

Hillsboro, Kansas
September 19, 2017

1. The city council met in regular session on Tuesday, September 19, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Bob Watson, Byron McCarty, and David Loewen present. Absent: Council member Brent Driggers.

2. Others Present: Charlotte Kennedy Takahashi, Candidate for Mayor; Don Ratzlaff, Hillsboro Free Press; J.T. Klaus and Andrew Kovar, Triplett, Woolf & Garretson, LLC; Rosemary Saunders, Ranson Financial Group; Josh Boehm, City Attorney; Jan Lindsay, 406 W. Arbor Court; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

3. CALL TO ORDER – Mayor Dalke called the meeting to order at 4:00 p.m.

4. PUBLIC COMMENTS – Jan Lindsay said she lives at 406 W. Arbor Court and they would like to purchase the empty lot next to them (408 W. Arbor Court). The lot is pie-shaped and would be too small for a house to be built on. City Administrator Paine said the city's zoning code does not allow an accessory building to be built on a lot without a primary residence. After further discussion, it was decided that City Administrator Paine and Mrs. Lindsay would discuss this further to see what options are available.

5. MINUTES – The minutes of the 9-5-17 regular meeting were approved as distributed.

6. VOUCHERS – Motion was made by Council member Watson and seconded by Council member McCarty to approve the vouchers in the amount of \$249,733.75. Motion carried unanimously.

7. PUBLIC HEARING – 2017 CDBG PROJECT – At 4:13 p.m., motion was made by Council member Watson and seconded by Council member McCarty to recess into a public hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities Community Development Block Grant Funds under the Community Facilities category. A specific project application to be discussed is street improvements in an area generally described as Washington from 1st to 3rd Streets, including 2nd and Washington intersection except carwash at the northwest corner of the intersection but including house directly west, Lincoln from 1st to 3rd Street including 2nd and Lincoln intersection, Jefferson from 1st to 3rd Streets and 2nd Street from Main to Jefferson Streets. The estimated project cost is \$1,272,184.00 with the grant request for \$416,000.00 of the project costs. Applications are due November 1st and announcements of grant awards will be the 3rd week in January, if congress passes a budget. No other public comments were received. At 4:23 p.m., motion was made by Council member McCarty and seconded by Council member Loewen to close the public hearing and resume the city council meeting.

8. CDBG PROJECT ASSURANCES – Motion was made by Council member Watson and seconded by Council member McCarty to approve Resolution 2017-07 – *(A RESOLUTOIN CERTIFYING LEGAL AUTHORITY TO APPLY FOR THE 2018 KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FROM THE KANSAS DEPARTMENT OF COMMERCE AND AUTHORIZING THE MAYOR/COMMISSIONER TO SIGN AND SUBMIT SUCH AN APPLICATION)*. Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; Watson, yes. Motion carried unanimously.

Motion was made by Council member Watson and seconded by Council member McCarty to approve Resolution 2017-08 – *(A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE OF IMPROVEMENTS TO THE STREET SYSTEM TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS)*. Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; Watson, yes. Motion carried unanimously.

Motion was made by Council member McCarty and seconded by Council member Watson to approve the mayor signing the Statement of the Assurances & Certification, Residential Anti-displacement and Relocation Assistance Program and all the other necessary documents for the grant application. Motion carried unanimously.

9. EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGE – At 4:30 p.m., motion was made by Council member Watson and seconded by Council member McCarty to recess into executive session for the purpose of consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship pursuant to K.S.A. 75-4319 (b)(2). The open meeting will resume in the council chamber at 4:45 p.m. Motion carried unanimously. Also present in executive session: J.T. Klaus, Andrew Kovar, City Attorney Josh Boehm, and City Administrator Larry Paine. At 4:45 p.m., motion was made by Council member Watson and seconded by Council member McCarty to extend the executive session for an additional 15 minutes. Motion carried unanimously. At 5:00 p.m., motion was made by Council member Watson and seconded by Council member McCarty to again extend the executive session an additional 15 minutes. Motion carried unanimously. The city council meeting resumed at 5:15 p.m. No action was taken.

10. RUSSELL GROVES ASSESSMENT DISTRICT – deferred

11. MAJOR STREET ORDINANCE – In order for bonds to be issued for street repairs, those streets being repaired need to be designated as major trafficways. Ordinance 1282 updates the city’s list of major trafficways. Motion was made by Council member McCarty and seconded by Council member Watson to approve Ordinance 1282 – *(AN ORDINANCE OF THE CITY OF HILLSBORO, KANSAS DESIGNATING CERTAIN ADDITIONAL STREETS AS MAIN TRAFFICWAYS OR MAIN TRAFFICWAY CONNECTIONS; DECLARING ITS OFFICIAL INTENT TO ISSUE CERTAIN GENERAL OBLIGATION BONDS; AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE, DELIVER AND ATTEST TO THE EXECUTION OF SUCH DOCUMENTS AS ARE NECESSARY IN CONNECTION WITH SUCH DESIGNATION AND DECLARATION)*. Council was polled with the following vote: Council member Watson, yes; McCarty, yes; Loewen, yes. Motion carried unanimously.

12. BOARD APPOINTMENTS – Mayor Dalke appointed the following people to the planning group for building a splash pad: Staci Silhan; David Vogel; Sonja Hefley; Jenny Rector; Staci Janzen; and, Melanie Thiessen. Motion was made by Council member Watson and seconded by Council member McCarty to approve these appointments. Motion carried unanimously.

13. CITY ADMINISTRATOR’S REPORT –

Industrial Road – Motion was made by Council member McCarty and seconded by Council member Loewen to approve payment to APAC for the city’s portion of the mill and overlay on Industrial Road in the amount of \$85,195.90. Motion carried unanimously.

ISO Rating – After review, the city’s ISO rating has improved from a 9 to a 4, which is good. The new rating is based on additional training and better record keeping. The ISO rating for the Fire Department is 5.

14. EXECUTIVE SESSION – NON-ELECTED PERSONNEL – At 5:35 p.m., motion was made by Council member Watson and seconded by Council member McCarty to recess into executive session to discuss personnel matters of non-elected personnel pursuant to KSA 75-4319(b)(1). The meeting would be scheduled to resume at 5:40 p.m. Motion carried unanimously. Also present in executive session: City Administrator Paine, City Attorney Boehm, and City Clerk Meisinger. The city council meeting resumed at 5:40 p.m. No action was taken.

Council further discussed financing options for the street improvement project.

15. ADJOURNMENT – Motion was made by Council member McCarty and seconded by Council member Watson to adjourn at 5:45 p.m. Motion carried unanimously.

/s/
DELORES DALKE, MAYOR

ATTEST:

/s/
JANICE K. MEISINGER, CITY CLERK