

Hillsboro, Kansas
April 17, 2018

1. The city council met in regular session on Tuesday, April 17, 2018 at 4:14 p.m. in council chambers with Mayor Lou Thurston and Council members David Loewen, Byron McCarty, and Brent Driggers (via telephone) present. Absent: Council member Jonah Gehring.
2. Others Present: Steve Fast, Museum Coordinator; Don Osenbaugh, Interim City Administrator; Don Ratzlaff, Hillsboro Free Press; Phyllis Zorn, Hillsboro Star Journal; Josh Boehm, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.
3. **CALL TO ORDER** – Mayor Thurston called the meeting to order at 4:14 p.m.
4. **PUBLIC COMMENTS** – none
5. **MINUTES** – Motion was made by Council member McCarty and seconded by Council member Loewen to approve the minutes of the 4-3-18 regular meeting as presented. Motion carried unanimously.
6. **VOUCHERS** – Motion was made by Council member McCarty and seconded by Council member Loewen to approve the vouchers in the amount of \$257,665.27. Motion carried unanimously.
7. **INVOICES 10733, 10736 & 10737 – ELCON SERVICES** – Motion was made by Council member McCarty and seconded by Council member Loewen to approve the following invoices to Elcon Services:

#10733 - \$208.00 – Light Repair @ Welding Shop
#10736 - \$5.95 – Supplies for Street Department
#10737 - \$11.06 – Fuses for Siren

Motion carried unanimously.
8. **POLICY 20 – CAMPGROUND** – The entire Policy #20 has been updated including the amendment to 2B – Length of Stay as suggested by the city attorney. Motion was made by Council member Loewen and seconded by Council member McCarty to approve the revised Policy #20 as presented. Motion carried unanimously.
9. **BUDGET CALENDAR** – City Administrator Paine shared the proposed budget calendar. The first council work session is scheduled for June 7th.
10. **SCHAEFFLER HOUSE GRANT** – Steve Fast said this was for the second part of the grant which is to repair the 8 columns on the porch. Two bids were received: Miller Construction - \$21,877.69, and, Lane K. Dyck Construction – bid not to exceed \$20,000.00. The city’s cost will be a maximum of \$4,000.00. Reimbursement is 80% after we pay the invoice. Motion was made by Council member McCarty and seconded by Council member Loewen to accept the bid from Lane K. Dyck Construction, Inc. – amount not to exceed \$20,000.00. Motion carried unanimously.
11. **PBC MEETING TO APPROVE INVOICE TO EBH & ASSOCIATES** – At 4:22 p.m., motion was made by Council member McCarty and seconded by Council member Loewen to recess into a Public Building

Commission meeting to approve Invoice #11418 to EBH & Associates for the hospital delineation in the amount of \$1,921.00. Motion carried unanimously. The meeting adjourned at 4:25 p.m. and the regular council meeting resumed.

12. BOARD APPOINTMENTS – Mayor Thurston recognized the dedicated service of Maura Wiebe on the Library Board. She has served all of the terms she is eligible for. Therefore, Mayor Thurston appointed Roxy Klein to fill this vacancy. Motion was made by Council member McCarty and seconded by Council member Loewen to approve this appointment. Motion carried unanimously.

13. EXECUTIVE SESSION – NON-ELECTED PERSONNEL – Motion was made by Council member Loewen and seconded by Council member McCarty to recess into executive session for the purpose of discussing personnel matters of non-elected personnel and to protect the privacy interests of the employee pursuant to K.S.A. 75-4319(b)(1). The meeting will include: Larry Paine, Don Osenbaugh, Jordan Ford, and Josh Boehm. The open meeting will resume in the council chamber at 4:45 p.m. Motion carried unanimously. Council meeting resumed at 4:48 p.m. and a five minute recess was taken. Council meeting resumed at 4:53 p.m. Motion was made by Council member McCarty and seconded by Council member Loewen to approve the termination of employment of an employee and authorize the city administrator to enter into a confidential separation agreement on behalf of the City of Hillsboro. Motion carried unanimously.

14. CITY ADMINISTRATOR’S REPORT – City Administrator Paine shared the first quarter Dash Board report with council.

15. ADJOURNMENT – Motion was made by Council member McCarty and seconded by Council member Loewen to adjourn at 4:48 p.m. Motion carried unanimously.

_____/s/_____
LOUIS THURSTON, MAYOR

ATTEST:

_____/s/_____
JANICE K. MEISINGER, CITY CLERK