

Hillsboro, Kansas  
December 1, 2009

1. The city council met in regular session on Tuesday, December 1, 2009 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Kevin Suderman, Byron McCarty, Shelby Dirks & Bob Watson present.
2. Others Present: Adam Stewart, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; Dan Baldwin, City Attorney; Gari-Anne Patzwald; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk
3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.
4. **PUBLIC COMMENTS** – none
5. **MINUTES** – The minutes of the 11-17-09 regular meeting were approved as distributed.
6. **VOUCHERS** – Motion was made by Council member Suderman and seconded by Council member Watson to approve the vouchers in the amount of \$47,059.66. Motion carried unanimously.
7. **CLARK WIEBE PURCHASE – JADE ROAD RIGHT-OF-WAY** – City Administrator Paine said he had received the real estate sales agreement back from Clark Wiebe for the purchase of the right-of-way along Jade Road for \$5,000.00, plus closing costs (approximately 2 acres). Mr. Wiebe made several deletions & additions. City Administrator Paine said generally all of the changes were acceptable with the exception of the legal description. The Wiebe's would like to close on this before December 18<sup>th</sup>. Mayor Dalke said we would not get the title insurance without a proper legal description and she wasn't sure if this could be done by the 18<sup>th</sup>. Motion was made by Council member Watson and seconded by Council member Suderman to approve the real estate agreement subject to having a survey done to determine the proper written legal description. Motion carried unanimously.
8. **GIB SUDERMAN SALE – HILLSBORO HEIGHTS** – After the sale of property to Mike Kleiber, which is adjacent to the Elcon property, Gib Suderman submitted a proposal to the city to purchase an additional parcel. While it makes no difference to the city, Gib Suderman & Mike Kleiber will exchange lots so Suderman can have the lot adjacent to his existing property. The proposal is for Lot 9, Block 5, Hillsboro Heights, 2<sup>nd</sup> Addition (.83 acres) for \$8,300.00. Motion was made by Council member Dirks and seconded by Council member McCarty to approve this sale. Motion carried unanimously.
9. **LINDA BRUNNER SALE – WILLOW GLEN** – Following the legal review of the proposal from Linda Brunner to purchase Lot 7, Block 1, Willow Glen Subdivision, the city was advised to proceed with the closing. A new contract has been prepared and submitted by Glenn Thiessen, Fast Realty. The difference from the last one is there is a 3% brokerage fee in this one that wasn't there last time. The issues relating to the restraining order on Ms. Brunner are still in effect and that affects the access Ms. Brunner has to occupy the property. Motion was made by

Council member Watson and seconded by Council member Suderman to approve the sale of the lot for \$5,000.00. Motion carried unanimously.

**10. ASH STREET INSPECTION CONTRACTOR** – City Administrator Paine had three Ash Street inspector contractor interviews today and will have three more tomorrow. He asked for approval to select a firm and ask for a cost estimate because KDOT needs this information before the bid letting. The actual award will take place at the December 15<sup>th</sup> meeting. Motion was made by Council member Suderman and seconded by Council member Watson to give City Administrator Paine approval to select a firm. Motion carried unanimously.

**11. EMPLOYMENT CONTRACT** – After review, council has agreed to give City Administrator Paine a 3% salary increase for 2009 (new base pay - \$83,917.81 per annum), effective at the beginning of the 7-26-09 payroll. There will be no pay increase in 2010 for any of the employees. Motion was made by Council member Watson and seconded by Council member McCarty to approve the employee contract as outlined with City Administrator Paine. Motion carried unanimously.

**12. ENGINEER'S REPORT** – none

**13. BOARD APPOINTMENTS** – Mayor Dalke appointed Gita Noble to the Convention & Visitors Bureau (replacing Lola Unruh). Motion was made by Council member McCarty and seconded by Council member Suderman to approve this appointment. Motion carried unanimously.

**14. CITY ADMINISTRATOR'S REPORT** –

*Ordinance 1191* – Motion was made by Council member McCarty and seconded by Council member Suderman to approve Ordinance 1191 – (*AN ORDINANCE OF THE CITY OF HILLSBORO, KANSAS, VACATING PART OF AN EASEMENT IN HILLSBORO HEIGHTS 2<sup>ND</sup> ADDITION, HILLSBORO KANSAS*). Council was polled with the following vote: Suderman, yes; McCarty, yes; Dirks, yes; Watson, yes. Motion carried unanimously.

**15. ADJOURNMENT** – Motion was made by Council member McCarty and seconded by Council member Watson to adjourn at 4:34 p.m. Motion carried unanimously.

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DELORES DALKE, MAYOR

ATTEST:

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JANICE K. MEISINGER, CITY CLERK