

1. The City Council met in regular session via Zoom and in person, on Tuesday, December 7, 2021 at 6:30pm with Mayor Lou Thurston and Council members Brent Driggers, Renee Gehring, David Loewen and Byron McCarty participating.

2. **Others Participating:** Andrew Kovar, City Attorney; Phyllis Zorn, Marion County Record; Blake Beye; Ben Steketee, Building Inspector; Matt Stiles, City Administrator; and Danielle Bartel, City Clerk. Hillsboro High School students participating: Tristan Rathbone, Filow Cruz, Riley Daniels, Garrett Helmer, Jaxxon Hanschu, Duncan Duell, Matthew Potucek, and Grayson Ratzlaff.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

MINUTES dated November 16, 2021

VOUCHERS in the amount of \$342,119.00

BOARD APPOINTMENTS: Mayor Thurston provided recommendations for two board appointments: David Stevens and Darren Franz to the Museum Board.

Council member McCarty motioned to approve the consent agenda items as presented; Council member Driggers seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. BUSINESS

ORDINANCE 1338: Administrator Stiles reviewed Ordinance 1338 to adopt the 2021 Code Set including the International Building Code and Residential Code, National Electrical Code, International Plumbing Code, International Mechanical Code, Property Maintenance Code, and International Fire Code. Exceptions to the code were listed. Council member McCarty motioned to approve Ordinance 1338 with the exceptions identified, and authorize the Mayor to sign. Council member Loewen seconded. Motion carried.

EMPLOYEE COST OF LIVING ADJUSTMENT (COLA): Administrator Stiles noted the 2022 COLA was based on the Consumer Price Index (CPI), which was just under 2% when the 2022 budget was adopted. The CPI has since jumped to 6.2% as inflation has increased. Staff recommended approval of a COLA of 2%, as was factored into the 2022 budget. Council member Driggers motioned to approve a 2% Cost of Living Adjustment for all full-time and regular part-time employees to be applied starting December 26, 2021. Council member McCarty seconded. Council discussed reviewing the higher CPI rate for the 2023 budget. Motion carried.

2021 BUDGET RECONCILIATION AMENDMENT: Administrator Stiles reviewed the budget amendments, and the need to schedule a future meeting. Three funds need to be adjusted: Sewer, TIF, and Water. Council member Loewen motioned to set a Budget Amendment Hearing for Tuesday, December 28, 2021 at 4:00pm at City Hall; Council member Gehring seconded. Motion carried.

ELCON INVOICES: Administrator Stiles reviewed the Elcon invoices. Council member McCarty motioned to approve the Elcon invoices and Council member Loewen seconded. Council member Gehring abstained. Motion carried.

7. ITEMS FOR FUTURE CONSIDERATION

POOL COATING PROPOSAL: Staff requested proposals from two vendors to coat the swimming pool. Administrator Stiles stated only one bid has been received. The bid received comes from a highly recommended vendor that staff would be comfortable using. Action will be taken at the next City Council meeting.

8. **CITY ADMINISTRATOR'S REPORT:** City Administrator Stiles reported on the following:

- Senior Class Presentations
- Policing Meeting with Tabor College
- Replat of Groves Addition
- Water Plant Lagoon Issue
- October KPP Bill
- Sales Tax

9. **PUBLIC COMMENTS:** None.

10. COUNCIL COMMENTS: None.

11. ADJOURNMENT: Council meeting adjourned at 6:57pm.

ATTEST:


LOUIS THURSTON, MAYOR


DANIELLE BARTEL, CITY CLERK