

Hillsboro, Kansas  
December 5, 2017

1. The city council met in regular session on Tuesday, December 5, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Bob Watson, Brent Driggers, and, David Loewen present.

2. Others Present: Lou Thurston, Mayor-elect; Don Ratzlaff, Hillsboro Free Press; Dan Kinning, Chief of Police; Jessey Hiebert, Joe Alvarez & Randy Jantz, City employees; Josh Boehm, City Attorney; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

**3. CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.

**4. PUBLIC COMMENTS** – none

**5. MINUTES** – The minutes of the 11-21-17 regular meeting were approved as distributed.

**6. VOUCHERS** – Motion was made by Council member Watson and seconded by Council member Loewen to approve the vouchers in the amount of \$278,302.29. Motion carried unanimously.

**7. LEAGUE SERVICE AWARDS** – Mayor Dalke presented League service awards to:

Randy Jantz, Electric Department for 15 years of service  
Jessey Hiebert, Police Department for 20 years of service  
Joe Alvarez, Sewer/Water Department for 30 years of service

**8. “B” STREET CONSTRUCTION – PAY REQUEST #1** – The first stage of “B” Street construction has been completed. The dedication of the Fine Arts Building and the Messiah performance is this coming weekend. Motion was made by Council member Driggers and seconded by Council member McCarty to approve pay estimate #1 in the amount of \$123,946.38. Motion carried unanimously.

**9. AWARD BID FOR NEW POLICE PATROL VEHICLE** – Police Chief Dan Kinning requested bids for a new police car with the 2006 Dodge Charger as a trade-in. They are as follows:

Hillsboro Ford – 2018 Taurus	\$22,909.00
Hillsboro Ford – 2018 4-door Explorer	\$26,256.00
Midway Motors – 2018 Chevrolet Tahoe	\$35,068.78

An additional \$5,000.00 will be needed to put lights, siren, and markings on the vehicle. Police Chief Kinning and City Administrator Paine recommended purchasing the 2018 Explorer based on size (more room for equipment), comfort, and ease of getting in and out of the vehicle. City Administrator Paine said most work comp injuries to police officers are slips/falls getting in/out of the vehicle. Money to purchase this vehicle would come from the Special Law Enforcement Fund. Motion was made by Council member McCarty and seconded by Council member Watson to approve the purchase of the 2018 4-door Explorer from Hillsboro Ford in the amount of \$26,256.00. Motion carried unanimously. Council member Driggers asked how often the cars were replaced. Police Chief Kinning said he likes to replace police vehicles every 9-10 years or 90,000 miles. Once they hit that level, they start having problems.

**10. RESOLUTION 2017-13 FOR THE APPLICATION OF THE KDOT HOSPITAL TRAIL PROJECT** - City Administrator Paine said this was some additional requirement from KDOT stating part of the project will be paid by KDOT and part will be paid by the city. Motion was made by Council member McCarty and seconded by Council member Loewen to approve Resolution 2017-13. Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; Watson, yes; Driggers, yes. Motion carried unanimously.

**11. CEREAL MALT BEVERAGE LICENSES FOR 2018** – Motion was made by Council member Watson and seconded by Council member McCarty to approve 2018 cereal malt beverage licenses for: Dollar General, Casey’s General Store, Ampride, and Hillsboro Golf Association. Motion carried unanimously. We have not yet received the renewal application from the El Lorito Mexican restaurant.

**12. BOARD APPOINTMENTS** – Mayor Dalke appointed Donnie Ray Ratzlaff to the Hillsboro Library Board, filling the unexpired term of Shelly Acton. Motion was made by Council member McCarty and seconded by Council member Watson to approve this appointment. Motion carried unanimously.

**13. CITY ADMINISTRATOR’S REPORT –**

*Tabor College* – The special council meeting for Tabor’s refunding bonds will be Tuesday, December 12<sup>th</sup> at noon.

*Koehn Painting* – Motion was made by Council member McCarty and seconded by Council member Watson to approve Invoice 200911 to Koehn Painting - \$1,690.00 for balance due on the Adobe House project. Motion carried unanimously.

*Old Hospital* – The city will be putting the contract together for the sale of the old hospital, so we can move forward.

*City Administrator Evaluation* – Mayor Dalke handed out annual evaluation forms for City Administrator Paine and asked that they be returned to her by the end of the week.

**14. ADJOURNMENT** – Motion was made by Council member Watson and seconded by Council member Driggers to adjourn at 4:22 p.m. Motion carried unanimously.

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/s/  
DELORES DALKE, MAYOR

ATTEST:

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/s/  
JANICE K. MEISINGER, CITY CLERK