

Hillsboro, Kansas  
January 17, 2023

1. The City Council met in regular session via Zoom and in person on Tuesday, January 17, 2023 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Kathy Goering of Kathy's Floral Designs at 107 E Grand, Hillsboro.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. **ELECTION OF COUNCIL PRESIDENT:** Council member McCarty nominated Brent Driggers for Council President. Council member Loewen motioned to appoint Council member Driggers as Council President. Council member Beye seconded. Motion carried.

### 5. APPROVAL OF CONSENT AGENDA

**MINUTES** dated January 3, 2023.

**VOUCHERS** in the amount of \$444,948.71.

**BOARD REAPPOINTMENT** of David Ediger to the Hillsboro Recreation Commission.

Council member McCarty motioned to approve the consent agenda. Council member Loewen seconded. Motion carried.

6. **PUBLIC COMMENTS:** Kathy Goering of Kathy's Floral Designs located at 107 E Grand in Hillsboro introduced her parents Charles & Nora Goering who assist at the floral shop. Goering reviewed the written letter to the City Council and highlighted the need for a designated parking space, as she offers a delivery service and does not have a loading zone for her store. Council discussion regarding the options for a designated parking space or a loading zone on east Grand, and the width of the space needed. Goering noted safety concerns and requested a space in front of Kathy's Floral to avoid those.

Council member Beye motioned to create a designated parking spot directly in front of Kathy's Floral Designs and for Goering to assist with the cost of signage. Council member McCarty seconded. Council discussion regarding the specific location, purpose, and signage for the designated parking spot. Motion carried.

### 7. BUSINESS ITEMS

**ORDINANCE 1362 ELECTRICAL RATE CHANGE:** Administrator Stiles reviewed the options provided at the January 3 meeting and recommended approval of Ordinance 1362. He noted the ordinance also includes language regarding rate classes, building permits, and parallel generation standards to codify the City's procedures.

Council member Driggers motioned to adopt Ordinance 1362. Council member Beye seconded. Motion carried 4-0.

**RESOLUTION 2023-01 GAAP WAIVER:** Administrator Stiles reviewed the resolution and noted the GAAP Waiver is brought to Council annually in preparation for the audit. Council member Loewen motioned to approve Resolution 2023-01. Council member McCarty seconded. Motion carried 4-0.

**MOU WITH HILLSBORO SENIOR CENTER:** Administrator Stiles reviewed the MOU which would authorize the City to appropriate funds in two payments and automatically renews, unless either party requests a change. Funds would be distributed from the General Fund. In addition, the City has offered to provide programming in conjunction with the museum and the Recreation Commission. Stiles shared that the Senior Center serves over 20,000 meals each year.

Council member Beye motioned to approve the MOU with Hillsboro Golden Years Club Inc. Council member Loewen seconded. Motion carried.

**MOU WITH INFINITY FITNESS:** Administrator Stiles shared Infinity Fitness has offered a corporate rate discount of \$10 per month for City Employees and Volunteer Firefighters. Stiles also reviewed Policy 98.

**MUNICIPAL POLICY 98: INFINITY FITNESS MEMBERSHIP FOR EMPLOYEES:** Administrator Stiles reviewed the policy noting the City would match the \$10 corporate discount using the City's health insurance savings fund.

Stiles highlighted the importance of employees’ health as the insurance plan in partially self-funded. Council discussion regarding the cost of memberships and the employee cost, and additional insurance needed.

Council member Beye motioned to approve the MOU with Infinity Fitness. Council member Driggers seconded. Motion carried.

Council member Driggers motioned to adopt Policy 98. Council member McCarty seconded. Motion carried.

**HILLSBORO FORD INVOICES:** Administrator Stiles reviewed invoices from Hillsboro Ford totaling \$55.31. Council member Loewen motioned to approve payment. Council member Driggers seconded. Council member Beye abstained. Motion carried.

**APPROVAL OF 2023 LAND BANK BUDGET:** Administrator Stiles reminded Council that the City Land Bank bylaws require a budget be approved by the City Council before being approved by the Land Bank. He reviewed the Land Bank’s 2023 budget.

Council member McCarty motioned to approve the proposed 2023 Land Bank budget. Council member Beye seconded. Motion carried.

**8. LAND BANK MEETING:** Council moved into a Land Bank meeting at 7:10pm. The regular City Council meeting resumed at 7:14pm.

**9. CITY ADMINISTRATOR’S REPORT:** Administrator Stiles reported on the following:

- County Conditional Use Permit
- 101 S. Main Street
- Central Kansas Center for Entrepreneurship Dedication
- Health Insurance Savings
- Strategic Plan Update
- December KPP Bill
- Insurance Agent RFQs
- Open Positions

**10. PUBLIC COMMENTS:** None.

**11. COUNCIL COMMENTS:** Council member Beye shared he is looking forward to the Day at the Capitol on Wednesday. Council member McCarty notified the Council of a resident unhappy about the funds given to the Senior Center, and that it would be good for the Senior Center to share about what all they do so the community is more aware.

**12. ADJOURNMENT:** Council meeting adjourned at 7:26pm.

ATTEST:

  
LOUIS THURSTON, MAYOR

  
DANIELLE BARTEL, CITY CLERK