

Hillsboro, Kansas
February 6, 2018

1. The city council met in regular session on Tuesday, February 6, 2018 at 4:00 p.m. in council chambers with Mayor Lou Thurston and Council members Byron McCarty, David Loewen, and Jonah Gehring present. Absent: Council member Brent Driggers.

2. Others Present: Ben Steketee, Fire Chief/Building Inspector; Warren Deckert, 311 Eisenhower; Susan Robson, Attorney for Mr. Deckert; Don Ratzlaff, Hillsboro Free Press; Josh Boehm, City Attorney; Phyllis Zorn, Hillsboro Star Journal; Mike Beneke, MCEEDC; and, Jan Meisinger, City Clerk.

3. CALL TO ORDER - Mayor Thurston called the meeting to order at 4:00 p.m.

4. PUBLIC COMMENTS – none

5. MINUTES – Motion was made by Council member Loewen and seconded by Council member McCarty to approve the minutes of the 1-23-18 special meeting as presented. Motion carried unanimously.

6. VOUCHERS – Motion was made by Council member Gehring and seconded by Council member McCarty to approve all of the vouchers except the one to Elcon Services, Inc. in the amount of \$419.58. Motion carried unanimously. The approval of the invoice to Elcon will be tabled until the next meeting. Vouchers: \$140,799.03 - \$419.58 = \$140,379.45.

7. CONTINUATION OF PUBLIC HEARING – WARREN DECKERT – 311 EISENHOWER – Motion was made by Council member McCarty and seconded by Council member Loewen to recess the council meeting and reopen the continuation of the public hearing (from 1-2-18) regarding Warren Deckert's home at 311 Eisenhower. Attorney Susan Robson told council that more siding has been replaced, trim has been installed, and the rest of the windows have been installed. Due to winter weather, they are asking for a six-week extension to allow Mr. Deckert to use an oil base paint on the exterior. After further discussion, motion was made by Council member McCarty and seconded by Council member Loewen to continue the public hearing in six weeks (correct date for 2nd meeting in March is 3-20). Motion carried unanimously.

Motion was made by Council member Gehring and seconded by Council member McCarty to resume the regular city council meeting.

8. REQUEST TO ADD NEW FIREFIGHTER TREVOR YOST – Fire Chief Ben Steketee told council that Mr. Yost has had Firefighters 1 and 2 training and had been a member of the Hesston Fire Department for four years. Motion was made by Council member McCarty and seconded by Council member Gehring to approve adding Trevor Yost to the Hillsboro Fire Department. Motion carried unanimously.

9. CORRECTION TO SKID LOADER PRICE –

| | | | | | | | |
|---|-------------|--|--|--|--|--|--|
| Caterpillar Skid Loader | | | | | | | |
| Original Quote | \$40,960.00 | | | | | | |
| Extended Warranty | \$ 875.00 | | | | | | |
| We ended up with a 2018 model instead of 2017 | \$ 650.00 | | | | | | |
| Total Price | \$42,485.00 | | | | | | |
| Lease purchase from Marion National Bank \$41,835.00. The difference is the cost between the 2017 and 2018 model. Dale said he had discussed this with Larry prior to Larry going to Topeka. The extra \$650.00 was paid out of the Equipment Reserve Fund. | | | | | | | |

Motion was made by Council member Gehring and seconded by Council member McCarty to approve the additional \$650.00 cost for a newer model skid loader. Motion carried unanimously.

10. BOARD APPOINTMENTS –

Convention & Visitors Bureau – Mayor Thurston reappointed Staci Silhan to the CVB. Motion was made by Council member McCarty and seconded by Council member Loewen to approve this reappointment. Motion carried unanimously.

MCCEDC – Mayor Thurston appointed Jared Jost as the second and final Hillsboro representative to MCCEDC. Motion was made by Council member McCarty and seconded by Council member Gehring to approve this appointment. Motion carried unanimously. Mike Beneke told council they would be happy to have him on board.

11. EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGE – Motion was made by Council member Loewen and seconded by Council member McCarty to recess into executive session to discuss the following subject: Title to and division of real estate, the justification of such motion is for attorney/client privilege, K.S.A. 75-4319 (b)(2). The open meeting will resume in the council room at 4:45 p.m. Motion carried unanimously. Also present in executive session: City Attorney Josh Boehm. The city council meeting resumed at 4:45 p.m. Motion was made by Council member McCarty and seconded by Council member Gehring to retain Triplett, Woolf & Garretson for the purpose of dividing the area known as the old hospital and Salem Home properties. Motion carried unanimously.

12. INTERIM CITY ADMINISTRATOR – Mayor Thurston told council he and City Attorney Boehm had met yesterday with Don Osenbaugh regarding the possibility of him filling in as city administrator on an interim basis while City Administrator Paine is recovering from surgery. Mr. Osenbaugh has had many years of experience. He was city administrator at Halstead, director of finance for League of Kansas Municipalities, and is currently the pool administrator for KMIT and, municipal consultant for Ranson City Code Financial. The proposal would be for 15 hours per week at \$50.00/hour, and he would come to Hillsboro one day per week. He would bill us as a contract employee. Instead of paying him for mileage, his time would begin at the time he leaves from his home in Derby. He would be helping with the projects Larry has been working on such as the hospital sale/split, water line replacement, trail project, and street projects, but not the day-to-day operation of the city.

Motion was made by Council member McCarty and seconded by Council member Loewen to retain Don Osenbaugh as interim city administrator at \$50.00/hr for approximately 15 hours per week until the time that Mr. Paine can return to his duties. Motion carried unanimously. Mr. Osenbaugh will be available to come to Hillsboro on Friday, February 9th to meet with the city engineer on the status of projects and to get IT access to Larry's computer.

13. MAYOR'S REPORT –

Larry – Larry's surgery today was successful and he should be getting out of ICU this afternoon.

Time & Attendance Program – Glenda Stoppel has started training on the new Time & Attendance program through the city's Summit software. We will be using this instead of hand written time cards. Employees are to clock in and out at their work stations. Mayor Thurston said he met Monday with the employees and asked for their best efforts regarding implementation. We recognize this is a change that may be an inconvenience, but not a hardship. This will save time and we will have a more accurate pay system.

14. ADJOURNMENT – Motion was made by Council member McCarty and seconded by Council member Loewen to adjourn at 4:55 p.m. Motion carried unanimously.

_____/s/_____
LOUIS THURSTON, MAYOR

ATTEST:

_____/s/_____
JANICE K. MEISINGER, CITY CLERK