

Hillsboro, Kansas
April 18, 2017

1. The city council met in regular session on Tuesday, April 18, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members David Loewen, Byron McCarty, Bob Watson, and Brent Driggers present.

2. Others Present: Don Ratzlaff, Hillsboro Free Press; Jared Jost & Peter Mungai, Salem Home; Steve Fast, Museum Coordinator; Kelsey Unruh, Hillsboro Star Journal; Brandi Barney, Brent Unruh, and, Nathan Fish; Marion Co. Fair; Lou Thurston, 303 Willow Road; Josh Boehm, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.

4. **PUBLIC COMMENTS** – none

5. **MINUTES** – The minutes of the 4-4-17 regular meeting were approved as distributed.

6. **VOUCHERS** – Motion was made by Council member Watson and seconded by Council member Driggers to approve the vouchers in the amount of \$40,042.69. Motion carried unanimously.

7. **INTRODUCTION** – City Administrator Paine introduced Steve Fast as the newly hired museum coordinator. Steve has been working part-time for a couple of weeks and conducted his first two tours today.

8. **REQUEST FROM MARION COUNTY FAIR BOARD (BEER GARDEN)** – At the last council meeting, members of the Marion County Fair Board requested permission to have a beer garden on Saturday night, July 29th, during the demo derby. Police Chief Dan Kinning sent an e-mail to City Administrator Paine stating he would not support allowing a beer garden at the county fair because the Police Department has spent several years trying to keep alcohol out of the fairgrounds due to past problems with people who have been under the influence during fair events. Council recognized the fact that the Fair Board was hoping this would be a fundraiser; and, said they appreciated all the hard work the Fair Board does. However, Council member Watson said if the Police Department is not in favor of the beer garden, he couldn't vote for it. No other suggestions were offered to help raise money for the fair. Brandi Barney said they were just trying to keep the fair going and not see it die out. Motion was made by Council member Watson and seconded by Council member Loewen to deny the request. Motion carried unanimously.

9. **MUSEUM GRANT PROJECT BID AWARD** – In order to move forward with the museum grant, council needs to approve the scope of the work for each element of the project.

Contractor	Description of Work	Estimate
Miller Const (1)	Repair siding, battens, window/door trim, window sills, sashes, chimney/crown, gutter/downspouts, and fence repair	\$ 33,255.00
Miller Const (2)	Install 29 storm windows on Adobe House and Barn	\$ 9,584.00
Koehn Painting	Exterior painting of siding, trim, windows, fascia, soffits, bell tower screens and doors	\$ 15,690.00
Dillis Owen	Exterior Stucco, interior plaster, repair cellar wall, sump pump	\$ 11,200.00
Electrical	Rewire and mount lights	\$ 2,500.00

All contracts will be paid first by the city and then reimbursed by the State Historical Preservation Office. The grant has an 80/20% split. The project will be charged to the Capital Improvements Fund. Reimbursement will also be placed in that fund. Motion was made by Council member Driggers and seconded by Council member Watson to move forward with the project. Motion carried unanimously.

10. **BOARD APPOINTMENTS** –

Hillsboro Housing Authority – Mayor Dalke appointed Pete Richert to the Hillsboro Housing Authority (replacing Larry Cole). Motion was made by Council member Watson and seconded by Council member McCarty to approve this appointment. Motion carried unanimously.

Library Board – Mayor Dalke appointed Brenda Kimberly to the Library Board (replacing Doris Kohlenberg). Motion was made by Council member McCarty and seconded by Council member Watson to approve this appointment. Motion carried unanimously.

11. EXECUTIVE SESSION – SALEM HOME – TRADE SECRETS – Motion was made by Council member McCarty and seconded by Council member Driggers to recess into executive session at 4:14 p.m. for 10 minutes to discuss confidential data relating to financial affairs or trade secrets of second parties. The meeting would be scheduled to resume at 4:24 p.m. Motion carried unanimously. Also present in executive session: City Attorney Josh Boehm, City Administrator Larry Paine, Jared Jost, and, Peter Mungai. At 4:25 p.m., motion was made by Council member McCarty and seconded by Council member Watson to extend the executive session an additional 10 minutes. Motion carried unanimously. The city council meeting resumed at 4:35 p.m. Motion was made by Council member Watson and seconded by Council member McCarty to wave the rental payment from Salem Home for four months, beginning April 1st. Motion carried unanimously.

12. CITY ADMINISTRATOR’S REPORT –

LED Street Lights – The Electric Department has replaced 48 street light bulbs in the downtown area. The usage has gone from 3564 kwh for the hps bulbs for one month to 638 kwh for the LED lights. This equals a savings of approximately \$200.00/month. Our payout will be in about 17 months and the bulbs have a much longer life.

Budget Workshop – Larry & Jan will be attending the annual budget workshop in Salina tomorrow. Budget calendars have been distributed.

13. EXECUTIVE SESSION – NON-ELECTED PERSONNEL – Motion was made by Council member McCarty and seconded by Council member Driggers to recess into executive session at 4:41 p.m. for 10 minutes to discuss personnel matters of non-elected personnel. The meeting would be scheduled to resume at 4:51 p.m. Motion carried unanimously. Also present in executive session: City Administrator Paine. At 4:51 p.m., motion was made by Council member McCarty and seconded by Council member Watson to extend the council meeting an additional 10 minutes. Motion carried unanimously. The meeting would be scheduled to resume at 5:01 p.m. At 5:04 p.m., motion was made by Council member Loewen and seconded by Council member McCarty to extend the council meeting an additional 10 minutes. Motion carried unanimously. The meeting would be scheduled to resume at 5:14 p.m. The city council meeting resumed at 5:17 p.m. No action was taken.

14. ADJOURNMENT – Council meeting adjourned at 5:17 p.m.

/s/
DELORES DALKE, MAYOR

ATTEST:

/s/
JANICE K. MEISINGER, CITY CLERK