

Hillsboro, Kansas
February 20, 2018

1. The city council met in regular session on Tuesday, February 20, 2018 at 4:00 p.m. in council chambers with Mayor Lou Thurston and Council members Brent Driggers, Jonah Gehring, and David Loewen present. Council member McCarty arrived at 4:20 p.m.

2. Others Present: Joyce Barkman, Meals on Wheels; Phil Wyssenback, Flint Hills Industries; Don Ratzlaff, Hillsboro Free Press; Josh Boehm, City Attorney; Phyllis Zorn, Hillsboro Star Journal; and, Jan Meisinger, City Clerk.

3. CALL TO ORDER – Mayor Thurston called the meeting to order at 4:00 p.m. He said that due to the weather, he had told Interim City Administrator Don Osenbaugh not to try and come up today.

4. PUBLIC COMMENTS – Joyce Barkman said she was so excited about the Senior Center. Mayor Thurston helped deliver Meals on Wheels Monday and she challenged council members to volunteer as well. Mayor Thurston said the Senior Center does great work and that it was good Monday to see those who don't get out too often.

5. MINUTES – Motion was made by Council member Gehring and seconded by Council member Loewen to approve the minutes of the 2-6-18 regular meeting as submitted. Motion carried unanimously.

6. TAX ABATEMENT – FLINT HILLS INDUSTRIES – The Tax Abatement Review Committee met with Bond Counsel via phone conference call on Friday, February 16, 2018. Flint Hills Industries, Inc. reported an increase in the number of employees in the last year and an increase in payroll. Flint Hills Industries, Inc. reported an overall increase in gross sales and/or revenues for 2017. Having considered the situation, the committee unanimously recommends approval of a continuing year of abatement for Flint Hills Industries, Inc. at this time. The recommendation is to continue the tax abatements previously approved for the year 2018.

Mr. Wyssenback said it was a challenge to find qualified workers, and he felt as a nation, we were moving in the right direction. He thanked the city for their cooperation. Mayor Thurston said we recognize the need to attract workers with good skills and ethics; and, that was a number one priority for the city. Motion was made by Council member Driggers and seconded by Council member Gehring to continue the tax abatement for 2018. Motion carried unanimously.

7. EBH CONTRACT FOR SERVICES RELATING TO OLD HOSPITAL – This is for work needed to separate the two properties (old hospital and Salem Home). There are not to exceed amounts listed in the contract because there are a lot of "unknowns". Motion was made by Council member Loewen and seconded by Council member Driggers to approve this contract. Motion carried unanimously.

8. KMEA APPOINTMENTS – KMEA Director #2 – Larry Paine's term expires 4/30/18 and Alternate Member Bob Watson's term expires 4/30/18. Council member Gehring has agreed to be the alternate member. Council member Driggers nominated Larry Paine to continue as Director #2 and Jonah Gehring to be the alternate member. The nomination was seconded by Council member Loewen. Motion was made by Council member Driggers and seconded by Council member Loewen to elect Larry Paine as KMEA Director #2 and Jonah Gehring as KMEA Alternate member. Motion carried unanimously.

9. GAAP WAIVER RESOLUTION 2018-01 – The city’s financial statements and reports are prepared on the basis of cash receipts and disbursements. Therefore, every year we adopt a resolution waiving the General Accepted Accounting Principles (GAAP) in the preparation of financial statements. Motion was made by Council member Driggers and seconded by Council member Loewen to approve Resolution 2018-01 – *(A RESOLUTION REGARDING THE WAIVER OF GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP) IN THE PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR THE CITY OF HILLSBORO, KANSAS FOR FISCAL YEAR 2017)*. Council was polled with the following vote: Council member Loewen, yes; Gehring, yes; Driggers, yes. Motion carried unanimously.

10. BOARD APPOINTMENTS – *Planning Commission* – Mayor Thurston reappointed Doug Huxman and Peter Richert to the Hillsboro Planning Commission. Motion was made by Council member Driggers and seconded by Council member Loewen to approve these appointments. Motion carried unanimously.

Board of Zoning Appeals – Mayor Thurston appointed Kakim Kunantaev (replacing Courtney Boehm) on the Board of Zoning Appeals. Motion was made by Council member McCarty and seconded by Council member Driggers to approve this appointment. Motion carried unanimously.

11. VOUCHERS – City Clerk Meisinger added the Co-op bill of \$4,490.80 and removed Invoice 180054 to Jost Fabricating in the amount of \$621.39, which has already been paid. The list provided to council is an Excel spreadsheet and isn’t checked against what has already been paid until Glenda enters the invoices in Accounts Payable. The computer will not allow us to pay an invoice twice. The new total is \$210,019.77. Motion was made by Council member Loewen and seconded by Council member McCarty to approve the vouchers with the two corrections. Motion carried unanimously.

12. APPROVAL OF CHECK #26999 TO ELCON SERVICES (FROM LAST MEETING) – Motion was made by Council member McCarty and seconded by Council member Driggers to approve Check 26999 to Elcon Services in the amount of \$417.58. Vote: Council member Driggers, McCarty, & Loewen, yes; Council member Gehring, abstained. Motion carried.

13. MAYOR’S REPORT –

Old Hospital – We are proceeding with the building split at the old hospital. City Attorney Boehm & Don Osenbaugh have attended all of the meetings. We don’t know yet, but there could be some significant costs involved in this project.

Larry Paine – Susan brought Larry by the office briefly this morning to pick up his laptop. He looked good and has more surgery scheduled for next Tuesday, February 27th.

Meeting 3/5/18 – On 3/5/18, the city is hosting a meeting of the Neosha Regional Advisory Committee at the scout house. Morgan Marler is handling the arrangements.

Time & Attendance – The Time & Attendance trial period continues to go smoothly. We are going live on 2/25/18. We have found some issues that we’ve identified and addressed.

14. ADJOURNMENT – Motion was made by Council member Gehring and seconded by Council member Driggers to adjourn at 5:29 p.m. Motion carried unanimously.

