

Hillsboro, Kansas  
November 7, 2017

1. The city council met in regular session on Tuesday, November 7, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Bob Watson, and David Loewen present. Absent: Council member Brent Driggers.

2. Others Present: Charlotte Kennedy Takashi & Lou Thurston, Candidates for Mayor; Don Ratzlaff, Hillsboro Free Press; Jonah Gehring, Candidate for City Council; Anthony Roy, Economic Development Director; Dale Dalke, Steven Janzen, & Todd Helmer, City Employees; Larry Paine, City Administrator; Josh Boehm, City Attorney; and, Jan Meisinger, City Clerk.

3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.

4. **PUBLIC COMMENTS** – Charlotte Kennedy Takashi said that having been through a campaign and discussing the city’s election ordinances with City Administrator Paine, she felt they were not so clear. She suggested council look at the rules for campaign sign location and employee support of candidates before the next city election. She felt clarification would be helpful. Mayor Dalke agreed and thanked her for her suggestion.

5. **MINUTES** – The minutes of the 10-17-17 regular meeting and the minutes from the 10-24-17 special meeting were approved as distributed.

6. **VOUCHERS** – Motion was made by Council member McCarty and seconded by Council member Watson to approve the vouchers in the amount of \$132,182.57. Motion carried unanimously.

7. **TERM OF SERVICE AWARDS** – Mayor Dalke presented the following service awards:

Bob Watson	City Council	10 years
Larry Paine	City Administrator	10 years
Dale Dalke	Street Dept	10 years
Steven Janzen	Police/Wtr Dept	10 years
Byron McCarty	City Council	15 years
Todd Helmer	Electric Dept	15 years

Then, City Administrator Paine presented Mayor Dalke with a 20-year service award.

8. **RESOLUTION 2017-12 – USDA FUNDING FOR WATER PROJECT** – City Administrator Paine said we were still in the process of determining which source of funding would be best for the city for our upcoming water project. Resolution 2017-12 states that the city agrees to comply with USDA standards regarding procurement bidding and contract awards. Motion was made by Council member Loewen and seconded by Council member McCarty to approve Resolution 2017-12 – (*RESOLUTION OF THE CITY OF HILLSBORO, KANSAS ADOPTING AND PROVIDING FOR STANDARDS FOR PROCUREMENT, BIDDING, AND CONTRACT AWARDS*). Council was polled with the following vote: Council member Loewen, yes; McCarty, yes; and, Watson, yes. Motion carried unanimously.

9. **BOARD APPOINTMENTS** – Mayor Dalke reappointed Dawn Helmer to the Recreation Commission. Motion was made by Council member McCarty and seconded by Council member Watson to approve this reappointment. Motion carried unanimously.

10. **CITY ADMINISTRATOR’S REPORT** – City Administrator Paine said he had received a letter from MCCEDC regarding a stakeholder meeting on November 16<sup>th</sup> at 6:00 p.m. at the Elgin Hotel in Marion. The Hillsboro Governing Body is invited to attend.

The city’s Christmas party is scheduled for Tuesday, December 5<sup>th</sup>, 6:30 p.m., at the Methodist Church. The meal will be catered by Marissa Makovec.

11. **ADJOURNMENT** – Motion was made by Council member Watson and seconded by Council member McCarty to adjourn at 4:16 p.m. Motion carried unanimously.

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/s/  
DELORES DALKE, MAYOR

ATTEST:

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/s/  
JANICE K. MEISINGER, CITY CLERK