

Hillsboro, Kansas  
October 4, 2022

1. The City Council met in regular session via Zoom and in person on Tuesday, October 4, 2022 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, and Byron McCarty participating.

Members Absent: David Loewen.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk. Staff members including Joe Alvarez, Dale Dalke, Randy Jantz, Todd Helmer, Jessey Hiebert and Ben Steketee.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. **APPROVAL OF CONSENT AGENDA**

**MINUTES** dated September 20, 2022.

**VOUCHERS** in the amount of \$67,642.31.

Council member McCarty motioned to approve the consent agenda. Council member Beye seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. **ANNUAL SERVICE AWARDS:** Mayor Lou Thurston provided service awards for six staff members, totaling 130 years of service as follows:

Dale Dalke, 15 years	Todd Helmer, 20 years	Jessey Hiebert, 25 years
Ben Steketee, 15 years	Randy Jantz, 20 years	Joe Alvarez, 35 years

Mayor Thurston thanked these employees for their service to the community.

7. **DEPARTMENT HEAD ANNUAL REPORT: DANIELLE BARTEL, CITY CLERK, ADMINISTRATION:** Danielle Bartel, City Clerk, highlighted City Hall staff and corresponding years of experience. She discussed a few of the many responsibilities of the City Clerk’s office and shared highlights of her first year with the City, as well as goals for the upcoming year.

8. **BUSINESS ITEMS**

**ORDINANCE 1360: AMENDING SEWER AVERAGING FORMULA:** Administrator Stiles reviewed the ordinance which would revise the averaging method for residential customers. Council member Driggers motioned to adopt Ordinance 1360 and authorize the Mayor to sign. Council member Beye seconded. Motion carried 3-0.

**AGREEMENT WITH BARKMAN HONEY:** Council member Driggers recused himself from the discussion. Administrator Stiles reviewed the agreement with Barkman Honey, LLC for the capital improvement costs. Council member McCarty motioned to approve the agreement and authorize the Mayor to sign; Council member Beye seconded. Motion carried. Council member Driggers returned to the meeting.

**INTERLOCAL AGREEMENT WITH HILLSBORO COMMUNITY CHILDCARE, INC:** Administrator Stiles highlighted the CDBG grant and noted the childcare will be the subrecipient of the grant and will accept all financial responsibility. Council member McCarty motioned to approve the agreement; Council member Beye seconded. Motion carried.

9. **DISUCSSION ITEMS:**

**GOLF COURSE MANAGEMENT:** Administrator Stiles noted the current arrangement with the Golf Course Association and the increasing costs of equipment and maintenance. He shared the City’s intent to increase membership and improve utilization of the golf course. He mentioned the Golf Course Association Board would continue to serve in an advisory role. Council discussion regarding membership and the Board’s role.

10. **CITY ADMINISTRATOR’S REPORT:** Administrator Stiles reported on the following:

- Lift Station Foaming
- KDHE Inflow and Infiltration
- Employee Recognition Programs
- Central Kansas Entrepreneurship Center (CKEC) at Tabor College

11. **PUBLIC COMMENTS:** Mayor Thurston welcomed Joy Mark and her son Vinnie of 112 S Birch who were in attendance to learn about how community government works.

**12. COUNCIL COMMENTS:** Council member Beye shared his thanks to the staff at Hillsboro Community Hospital for taking care of him recently.

**13. ADJOURNMENT:** Council meeting adjourned at 7:30pm.

ATTEST:

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LOUIS THURSTON, MAYOR

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DANIELLE BARTEL, CITY CLERK