

Hillsboro, Kansas  
June 21, 2022

1. The City Council met in regular session via Zoom and in person on Tuesday, June 21, 2022 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None.

2. **Others Participating:** J.T. Klaus representing Triplett Woolf & Garretson LLC; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Brendan Giesick & Denise Goodnite of Conrade Insurance Group; Kakim Kunantaev of The Insurance Center; Robert Rempel.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

#### 4. APPROVAL OF CONSENT AGENDA

**MINUTES** dated June 7, 2022.

**VOUCHERS** in the amount of \$192,730.10.

Council member Loewen motioned to approve the consent agenda. Council member Driggers seconded. Motion carried.

5. **PUBLIC COMMENTS:** Council member McCarty shared a citizen's inquiry as to when the road signs will be installed near Tabor College. Administrator Stiles stated the signs will be put up before school starts.

6. **REQUEST FOR PERMISSION TO DISCHARGE FIREWORKS OUTSIDE OF APPROVED DATES:** Robert Rempel requested permission from the Council to discharge fireworks for his son's wedding on August 6, 2022 in the Klein's backyard. Mayor Thurston noted a conflict of interest. Council President Driggers led discussion on the process to approve, if the Council chose to do so, regarding changing the ordinance and setting parameters. Council member Beye motioned to amend the ordinance to allow permission. Motion died for lack of a second. Council informed Rempel the request was not approved.

7. **MIDWEST PUBLIC RISK:** Brendan Giesick of Conrade Insurance reviewed the MPR proposal provided at the June 7 meeting. Mayor Thurston noted a conflict of interest and stepped out of the room. Administrator Stiles reviewed the wind and hail coverage. No additional questions from the Council for Giesick. Kakim Kunantaev of The Insurance Center reviewed the benefits of the City's current insurance policy.

#### 8. BUSINESS ITEMS:

**CONSIDERAITON OF MPR PROPOSAL:** Administrator Stiles noted the Council is reviewing two different products: traditional insurance (EMC) and the risk management pool (MPR). He also shared the pros and cons for each option. J.T. Klaus shared information about the Kansas Tort Claims Act and stated Triplett Woolf and Garretson advise municipalities to carry over \$500,000 to cover additional fees.

No council action taken. The City will remain with EMC and The Insurance Center.

**ORDINANCE 1352 TRUCK PARKING:** Administrator Stiles reviewed Ordinance 1352 which regulates the parking of large trucks and trailers on city streets. Council member McCarty motioned to approve Ordinance 1352 and authorize the Mayor to sign. Council member Driggers seconded. Council member Loewen abstained. Motion approved 3-0.

**ORDINANCE 1353 ALCOHOL PERMIT FEE REDUCTION:** Administrator Stiles reviewed Ordinance 1353 which changes the fee for temporary alcohol licenses to \$25 per day. This change is required due to a change in State Statute from the 2022 legislative session. Council member McCarty motioned to approve Ordinance 1353 and authorize the Mayor to sign. Council member Beye seconded. Council approved 4-0.

**POLICE DEPARTMENT ROOF REPAIR:** Administrator Stiles shared that Mahaney Roofing inspected the roof at the police department and provided a bid of \$9,686 to repair. Staff recommended approval of the bid and noted a decision will need to be made about the future of the AMPI building. Council discussion regarding the building. Council member Driggers motioned to approve a bid from Mahaney Roofing not to exceed a cost of \$9,686 to repair the roof at the police department. Council member Loewen seconded. Motion carried.

#### 9. ITEMS FOR FUTURE CONSIDERATION:

**PARK SHELTER BIDS:** Administrator Stiles shared a bid from Spring Branch Construction to repair the two shelter houses in the park. Council discussion regarding use of the shelters and the need to move forward with

the project. Council member McCarty motioned to accept the bid from Spring Branch Construction to repair the park shelters. Council member Beye seconded. Motion carried.

**2023 BUDGET:** Administrator Stiles provided an overview of the 2023 draft budget noting a more complete version will be ready at the July 5 meeting. He anticipates a flat mill levy and that the budget will exceed the Revenue Neutral Rate (RNR). Mayor Thurston clarified that exceeding the RNR means the City Council will have a public hearing. Stiles also compared Hillsboro’s mill levy of 43.427 to other cities in Marion County and to peer cities of Kingman and Osage City.

Administrator Stiles expressed a need for utility rates and corresponding ordinances to be evaluated in 2022 and in 2023. He also reviewed the City’s strategic plan.

**10. CITY ADMINISTRATOR’S REPORT:** Administrator Stiles reported on the following:

- Bike Across Kansas
- Website
- Sewer Line
- Water Valve Issue
- Blue Green Algae
- Opioid Settlement Funds

Mayor Thurston shared his appreciation for staff’s work on the recent issue with the water plant.

**11. PUBLIC COMMENTS:** None.

**12. COUNCIL COMMENTS:** Mayor Thurston invited the council and the public to join him at the Igloo on Friday, July 1 at 8:00pm.

**13. ADJOURNMENT:** Council meeting adjourned at 8:01pm.

ATTEST:

  
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LOUIS THURSTON, MAYOR

  
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DANIELLE BARTEL, CITY CLERK