

Hillsboro, Kansas  
June 5, 2018

1. The city council met in regular session on Tuesday, June 5, 2018 at 4:00 p.m. in council chambers with Mayor Lou Thurston and Council members David Loewen, Byron McCarty, Brent Driggers, and Jonah Gehring present.

2. Others Present: Phyllis Zorn, Hillsboro Star Journal; Don Ratzlaff, Hillsboro Free Press; Grace Huxman, Adams, Brown, Beran & Ball; Josh Boehm, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

**3. CALL TO ORDER** – Mayor Thurston called the meeting to order at 4:00 p.m.

**4. PUBLIC COMMENTS** – none

**5. MINUTES** – Motion was made by Council member Loewen and seconded by Council member McCarty to approve the minutes of the 5-15-18 regular meeting as presented. Motion carried unanimously.

**6. VOUCHERS** – Motion was made by Council member Driggers and seconded by Council member McCarty to approve the vouchers in the amount of \$262,214.93. Motion carried unanimously.

**7. 2017 AUDIT REPORT** – Grace Huxman, Adams, Brown, Beran & Ball, presented the city’s 2017 audit. There were no budget violations for 2017. Two new notes were added: Page 11, Note 5 – The new water line replacement project was added; and, Page 12, Note 9 – The city entered into public works contracts that did not contain the mandatory non-discrimination clause, which is in violation of KSA 44-1030. She reviewed the financial statements, management letter, and governance letter with council. After further discussion, motion was made by Council member Driggers and seconded by Council member Gehring to receive the 2017 audit. Motion carried unanimously.

**8. PIPER JAFFRAY FINANCIAL SERVICES AGREEMENT** – As we move forward with the street project, we will be using Triplett, Woolf & Garretson, and JT Klaus, as bond counsel; and, Piper Jaffray, and Greg Vahrenberg as our financial advisor. City Administrator Paine said we could bond what we think the entire project will be; or, the method he preferred would be to use temporary financing, because the project will probably last 18 months. Then, we would bond what we actually spend without estimating either too high or too low. Motion was made by Council member Driggers and seconded by Council member McCarty to accept Piper Jaffray’s Financial Services Agreement. Motion carried unanimously. Motion was made by Council member McCarty and seconded by Council member Loewen to advise City Administrator Paine to seek temporary financing for the project until we know what the actual amounts will be. Motion carried unanimously.

**9. BOARD APPOINTMENTS** – deferred

**10. CITY ADMINISTRATOR’S REPORT** –

*Next Meeting Date* – City Administrator Paine said he would be gone for the next meeting, which would be 6-19-18. Council discussed rescheduling to a different date that week, either Thursday or Friday. City Administrator Paine will post an e-mail so council members can check their calendars and confirm.

*Rebate Check* – The city received a dividend from EMC for participating in the safety group program in the amount of \$15,990.35.

**11. ADJOURNMENT** – Council meeting adjourned at 4:33 p.m.

\_\_\_\_\_  
/s/  
LOUIS THURSTON, MAYOR

ATTEST:

\_\_\_\_\_  
/s/  
JANICE K. MEISINGER, CITY CLERK