

Hillsboro, Kansas
May 3, 2022

1. The City Council met in regular session via Zoom and in person on Tuesday, May 3, 2022 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Cara Duell, Community Engagement Coordinator; Clint Bettles of 300 S Adams; and Mike James of Tabor College.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES dated April 19, 2022.

VOUCHERS in the amount of \$91,166.13.

PURCHASE of lamp posts for the Community Plaza in the amount of \$14,190.

BOARD APPOINTMENT: Cathy Fish appointment to the Library Board.

Council member Loewen motioned to approve the consent agenda. Council member McCarty seconded. Motion carried.

5. PUBLIC COMMENTS:

Clint Bettles of 300 S Adams requested signs be posted for residential parking only on the east side of Adams Street from B Street to C Street. Mike James of Tabor College has no objections to posting such signs.

Council member McCarty motioned for City staff to create resident only parking on the east side of Adams from B Street to C Street where parking is allowed. Council member Beye seconded. Motion carried.

DEPARTMENT HEAD ANNUAL REPORT: Community Engagement Coordinator Cara Duell reported on recent activity at the museums and future plans. A major project at the Schaeffler House will be rebuilding the Carriage House using the original Sears plans. Duell also shared her desire to plant historically-accurate flowers and shrubs at the Schaeffler House and the Adobe House. She reviewed several items that will be sold on the auction. Since Duell has started in this role, the museums have had 467 visitors and hosted elementary school class projects. The Community Garden has also taken shape and the kids enjoy being on the museum campus. She looks forward to hosting Humanities Kansas speakers in the future. Duell shared of ongoing collaboration with USD 410, Tabor College and Project Search.

6. BUSINESS ITEMS:

ORDINANCE 1348: Administrator Stiles shared the Planning Commission's recommendation to adopt the Zoning Change at 406 S Washington for MB Loan Fund. Council member McCarty motioned to adopt Ordinance 1348 and authorize the Mayor to sign. Council member Loewen seconded. Motion approved 4-0.

ORDINANCE 1349: Administrator Stiles shared the Planning Commission's recommendation to approve the Alley Vacation for Tabor College Dorms. Stiles noted the City will retain the easement. Council member McCarty motioned to adopt Ordinance 1349 and authorize the Mayor to sign. Council member Beye seconded. Motion approved 4-0.

ORDINANCE 1350: Administrator Stiles shared the Planning Commission's process to create the A-H Alternative Construction Housing Overlay District, and noted their recommendation for approval. Stiles shared this zoning overlay district addresses the proper steps to develop alternative housing, such as shipping containers. It also addresses safety concerns and establishes a review process for the Planning Commission.

Council member McCarty motioned to adopt ordinance 1350 and authorize the Mayor to sign; Council member Loewen seconded. Motion approved 4-0.

FSA MATCH FOR EMPLOYEES: Administrator Stiles recommended continuing the FSA contribution for the 2022-2023 plan year. Council member McCarty motioned to continue the employee FSA contribution match benefit up to a limit of \$500 annually per employee. Council member Loewen seconded. Motion carried.

HILLSBORO FORD INVOICES: Council member McCarty motioned to approve the invoices totaling \$50.55. Council member Loewen seconded. Council member Beye abstained. Motion approved.

7. ITEMS FOR FUTURE CONSIDERATION:

FY 2023 BUDGET PRIORITIES: Administrator Stiles requested Council consider goals and priorities for 2023 as the budget process begins. Stiles highlighted inflation in normal operations and the COLA for employees. He also confirmed the City would continue working to build an emergency reserve.

8. CITY ADMINISTRATOR’S REPORT: Administrator Stiles reported on the following:


- City Auction
- Marion County Property
- Community Plaza Splash Park
- Water Treatment Discussion
- Downtown Meeting
- Tabor Dorm Groundbreaking
- Sales Tax
- Vacation

9. PUBLIC COMMENTS: None.

10. COUNCIL COMMENTS: Council member Beye received concerns about the power going out recently. Staff stated the specific issue was with Evergy and the new substation should help reduce such outages. Council member McCarty noted that when the outage is in town, our electric department is very quick to get it back up and running.

11. ADJOURNMENT: Council meeting adjourned at 7:44pm.

ATTEST:



LOUIS THURSTON, MAYOR



DANIELLE BARTEL, CITY CLERK