

Hillsboro, Kansas
March 15, 2022

1. The City Council met in regular session via Zoom and in person on Tuesday, March 15, 2022 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Brooke Carroll, KPP; Sue Wadkins, Museum; and Avery Unruh, Golf Course Superintendent.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES dated March 1, 2022.

MINUTES dated March 9, 2022.

VOUCHERS in the amount of \$70,979.50.

ELECTRICAL SUPPLY PURCHASE for Tabor College Dorm Project of \$23,788.15.

APPOINTMENT of Doug Dick as Public Officer.

Council member McCarty motioned to approve the consent agenda. Council member Beye seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. **HILLSBORO BIKE ACROSS KANSAS:** Avery Unruh of the Hillsboro Golf Association shared of an upcoming request for approval of a temporary alcohol permit. The Golf Association would like to host a beer garden in the yard of the Schaeffler House during the Bike Across event on June 15. Council encouraged the Golf Association to provide the completed request at a future meeting.

7. **KPP FINANCIAL SCORECARD:** Brooke Carroll of Kansas Public Power presented the Electric Financial Scorecard noting areas where the City has underperformed and listed ways staff is currently working with KPP to improve the scorecard, including the rate review assessment and staff's proactive approach to cybersecurity training.

8. BUSINESS ITEMS:

KDOT GRANTS: Darrin Neufeld of EBH & Associates proposed the City submit two KDOT grant applications. One for a local cost share to replace Adams from 1st to A Street. The second is for a CCLIP to repair concrete at Elm and Highway 56, adding a deceleration lane on Highway 56, and replacing pavement at 56 & Ash Street. Staff recommends submitting both applications.

Council member Driggers motioned to apply for the local cost share program with a 25% match rate. Council member McCarty seconded. Motion carried.

Council member Beye motioned to submit the CCLIP application as presented. Council member Loewen seconded. Motion carried.

UPOC 7.5 (a)(2) LETTER: Administrator Stiles shared that the Mayor has signed the proposed letter and requested Council ratify that decision. Council member Loewen motioned to affirm the Mayor's order regarding Section 7.5(a)(2) of the UPOC. Council member Driggers seconded. Motion carried.

MOWING BIDS: Administrator Stiles shared bids and re-evaluation of Areas 5 and 6, noting staff has determined to remove the pool and park from Area 5. Council member Driggers motioned to approve Area 5 (Museum and Fairgrounds) to Plenert Mowing and Area 6 (Airport) to Mike Duerksen. Council member Beye seconded. Motion carried.

BIDS FOR EQUIPMENT: Administrator Stiles reviewed bids for two pieces of equipment. Council member McCarty motioned to approve the proposed bids of a backhoe for \$117,000 and vacuum excavator trailer for \$79,875, and authorize the City Administrator to solicit lease purchase agreement financing. Council member Driggers seconded. Motion carried.

SAFETY MANUAL APPROVAL: Administrator Stiles recommended approval of the City Safety Manual. Council member Beye motioned to approve the safety manual. Council member McCarty seconded. Motion carried.

FORD INVOICES TOTALING \$1,415.83: Administrator Stiles reviewed the invoices and statement from Hillsboro Ford. Council member Driggers motioned to approve the invoices. Council member Loewen seconded. Council member Beye abstained. Motion carried.

DEMOLITION BID FOR 128 S MAIN: Administrator Stiles shared the proposal from Vogts Construction Company for demolition of the building at 128 S Main in the amount of \$53,495. Council member McCarty motioned to proceed with the demolition of the building at 128 S Main using the proposal provided by Vogts Construction Company. Council member Loewen seconded. Motion carried.

9. ITEMS FOR FUTURE CONSIDERATION: None.

10. CITY ADMINISTRATOR'S REPORT: Administrator Stiles reported on the following:

- Senior Government Class Projects
- Tabor College Dorm Project
- KDHE Emerging Containments Funding
- TASK Grant for Museum
- KMIT Review
- New Water/Sewer Operator
- Youth Entrepreneurship Competition

11. PUBLIC COMMENTS: None.

12. COUNCIL COMMENTS: None.

13. ADJOURNMENT: Council meeting adjourned at 7:44pm.

ATTEST:



LOUIS THURSTON, MAYOR

DANIELLE BARTEL, CITY CLERK