

Hillsboro, Kansas
November 21, 2017

1. The city council met in regular session on Tuesday, November 21, 2017 at 4:00 p.m. in council chambers with Mayor Delores Dalke and Council members Byron McCarty, Bob Watson, Brent Driggers, and David Loewen present.

2. Others Present: Lou Thurston, Mayor-elect; Don Ratzlaff, Hillsboro Free Press; Phyllis Zorn, Hillsboro Star Journal; Darin Neufeld, EBH Engineers; Jonah Gehring, Council member-elect; Larry Paine, City Administrator; and, Jan Meisinger, City Clerk.

3. **CALL TO ORDER** – Mayor Dalke called the meeting to order at 4:00 p.m.

4. **PUBLIC COMMENTS** – none

5. **MINUTES** – The minutes of the 11-7-17 regular meeting were approved as distributed.

6. **VOUCHERS** – Motion was made by Council member Watson and seconded by Council member McCarty to approve the vouchers in the amount of \$84,097.46. Motion carried unanimously.

7. **EBH STREET CONTRACT** – Darin Neufeld reported on the progress of “B” Street. Construction is ahead of schedule. This contract is for “B” Street construction engineering, inspection, and testing services at an amount not to exceed \$35,000.00. If the weather cooperates, the entire project could be done by the first of next year. Motion was made by Council member Driggers and seconded by Council member Loewen to authorize the mayor to sign the “B Street design contract for an amount not to exceed \$35,000.00. Motion carried unanimously.

8. **EBH SIDEWALK CONTRACT** – The EBH sidewalk design contract is for the KDOT project (walking trail along railroad right-of-way to the hospital). One hundred percent of survey and design services are the responsibility of the city. Motion was made by Council member Watson and seconded by Council member McCarty to authorize the mayor to sign the design contract for the Hillsboro walking trail to the hospital in the amount of \$57,100.00. Darin said this should cover all the costs unless CKC comes up with some unexpected requirements. EBH has purchased a drone and this will probably be the first project they use it on.

9. **“B” STREET CHANGE ORDER #1** – Change order #1 is for:

- Adding additional steel throughout street, all 3 blocks - \$5,896.50
- Adding sidewalk on south side of “B” Street adjacent to Tabor Fine Arts Center parking lot, between Lincoln Street & Jefferson Street, includes adding 530 sy to line item #2 – 4” crushed base over GEO = \$3,598.70; 329 sy to line item #6 – 4” sidewalk = \$14,640.50; and 7.5 each to line item #7 ADA Ramp \$1,237.50, total increase = \$25,373.20. Original contract price - \$240,581.50, CO #1 adds \$25,373.20 = new contract price \$265,954.70.

Motion was made by Council member McCarty and seconded by Council member Watson to approve Change Order #1 for “B” Street project. Motion carried unanimously.

10. **HOSPITAL PROPERTY SALE** – The city has received an offer to purchase the east half of the building where the former hospital was located from Rural Health Partners, LLC for the total amount of \$400,000.00. This is the parent company of CAH Acquisition Company, who built the new hospital. The former hospital facility would be used primarily for the care of our military veterans so they do not have to travel so far to a VA hospital. Marion Regier is going to set up a meeting with the parties involved to work out the details. This would be good for Hillsboro because we would be selling the building, taking care of our veterans, and adding jobs.

Mayor Dalke left council chambers at 4:26 p.m. and Council president Brent Driggers finished conducting the meeting.

11. **ORDINANCE 1284 – INCREASE IN RECYCLING FEE** – The recycling fees are increasing from \$2.35 to \$2.44 per customer, per month, effective 1-1-18. Motion was made by Council member Watson and seconded by Council member McCarty to approve Ordinance 1284 – (AN ORDINANCE AMENDING SECTION 6 OF ORDINANCE NO. 973 PERTAINING TO CHARGES FOR RECYCLING PROGRAM). Council was

polled with the following vote: Council member Watson, yes; McCarty, yes; Loewen, yes; Driggers, yes. Motion carried unanimously.

12. SET PUBLIC HEARING FOR 2017 BUDGET AMENDMENT – City Administrator Paine said there were several funds that will need to be amended in the 2017 budget –

- 107 – Spec Parks – Increase expenditures due to purchase of playground equipment
- 207 – Spec Hwy – Didn't do chip seal in 2016 so 2017 had more expenditures
- 216 – Municipal Court – Two more months of court activity
- 300 – Equipment Reserve – Had early pay-off of box blade so we could finance front-end loader
- 400 – Capital Improvements – Grant work at museum
- 412 – Tree Screening – Purchased trees for City Park
- 440 – PBC – Paying for appraisal of former hospital building and paying for utilities
- 470 – TIF – Paying taxes from TIF fund for Business Park
- 516 – Bond & Interest – We are watching cash balance in fund
- 622 – Meter Deposits – Credit card fees are increasing expenditures

Motion was made by Council member McCarty and seconded by Council member Watson to set Tuesday, December 19th at 4:00 p.m. for the budget amendment hearing. Motion carried unanimously.

13. BOARD APPOINTMENTS – deferred

14. CITY ADMINISTRATOR'S REPORT –

City Administrator Paine said he had a good vacation trip.

Grading/dirt work has begun in Groves Addition.

15. ADJOURNMENT – Motion was made by Council member Driggers and seconded by Council member McCarty to adjourn at 4:43 p.m. Motion carried unanimously.

/s/
DELORES DALKE, MAYOR

ATTEST:

/s/
JANICE K. MEISINGER, CITY CLERK