

Hillsboro, Kansas
July 18, 2017

1. The city council met in regular session on Tuesday, July 18, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Bob Watson, David Loewen and Brent Driggers present.

2. Others Present: David Zeller, 108 S. Birch; Don Ratzlaff, Hillsboro Free Press; Peter Mungai and Jared Jost, Salem Home; Anthony Roy, Economic Development Director; Russell Groves, MCCEDC; Cord Werth, 215 Floral Drive; Bryce Wichert, 412 W. First; Phyllis Zorn, Hillsboro Star Journal; Josh Boehm, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

3. **CALL TO ORDER** - Mayor Dalke called the meeting to order at 4:00 p.m.

4. **PUBLIC COMMENTS** - None

5. **MINUTES** - The minutes of the 7-5-17 special meeting were approved as distributed.

6. **VOUCHERS** - Motion was made by Council member Watson and seconded by Council member Driggers to approve the vouchers in the amount of \$120,143.03. Motion carried unanimously.

7. **BASKETBALL COURT COMMITTEE REPORT** - Several months ago, the mayor appointed a committee to investigate the need for some outdoor basketball courts and amphitheater. Cord Werth, representing the group, said they would like to locate two full length basketball courts in Memorial Park where the old swimming pool used to be. This location would be easily seen and monitored; and, be easily accessible. He presented a preliminary drawing. This also includes a pavilion/shelter by the basketball courts. The approximate cost for the courts, materials only (concrete surface) is \$12,000.00 (goals and labor not included). The approximate cost for materials for the amphitheater is \$30,000.00, labor not included. This estimate does include retaining walls with concrete cap, concrete stage, block back wall and wing walls with a metal roof structure. City Administrator Paine said there was another group interested in the same space and wants to develop a splash pad facility that would be different than the structures included in the swimming pool zero depth zone. They are interested in trying to raise money for this project as well. After further discussion, motion was made by Council member Driggers and seconded by Council member McCarty to approve this location. Motion carried unanimously.

8. **EXECUTIVE SESSION-TRADE SECRETS** - At 4:15 p.m., motion was made by Council member Watson and seconded by Council member Driggers to recess into executive session for the purpose of discussing confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships pursuant to K.S.A. 79-4319 (b) (4). The open meeting will resume in the council chamber at 4:25 p.m. Motion carried unanimously. Also present in executive session: City Administrator Larry Paine, City Attorney Josh Boehm; Jared Jost, and Peter Mungai. At 4:25 p.m., motion was made by Council member McCarty and seconded by Council member Watson to extend the executive session an additional 10 minutes. Motion carried unanimously. The city council meeting resumed at 4:35 p.m. Motion was made by Council member Watson and seconded by Council member McCarty to continue to waive the rent from Salem Home until October 1, 2017. Motion carried unanimously.

9. **ORDINANCE 1278-STANDARD TRAFFIC ORDINANCE** - Motion was made by Council member Watson and seconded by Council member McCarty to approve Ordinance 1278 (AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF HILLSBORO, KANSAS; INCORPORATING BY REFERENCE THE "2017 STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES", 45TH EDITION; PROVIDING CERTAIN PENALTIES; REPEALING SECTION 16-101 OF THE CODE OF THE CITY OF HILLSBORO, KANSAS, PERTAINING TO THE 2016 EDITION OF THE STANDARD TRAFFIC ORDINANCE, REPEALING ORDINANCE NO. 1273; AND CONFIRMING ALL OTHER PROVISIONS OF CHAPTER XVI OF SAID CODE OF THE CITY OF HILLSBORO). Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; Watson, yes; Driggers, yes. Motion carried unanimously. Ordinance 1249 regarding off-street parking remains in effect.

10. **ORDINANCE 1279-UNIFORM PUBLIC OFFENSE CODE** - Motion was made by Council member Loewen and seconded by Council member McCarty to approve Ordinance 1279 (AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF HILLSBORO, KANSAS; INCORPORATING BY REFERENCE THE "2017 UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES" 33RD EDITION; REPEALING SECTION 12-101 OF THE CODE OF THE CITY OF HILLSBORO, KANSAS; REPEALING

ORDINANCE 1274; AND CONFIRMING ALL OTHER PROVISIONS OF CHAPTER XII OF SAID CODE). Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; Watson, yes; Driggers, yes. Motion carried unanimously.

