

Hillsboro, Kansas
February 21, 2023

1. The City Council met in regular session via Zoom and in person on Tuesday, February 21, 2023 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Kathy Goering of Kathy's Floral Design; David Janzen of Tabor College; Kakim of The Insurance Center; Eric Rector of AG360 Insurance.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES dated February 7, 2023.

VOUCHERS in the amount of \$247,047.96.

Council member Beye motioned to approve the consent agenda. Council member McCarty seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. **DR. DAVID JANZEN, CENTRAL KANSAS ENTREPRENEURSHIP CENTER:** Dr. David Janzen highlighted recent activity, regular office hours, and upcoming programming at the Central Kansas Entrepreneurship Center. Council inquired about what types of business are being developed. Dr. Janzen shared of several businesses and thanked the Council for their partnership.

7. BUSINESS ITEMS

ORDINANCE 1363 – IRB FOR PARKSIDE HOMES: Administrator Stiles shared of Parkside's Industrial Revenue Bond (IRB), and the intent to sell a section of farmland to the south of the circle drive. To sell the property, the City Council and Central National Bank must give Parkside permission to do so. City Attorney Andrew Kovar noted approving this Ordinance would bring the land out of the City's name and back into Parkside's name.

Council member McCarty motioned to adopt Ordinance 1363 and authorize the mayor to sign. Council member Beye seconded. Motion carried 4-0

ORDINANCE 1364 – DESIGNATION OF DOWNTOWN PARKING: Administrator Stiles stated this ordinance allows City Council to authorize designated parking spots for safety and accessibility concerns in the downtown area.

Council member Beye motioned to adopt Ordinance 1364 and authorize the mayor to sign. Council member McCarty seconded. Motion 4-0.

RESOLUTION 2023-02: Administrator Stiles shared this resolution allows specific designated parking for Kathy's Floral Design.

Council member Beye motioned to approve Resolution 2023-02 and authorize the mayor to sign. Council member McCarty seconded. Motion carried 4-0.

PROPERTY & LIABILITY INSURANCE AGENT: Mayor Thurston recused himself from the discussion. Council President Driggers opened discussion. Driggers invited representatives from both The Insurance Center and AG360 Insurance to speak to the City Council. Administrator Stiles noted the committee has followed the bid process to develop their recommendation.

Council member McCarty motioned to approve staff's recommendation to authorize a new agent of record letter identifying AG360 Insurance as the city's agent for EMC. Council member Beye seconded. Motion approved 3-1.

Council member Driggers left the meeting. Mayor Thurston returned to the meeting.

2023 CONTRACT MOWING BIDS: Administrator Stiles reviewed areas 1-4 and noted the process for submitting bids. The airport and museum property, which was contracted in 2022, will be mowed by city staff this year.

Council member McCarty motioned to authorize staff to let the bids for the areas designated 1-4, setting due dates for bids as March 1. Council member Beye seconded. Motion carried.

GENERATOR SERVICE AGREEMENT: Administrator Stiles shared staff's recommendation to approve the proposed agreement with Foley Equipment for servicing city generators at a cost of \$14,288.38 per year and authorizing the mayor to sign the necessary agreements.

Council member Beye motioned to approve the service agreement at a cost of \$14,288.38 per year. Council member McCarty seconded. Motion carried.

8. DISCUSSION ITEMS

2023 EQUIPMENT NEEDS: Administrator Stiles shared of five specific pieces of equipment that need to be replaced this year. Staff recommends moving forward with the purchase of the mower, trash truck and tandem axel dump truck. Staff also recommends approving purchase of the sprayer with the expectation that it would be received and financed in early 2024. The single axle dump truck would be replaced in 2024. All of this would be financed with lease-purchase agreements.

Council members affirmed staff to move forward in finding the listed equipment.

9. CITY ADMINISTRATOR'S REPORT: Administrator Stiles reported on the following:

- Kathy's Floral Sign
- Sewer Repairs
- YEC and DECA
- Rural Housing Incentive District (RHID)
- Recent Hires
- Swimming Pool Feature
- Fire Department Committee
- Community Foundation Grants
- Museum Exhibit

10. PUBLIC COMMENTS: None.

11. COUNCIL COMMENTS: Council member McCarty is glad to see the high school projects moving forward. Council member Loewen apologized for missing the last meeting.

12. ADJOURNMENT: Council meeting adjourned at 7:24pm.

ATTEST:


LOUIS THURSTON, MAYOR


DANIELLE BARTEL, CITY CLERK