

Hillsboro, Kansas
July 7, 2020

1. The city council met in regular session on Tuesday, July 7, 2020 at 4:00 p.m. in the City Hall East Meeting room with Mayor Lou Thurston and Council members David Loewen, Byron McCarty, Renee Gehring, and Brent Driggers present.

2. Others Present: Laura Paulus, Hillsboro Free Press; Phyllis Zorn, Hillsboro Star Journal; Jonah Gehring, Marion County Commissioner; Matt Stiles, City Administrator; and, Jan Meisinger, City Clerk.
Absent: Josh Boehm, City Attorney.

3. CALL TO ORDER – Mayor Thurston called the meeting to order at 4:00 p.m.

4. PUBLIC COMMENTS – none

5. APPROVAL OF MINUTES FROM 6-16-2020 REGULAR MEETING – Motion was made by Council member Gehring and seconded by Council member Loewen to approve the minutes of the 6-16-2020 regular council meeting as distributed. Motion carried unanimously.

6. VOUCHERS – Motion was made by Council member McCarty and seconded by Council member Driggers to approve the vouchers in the amount of \$211,703.44. Motion carried unanimously.

7. SIDEWALK ORDINANCE #1309 – Ordinance 1309 applies to sidewalks in the C-1 Zoning District (Downtown Business District). It allows businesses to use the space in front of their business for displays or seating. To be consistent, available space is measured from the back of the curb. This allows businesses to have 5 to 6 feet for displays or seating. Section 13b requires the business to show the city as an additional insured party for \$500,000.00, which is equal to the city's tort liability limit as defined by state law.

Motion was made by Council member Driggers and seconded by Council member Gehring to approve Ordinance 1309 – (*AN ORDINANCE OF THE CITY OF HILLSBORO, KANSAS REPEALING AND REPLACING ORDINANCE 818, CITY OF HILLSBORO, KANSAS, REGULATING SIDEWALKS WITHIN THE CITY*). Council was polled with the following vote: Council member McCarty, yes; Gehring, yes; Driggers, yes; Loewen, yes. Motion carried unanimously.

8. KDHE REIMBURSEMENT REQUEST #23, CHANGE ORDER 3 & CERTIFICATE OF COMPLETION – Motion was made by Council member Driggers and seconded by Council member Loewen to approve Reimbursement Request #23 from KDHE for radio-read water project in the amount of \$97,861.83 (Goins Pay Estimate #8 Final \$88,460.37 + Invoice 12597 to EBH & Associates \$9,401.46). Motion carried unanimously. Motion was made by Council member Driggers and seconded by Council member McCarty to approve Change Order #3, which adds \$20,095.00 to the overall project. (The biggest additional expenses were related to the boring and laying new service lines at the park and water treatment plant). Motion carried unanimously. Motion was made by Council member McCarty and seconded by Council member Driggers to approve the certificate of completion (total contract price \$1,006,505.00). Motion carried unanimously.

9. APPOINT MATT STILES AS CITY TREASURER & ZONING ADMINISTRATOR – Mayor Thurston appointed City Administrator Matt Stiles as city treasurer and zoning administrator. Motion was made

by Council member McCarty and seconded by Council member Gehring to approve these appointments. Motion carried unanimously.

10. PBC MEETING TO APPROVE INVOICE TO TRIPLETT WOOLF GARRETSON – At 4:10 p.m., council recessed into a Public Building Commission meeting to approve an invoice to Triplett Woolf Garretson regarding the dismissal of the hospital bankruptcy. The meeting adjourned at 4:13 p.m. and the regular council meeting resumed.

11. SET 2021 BUDGET HEARING FOR AUGUST 4, 2020 AT 4:00 P.M. – City Administrator Stiles said he was still working on the 2021 draft budget. The current draft shows the mill levy at 47.274, which is an increase of 1.005 mills or a 2.1% increase over 2020. Once the notice is published, the mill levy cannot increase, but it can be decreased. He said council should be looking at a rate adjustment in the electric and water utilities. He then briefly reviewed each fund. He has made room for salary increases, depending on how things track by the end of the year. The city's sales tax is up 10% over last year, and up 8% over the past 3 years. Not every city can make the same claim. This shows the strength of our community at this time, and perhaps we should do a shop local campaign to keep the momentum going. He felt there was a little bit of room to move the mill levy down. After further discussion, motion was made by Council member Driggers and seconded by Council member McCarty to set the public hearing for the 2021 budget for 4:00 p.m. on August 4, 2020 at City Hall, and publish the proposed mill levy at 47.274 mills. Motion carried unanimously.

12. BOARD APPOINTMENTS – Mayor Thurston appointed Lily Arthur to the Planning & Zoning Commission, replacing Frank Johnson. Motion was made by Council member McCarty and seconded by Council member Loewen to approve this appointment. Motion carried unanimously.

13. CITY ADMINISTRATOR'S REPORT – After the tragic accident that killed Trevor Wullenweber, City Administrator Stiles said he has been talking to staff about how to improve safety at the crosswalks and how to approve bicycle education.

KMU has provided masks and each employee has received two. He felt it was important for the city employees to set a good example by wearing the masks in public.

City Administrator Stiles said he would be making some minor changes to the code, such as the city administrator approving fire fighters instead of council.

We've worked on summarizing our COVID19 expenses for reimbursement. Payroll is around \$35,000.00 and \$3,500.00 for masks, gloves, disinfectant, etc.

The Hillsboro Fire Department has been chosen to receive a 2020 America's Farmer Grow Community donation in the amount of \$2,500.00. Brenda Enns is the one who nominated the Fire Department to receive this award.

Council also discussed the need for repairs at the city's airport hangar.

14. ADJOURNMENT – Council meeting adjourned at 5:00 p.m.

/s/
LOUIS THURSTON, MAYOR

ATTEST:

/s/
JANICE K. MEISINGER, CITY CLERK