11. MARION COUNTY ECONOMIC DEVELOPMENT - Russell Groves met again with council to seek funding for the Marion County Community Economic Development Committee (\$44,500.00/year for 5 years). Council member Watson said he might be inclined to contribute for one year, but not five, realizing one year isn't going to solve all of the problems. Council member Driggers said he loved the idea of Marion County working together with Hillsboro and Marion; but, was also concerned about the mill levy and duplication of services. Mr. Groves said he didn't see a duplication of services, but does see it as distribution of services. Council member McCarty said he had talked to 15 different businesses and 13 did not want to see the mill levy go up. Most of our businesses are home grown and Hillsboro already has a director. He felt we should work on developing home grown businesses. People can also be kept in town by not having taxes too high. Mayor Dalke said the budget, at present, was over five mills higher and that to her was unacceptable. Last year, the city's mill levy increased three mills and that cannot continue. We have to cut back and this was the year we were looking forward to not having a levy increase because of added assessed value from the new hospital. Our 2018 budget hearing will be August 1st and she felt before we commit to what we can spend, we need to look at the entire budget. A contribution to MCCEDC is 2.5 mills. Motion was made by Council member Watson and seconded by Council member McCarty to table this request until August 1st. City Administrator Paine said the \$44,500.00 request was part of the five mill increase. Motion carried unanimously.

12. ELECTRIC OUTAGE REPORT – City Administrator Paine said he and David Zeller had discussed the power outages again last Friday. He requested an outage report from the electric department staff and compared this list with the one Mr. Zeller submitted. Most outages were related to equipment failure and a couple were weather related. If it is animal related, the system recognizes a fault, goes off, clears, then comes back on, which is what it's supposed to do. Westar has identified a problem on their side of the meter in the substation and has scheduled the repair at 10 p.m. tonight. Mr. Zeller asked if there was any testing that could be done on those with undetermined causes to see whether it was because of the connection or if it was a transfer issue. City Administrator Paine said he was attending a KPP board meeting Thursday; and, he planned to talk to the director of engineering to see how we could evaluate our system. Mayor Dalke thanked Mr. Zeller for bringing this to our attention and agreed that he should keep monitoring the situation.

13. PBC MEETING – HOSPITAL UTILITIES – At 5:16 p.m., council recessed into a Public Building Commission meeting to approve payment of the city's portion (as owner of the building) of the city utility bills for the old hospital building. The PBC meeting adjourned at 5:31 p.m. and the regular council meeting resumed.

14. BOARD APPOINTMENTS – Mayor Dalke appointed Karol Hunt to the Hillsboro Recreation Commission. Motion was made by Council member McCarty and seconded by Council member Loewen to approve this appointment. Motion carried unanimously.

Mayor Dalke appointed Tim Schellenberg to the Museum Advisory Board. Motion was made by Council member McCarty and seconded by Council member Loewen to approve this appointment. Motion carried unanimously.

15. BUDGET REVIEW – The publication for the 2018 budget hearing will appear in this week's Star Journal. It will be at 4:00 p.m., Tuesday, August 1st. The published mill levy is 48.499, which is 5.673 mills higher than this year's mill levy. Council can reduce this amount, but cannot increase it once published. One mill equals \$17,876.86. August 25th is the last date to turn the budget into the county clerk. The proposed budget includes:

- An increase in assessed value from \$17,287,524.00 to \$18,023,124.00, an increase of \$735,600.00
- 3% salary allowance
- Allowance for 800MHz radios for the police/fire departments
- Allowance for fire department air pack compressor
- Skid loader for Street Department
- Lease for a "digger truck" for the electric department (installs poles in the ground)
- Allowance for the Marion County Economic Development project
- Contribution to the PBC Medical
- New police patrol vehicle
- Process to close the DARE fund and have those expenses go through the Police budget

- Allocation of additional principal to be paid in debt service for the aquatic center bond
- Rate adjustment for the Water Utility (department staff want to replace a vehicle in 2017 budget)
- Rate increase for the electric utility
- New sanitation truck with regular and recycle totes
- Continuation of \$100,000.00 extra principal payment for debt service

The tax lid is not impacting our budget, as our tax lid value is \$1,185,572.00.

16. CITY ADMINISTRATOR'S REPORT – None

17. ADJOURNMENT – Motion was made by Council member Watson and seconded by Council member Driggers to adjourn at 6:15 p.m. Motion carried unanimously.

/s/
DELORES DALKE, MAYOR

ATTEST:

/s/
JANICE K. MEISINGER, CITY CLERK