by Council member Watson to approve the 3% cost of living adjustment. Vote: McCarty, Watson & Dirks, yes. Council member Marler declared a conflict of interest and therefore abstained from voting. Motion carried.

## **12. ENGINEER’S REPORT –**

*Airport Project* – City Administrator Paine said work at the airport should be finished this week. The airport is still closed during the week, but opens on the weekends.

## **13. FOLLOW-UP FROM PREVIOUS COUNCIL MEETINGS –**

*AMPI* – A worksession will be held after the first of the year.

*Buxton* – Contacts will be made after the first of the year.

*Wastewater Treatment Facilities* – The pump stations are in, wired & ready to begin operations. Raw water is still being pumped into the lagoons from the lake. Land by the sewer plant was purchased from Jerry Dalke.

## **14. CITY ADMINISTRATOR’S REPORT –**

*1-1-09 Payroll* – The first payroll for 2009 is scheduled for 1-1-09. Since this is a holiday, normally the pay date is the day before. This creates a problem because that would be 12-31-08 and would be added to 2008 wages giving 27 payroll periods for 2008 instead of the normal 26. To solve this problem, we are proposing to pay on Friday, 1-2-09, one day later than normal. Council concurred.

*Crack Seal Machine* – Dale purchased a used crack sealing machine through Purplewave Auction, which was previously owned by the Newton Airport, at a cost of \$1,210.00. It will need a little bit of rehab.

*Sale of Lot to Midway Motors* – Mayor Dalke said he had received a faxed contract copy from JKC LLC (Midway Motors) for the purchase of Lot 1 and extra land from the reserve in the Hillsboro Business Park. The original, plus 10% down payment, should be delivered tomorrow.

*Special Council Meeting* – A special council meeting will be held on December 23<sup>rd</sup> for TIF & Budget Amendment Hearing.

**15. ADJOURNMENT** – Motion was made by Council member Marler and seconded by Council member Watson to adjourn at 4:46 p.m. Motion carried unanimously.

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DELORES DALKE, MAYOR

ATTEST:

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JANICE K. MEISINGER, CITY CLERK