

Hillsboro, Kansas
July 5, 2022

1. The City Council met in regular session via Zoom and in person on Tuesday, July 5, 2022 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Todd Helmer, Electric Department Superintendent.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES dated June 21, 2022.

VOUCHERS in the amount of \$281,010.12.

WATER DEPARTMENT approval of valve purchases totaling \$14,526.

Council member McCarty motioned to approve the consent agenda. Council member Beye seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. DEPARTMENT HEAD ANNUAL REPORT: TODD HELMER, ELECTRIC DEPARTMENT SUPERINTENDENT:

Todd Helmer highlighted the Electric Department's three staff members: Randy Jantz for 20 years, Jason Plett for 15 years and himself for 20 years. He would like to add back a fourth employee following Mike's retirement in 2021. Todd noted their crew maintains about 25 miles of line and he reviewed several different inventory items and equipment. Council discussion regarding the new substation.

7. BUSINESS ITEMS:

ORDINANCE 1354: Administrator Stiles reviewed Ordinance 1354 which authorizes the lease purchase agreement for the Case Backhoe Loader. Council member Driggers motioned to approve Ordinance 1354 and authorize the Mayor to sign. Council member Loewen seconded. Motion approved 4-0.

ORDINANCE 1355: Administrator Stiles reviewed Ordinance 1355 which authorizes the lease purchase agreement for the Hydro Vac Trailer. Council member Driggers motioned to approve Ordinance 1355 and authorize the Mayor to sign. Council member Loewen seconded. Motion approved 4-0.

RESOLUTION 2022-02: DANGEROUS STRUCTURE HEARING FOR 311 N LINCOLN: Administrator Stiles shared about the property and requested a hearing be set for September 6. Council discussion regarding due diligence for notifying owners. Council member McCarty motioned to set a hearing for September 6, 2022 at 6:30pm. Council member Beye seconded. Motion carried.

RESOLUTION 2022-03: DANGEROUS STRUCTURE HEARING FOR 405 S BIRCH: Administrator Stiles shared about the property and requested a hearing be set for September 6. Council member McCarty motioned to set a hearing for September 6, 2022 at 6:30pm. Council member Driggers seconded. Motion carried.

RESOLUTION 2022-04: DANGEROUS STRUCTURE HEARING FOR 310 N WASHINGTON: Administrator Stiles shared about the property and noted it is currently in bankruptcy court. City Attorney Andrew Kovar noted differences in process when dealing with a property in bankruptcy court. He recommended contacting the bankruptcy attorney in this matter.

NOTICE TO COUNTY CLERK TO EXCEED REVENUE NEUTRAL RATE: Administrator Stiles shared a draft of the 2023 budget and explained the need to provide notice to the County Clerk. Council discussion regarding debt and fund balance goals. Council member McCarty motioned to approve the notification to the County Clerk to set the proposed mill levy at 42.650, with a revenue neutral rate hearing set for Tuesday, September 6, 2022 at 6:30pm in City Hall. Council member Driggers seconded. Motion carried.

APPROVAL OF CONTRACT WITH EBH FOR APPLICATION TO THE KPWSLF FOR MANGANESE REMEDIATION:

Administrator Stiles shared briefly regarding the application for this award. Darin Neufeld of EBH & Associates described the project and shared the City's project was rated top priority in the state for emerging contaminants. The project is eligible for 100% loan forgiveness. Council member McCarty motioned to approve the proposed agreement with EBH for engineering services and submission of this project to the Kansas Public Water Supply Loan Fund. Council member Loewen seconded. Motion carried.

Mayor Thurston shared his appreciation for Morgan Marler, Water Supervisor, and her team, as well as EBH & Associates. He also noted the support received from Senator Wilborn, Representative Owens and the US Senator's office for this project.

HILLSBORO FORD INVOICES: Administrator Stiles shared two Hillsboro Ford invoices totaling \$3,383. Council member McCarty motioned to approve the invoices. Council member Loewen seconded. Council member Beye abstained. Motion carried.

Council moved into a Land Bank meeting at 7:38pm and returned to the City Council meeting at 7:44pm.

9. CITY ADMINISTRATOR'S REPORT: Administrator Stiles reported on the following:

- Board of Zoning Appeals
- Pool Heater
- South Ash Paving
- League Conference
- Billing for KPP

10. PUBLIC COMMENTS: None.

11. COUNCIL COMMENTS: Mayor Thurston thanked Council member Loewen and the Igloo staff for hosting Representative Owens recently.

12. ADJOURNMENT: Council meeting adjourned at 7:55pm.

ATTEST:


LOUIS THURSTON, MAYOR


DANIELLE BARTEL, CITY CLERK